

**TOWNSHIP OF WOOLWICH
COMMITTEE OF THE WHOLE MINUTES
November 22, 2011**

The Committee of the Whole met in Regular Session at 6:00 p.m. in Council Chambers on the above date. Present: Mayor Cowan and Councillors Bauman, Bryant, Herteis and Poffenroth.

DISCLOSURES OF PECUNIARY INTEREST

None.

RESOLUTIONS COMING FORWARD FROM CLOSED SESSION

None.

DELEGATIONS

None.

STAFF REPORTS AND MEMOS

Exemplary Service Medals – Woolwich Township Fire Department

Bob Brown of the Elmira Fire Station received an Exemplary Service Medal for 20 years of service. James Martin and Neil Martin, both of the Floradale Fire Station as well as Gary Auger of the Maryhill Fire Station received Exemplary Service Medals for 25 years of service. Township Deputy Fire Chief Dale Martin and Dane Goebel of the Maryhill Fire Station received Exemplary Service Medals for 30 years of service. Oscar Clemmer of the Floradale Fire Station received an Exemplary Service Medal for 40 years of service.

Chief Rick Pedersen thanked the Township's volunteer fire fighters for their many years of service and noted the dedication of time the volunteers contribute to the fire safety of the Township.

Mayor Cowan presented Fire Chief Pedersen with an Exemplary Service Medal for 35 years of service.

C50-2011: Expansion of the Civil Marriage Ceremony Service

MOVED BY Mayor Cowan

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich adopts the draft By-law attached as Schedule "A" to Report C50-2011 to expand the civil marriage solemnization service offered by the Township of Woolwich.

...CARRIED

C51-2011: Update of Municipal Parking Lot By-law

MOVED BY Mayor Cowan

SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich adopts the draft by-law attached as Schedule "A" to Report C51-2011 in order to update the Municipal Parking Lot By-law.

...CARRIED

E87-2011: Elmira Area 3B Pumping Station and Forcemain Routing Class Environmental Assessment, Elmira

In response to an inquiry by Mayor Cowan, Dan Kennaley, Director of Engineering and Planning Services advised that the pumping station is not required for the first stage of development for this project and will not likely be constructed in the Spring of 2012.

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich endorses the Final Report for the Elmira Area 3B Pumping Station and Forcemain Routing Class Environmental Assessment prepared by Stantec Consulting Ltd. dated November 2011 which describes Alternative 1 as the preferred solution;

AND FURTHER THAT the Final Report be posted for a 30-day review period in accordance with the Class Environmental Assessment;

AND FURTHER THAT the start of the review period commence on November 30, 2011.

...CARRIED

E88-2011: Zone Change Application 14/2011 – Weide-Lea Farms Limited

MOVED BY Mayor Cowan

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich hears the unregistered delegation of Katharina Von Hugo.

Ms. Von Hugo provided background information on the second dwelling located on the property and in response to an inquiry by Mayor Cowan confirmed that each of the dwellings have a separate fire number.

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich approves Zone Change 14/2011 for Weide-Lea Farms Limited concerning the property at 1770 and 1772 Shantz Station Road, to amend the Agricultural (A) zoning with a site specific provision to recognize an existing second permanent single detached dwelling located on the property, subject to the following:

1. That the amending By-law be in accordance with the proposed By-law attached as Appendix 'C' to Report E88-2011;

...CARRIED

E91-2011: Temporary Road Closure – Moonlight Madness

MOVED BY Mayor Cowan

SECONDED BY Councillor Herteis

THAT the Council for the Township of Woolwich authorizes closure of Mill Street from Arthur Street South to Memorial Avenue, on Thursday, December 1st, 2011 from 5:00 p.m. to 11:00 p.m. for the Elmira Lions Club's food booth for the annual Moonlight Madness sales event.

...CARRIED

E92-2011: Temporary Road Closure – Kiwanis Carol Sing

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT the Council for the Township of Woolwich authorizes closure of Covered Bridge Drive from Hill Street to Rivers Edge Drive, and Rivers Edge Drive from Covered Bridge Drive to Letson Drive, on Monday, December 12, 2011 from 6:30 p.m. to 8:00 p.m. for the Kiwanis Club of Elmira's annual Carol Sing.

...CARRIED

CORRESPONDENCECorrespondence from Janie Smith: Request for Property Fence By-law

Dan Kennaley, Director of Engineering and Planning Services noted that Ms. Smith has made a request for Council to consider implementing a Fence By-law and noted his support for this. Mr. Kennaley advised that the Township of Woolwich does not currently have provisions in place that regulate the height or location of fencing, and such provisions could be beneficial.

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

That the Council of the Township of Woolwich directs Engineering Services staff to report back to Council regarding whether or not the Township should implement a Fence By-law.

...CARRIED

OTHER BUSINESS

None.

OUTSTANDING ACTIVITY LIST, as of November 18, 2011

None.

GREEN AND PINK ITEMS, as of November 18, 2011

None.

PUBLIC NOTICE

None.

NOTICE REGARDING CLOSED MEETINGS

None.

PLANNING PUBLIC

Councillor Bauman read the following introduction:

This meeting constitutes the formal public meeting required under Section 17 of the Planning Act. The meeting is for information purposes only and no decisions will be made at this time. The applications will be brought forward at a future meeting of the Committee of the Whole when staff has had an opportunity to review all submissions and prepare recommendations. All those in attendance will be given an opportunity to speak. Interested parties are invited to sign the appropriate sign up sheet in the lobby, if they wish further notification with respect to the applications. Individuals are requested to submit a written outline of any oral submissions made at the Public Meeting to the Township Clerk.

Official Plan Amendment

If a person or public body that files a notice of appeal of a decision of the Council of the Regional Municipality of Waterloo in respect of the proposed Official Plan Amendment, does not make oral submissions at a public meeting or make written submissions to the Council of the Township of Woolwich before the proposed Official Plan Amendment is adopted:

- a) the person or public body is not entitled to appeal the decision of the Regional Municipality of Waterloo to the Ontario Municipal Board; and*
- b) the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.*

Councillor Bauman then declared the public meeting to be open and asked staff to review the applications.

E93-2011: Official Plan Amendment 3/2011 (Township of Woolwich – Cultural Heritage Landscape Study in the vicinity of West Montrose)

Dan Kennaley, Director of Engineering and Planning Services introduced and summarized the report.

Hans Pottkamper, Rivers Edge Drive

Mr. Pottkamper addressed Council in support of the Cultural Heritage Landscape (CHL) work being undertaken by the Township.

Tony Dowling, Rivers Edge Drive

Mr. Dowling addressed Council on behalf of the Bridgekeepers (West Montrose Resident's Association) in support of the CHL work and provided background information of the work completed since 2005.

Les Bauman, Tallwood Drive

Mr. Bauman addressed Council with concerns related to the newer subdivision area of West Montrose being included in the Cultural Heritage Landscape. Mr. Bauman advised that he does not believe this area contributes to the cultural heritage landscape and is concerned that policies could be applied unnecessarily to these properties.

Brian Heckendorn

Mr. Heckendorn addressed Council on behalf of his mother who owns property on Letson Drive and noted that he believes the CHL vicinity needs to be clarified and asked what input the landowner has regarding the character defining buildings and structures to be included in the Heritage Act. Mr. Heckendorn also raised concerns about placing restrictions on agricultural properties and the affect those restrictions may have on the success of agriculture.

Larry Hoffer

Mr. Hoffer addressed Council and advised that a portion of the pit property, along with a portion of the Sittler's pit are included included in the CHL boundary.

Since there was nothing further with respect to this matter, Councillor Bauman declared the meeting to be closed.

ADJOURNMENT

MOVED BY Councillor Bryant
SECONDED BY Councillor Herteis
THAT the meeting be adjourned.

...CARRIED

Submitted by,
Mark Bauman
Chair