

**TOWNSHIP OF WOOLWICH
COMMITTEE OF THE WHOLE MINUTES
October 11, 2011**

The Committee of the Whole met in Closed Session at 5:00 p.m. in the Councillor's Office and in Regular Session at 6:00 p.m. in Council Chambers on the above date. Present: Mayor Cowan and Councillors Bauman, Bryant, Herteis and Poffenroth.

CLOSED SESSION

MOVED BY Councillor Bauman

SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich convene in closed session in accordance with Section 239 (2) (c) of the Municipal Act, R.S.O. 2001, as amended for the purpose of a proposed or pending acquisition or disposition of land by the municipality or local board employees and (e) for the purposed of litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

...CARRIED

MOVED BY Councillor Bryant

SECONDED BY Councillor Poffenroth

THAT the Council of the Township of Woolwich reconvenes in open session.

...CARRIED

DISCLOSURES OF PECUNIARY INTEREST

None.

RESOLUTIONS COMING FORWARD FROM CLOSED SESSION

MOVED BY Councillor Bryant

SECONDED BY Councillor Poffenroth

THAT the Council of the Township of Woolwich appoints David Marks as the Vice Chair for the Chemtura Public Advisory Committee;

AND FURTHER THAT appointments to the Chemtura Public Advisory Committee be reviewed again in December 2014.

...CARRIED

DELEGATIONS

Virginia Logan, Woolwich Community Services Re: Request to declare November as Family Violence Prevention Month

Virginia Logan addressed Council and asked that Council consider declaring November as Family Violence Prevention Month. Ms. Logan provided information on the cycle of violence and re-iterated the importance of family violence prevention. Ms. Logan also provided information on the family violence prevention program offered through Woolwich Community Services and asked that all organizations with signs available portray a non-violence message for the month of November.

Mayor Cowan asked that the sign at the WMC include a message that November is Family Violence Prevention month.

MOVED BY Councillor Bauman

SECONDED BY Mayor Cowan

THAT the Council of the Township of Woolwich declares November as Family Violence Prevention Month.

...CARRIED

C44-2011: Review of the Township's Policy for Grants and Special Assistance

Val Hummel, Deputy Clerk introduced and summarized the report.

Kelly Christie, Woolwich Community Services

Ms. Christie addressed Council and provided suggestions to the grant policy from the perspective of an agency and non-profit charitable organization including that a category be included in the criteria for essential services. Ms. Christie suggested various criteria for reviewing these organizations. It was also suggested that grant approvals be based on a three-year time period which would help the organizations in their budgeting process and cut down on staff time annually. Ms. Christie concluded by suggesting that the annual grant amount be reviewed and possibly increased.

Councillor Bauman advised that he prefers that grants are comprehensively reviewed annually along with budgets. Councillor Bauman also noted that the mandate of the Township should be reviewed in regards to funding essential services.

Mayor Cowan advised that all suggestions outlined in the report should be implemented or continued throughout the grant process.

Christine Broughton, Director of Council and Information Services / Clerk advised that staff will come back with a drafted grant policy for further discussion and finalization.

STAFF REPORTS

E78-2011: Winter Control Performance Standards

Richard Sigurdson, Manager of Engineering Operations, introduced and summarized the report.

Councillor Bryant advised that she does not wish to see the level of service reduced, as she believes this is a safety concern. Councillor Bauman noted that the areas being looked at for reduced level of service are secondary urban roads and noted that he believes the Township needs to look at reducing the frequency of plowing on these roads. He also noted that he believes holding a public meeting will delay the process by a season.

Mayor Cowan advised that he believes that reductions should not be made regarding snow plowing as this is a safety concern.

Councillor Poffenroth moved a motion to remove the clause regarding holding a public meeting from the recommendation, there was no seconder and the motion failed.

MOVED BY Councillor Bryant

SECONDED BY Councillor Poffenroth

THAT Council receives Report E78-2011 for information and, in the event that Council wishes to consider changes to current winter maintenance (winter road patrol, salting/sanding, and snow plowing) practice, that Council hold a public meeting concerning possible changes.

...TIE VOTE, THE CHAIR BROKE THE TIE...MOTION CARRIED

MOVED BY Mayor Cowan

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich accepts staff's recommendation to leave the level of service regarding winter patrol as is.

...TIE VOTE, THE CHAIR BROKE THE TIE...MOTION CARRIED

F16-2011: 2010 Surplus Distribution

MOVED BY Councillor Bryant

SECONDED BY Councillor Poffenroth

THAT the Council of the Township of Woolwich approve the 2010 capital levy surplus distribution as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
Tax Levy	Capital Budget Contingency Reserve	\$16,847
Water Reserve Fund	Water Operating Program	\$1,736

AND FURTHER THAT the Council of the Township of Woolwich approve the transfer of the following to fund incurred deficits:

<u>From</u>	<u>To</u>	<u>Amount</u>
Wastewater Reserve Fund	Wastewater Operating Program	\$75,879

...CARRIED

PLANNING PUBLIC – 7 P.M.

Councillor Herteis read the following introduction:

This meeting constitutes the formal public meeting required under Sections 17, 34 & 50 of the Planning Act. The meeting is for information purposes only and no decisions will be made at this time. The applications will be brought forward at a future meeting of the Committee of the Whole when staff has had an opportunity to review all submissions and prepare recommendations. All those in attendance will be given an opportunity to speak. Interested parties are invited to sign the appropriate sign up sheet in the lobby, if they wish further notification with respect to the applications. Individuals are requested to submit a written outline of any oral submissions made at the Public Meeting to the Township Clerk.

Zoning Amendment, Official Plan Amendment & Draft Plan of Subdivision

If a person or public body that files an appeal of a decision of the Council of the Township of Woolwich in respect of the proposed zoning by-laws does not make oral submissions at a public meeting or make written submissions to the Council of the Township of Woolwich before the proposed zoning by-law amendments are passed:

- a) *the person or public body is not entitled to appeal the decision of the Township of Woolwich to the Ontario Municipal Board; and*
- b) *the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.*

Councillor Herteis then declared the public meeting to be open and asked staff to review the applications.

E79-2011: Zone Change Application 11/2011, Official Plan Amendment Application 4/2011 and Draft Plan of Subdivision Application 30T-11701 (Ariss Glen Developments Limited and Thomasfield Homes Limited)

John Scarfone, Manager of Planning, introduced and summarized the report.

Tom Kriszan, Ariss Glen Developments:

Tom Kriszan, President and owner of Thomasfield Homes Limited and Ariss Glen Developments addressed Council in support of the application and provided information on the application.

Bill Green, GSP Group;

Mr. Green, consultant to the applicant, made a presentation regarding the application and spoke in support of the application.

Greg Romanick, Stantec Consulting;

Mr. Romanick, consultant for Spaenaur Incorporation who is an adjacent land owner, addressed Council and provided a map showing the area owned by his client. Mr. Romanick advised that Spaenaur Incorporated wishes to be involved in the comprehensive review of the Breslau Secondary Plan.

Resident of Hopewell Heights:

A member of the audience who is a resident of Hopewell Heights addressed Council in support of the development and advised that they are looking forward to the opportunity of having services and amenities in the area. He also advised that this development would help employment in the area.

Doug Brown, Paradigm Kitchens Ltd.;

Mr. Brown addressed Council in support of the application and advised that his company has supplied cabinetry to Thomasfield Homes since 1984. Mr. Brown reiterated that this development would boost employment opportunities for various contractors.

Toula Nessinis, Armstrong Hunter and Associates:

Ms. Nessinis, consultant for Empire Communities addressed Council and referred to correspondence submitted dated October 3, 2011. Ms. Nessinis outlined information contained in the correspondence and asked that careful consideration be given to the application to ensure that the long-term goals for Breslau area are not compromised. Ms. Nessinis advised that Empire Communities will be participating in the Secondary Plan process.

Olivu Parlea, Hopewell Heights:

Mr. Parlea addressed Council as a resident and owner of Thomasfield Home and spoke in support of the design concept of the application.

Blair White, Hopewell Heights:

Mr. White addressed Council in support of the application.

Jan Benka:

Ms. Benka addressed Council in support of this application.

Anita Chan, Hopewell Heights:

Ms. Chan addressed Council in support of the application and the mixed-living concept included in the application.

Ray Stranz:

Mr. Stranz addressed Council in support of the application and expressed his support for proposed plan of Subdivision in Breslau and the implementation of GO Transit which would help take strain off of already busy highways in the area.

Frank Lizzotti:

Mr. Lizzotti addressed Council in support of the proposed mixed use development.

Rick Pereira, adjacent property owner:

Mr. Pereira addressed Council and advised that he has a concern with the eastern portion of the plan which is a large area of predominantly business area, he noted that he believes more can be done with this area.

Scott Mills:

Mr. Mills addressed Council in support of the application and advised that he looks forward to teaching his children the importance of supporting local community through this development.

Katharina Von Hugo, adjacent property owner:

Ms. Von Hugo addressed Council and voiced concerns with the development in the area and asked that precautions be taken in the Industrial area to ensure the tranquility of the country is maintained for homeowners in the area.

Randy Markson, Hopewell Heights:

Mr. Markson addressed Council in support of the application and advised that he believes this application will be positive for the property, as there has been abuses on the land such as ATV use and garbage dumping. Mr. Markson also spoke in support of the GO transit station which would help to alleviate traffic on congested highways.

David Duncan, Manager of Real Estate with TD Commercial Banking:

Mr. Duncan addressed Council in support of the application and advised that he believes the application meets goals put forward in various Provincial, Regional and Township policies.

John Kiper, Hopewell Heights:

Mr. Kiper addressed Council in support of the application.

Karen Keobel-Medlicott:

Ms. Keobel-Medlicott addressed Council in support of the application and advised that she believes this area will be a sought after area to live.

Perry Grobe, co-owner of Grobe nursery:

Mr. Grobe addressed Council in support of the application and asked that Council do what they can to ensure a timely approval process for the application. Mr. Grobe also asked that the need for a traffic light at the end of Greenhouse Road be reviewed through the process.

In response to inquiries by Council, Mr. Scarfone provided an update on the timeline for the Breslau Secondary Review.

Since there was nothing further, Councillor Herteis declared the public meeting closed.

STAFF REPORTS (con't...)

P03-2011: Wellesley Fire Agreement

In response to inquiries by Council, Fire Chief Rick Pedersen advised that the Township receives, on average, between six to eight fire calls from Wellesley Township each year and between eight and ten fire calls from Guelph Eramosa Township.

MOVED BY Councillor Poffenroth

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich endorses the Fire Services Proposal and that the proposal be forwarded to Wellesley Council for consideration.

...CARRIED

P04-2011: Breslau Tanker/Pumper Purchase

Fire Chief Rick Pedersen introduced members of the Fire Truck Committee in the audience and summarized the report. Chief Pedersen advised that the Breslau Substation is currently using the pumper formerly used in Floradale. In response to inquiries raised by Council, Chief Pedersen advised that the Fire Department did not budget for the custom cab, which meets new NFPA regulations. Councillor Bauman advised that he believes this purchase will affect all future fire truck purchases.

MOVED BY Councillor Bauman

SECONDED BY Mayor Cowan

THAT the Council of the Township of Woolwich approves the tender submission from Dependable Emergency Vehicle, Brampton at a cost of \$356,073.50 after HST rebate.

AND FURTHER THAT Council approves an additional \$14,632.49 from the Equipment Replacement Reserve Fund and \$71,441.01 from the Fire Development Charges Reserve Fund for a total of \$86,073.50 to purchase the combination tanker/pumper.

...CARRIED

R14-2011: WMC Emergency Generators Tender 2011-23

Chief Pedersen confirmed that this generator will be a stationary generator and an environmental assessment needs to be completed.

MOVED BY Mayor Cowan

SECONDED BY Councillor Bauman

THAT the Council of the Township of Woolwich approves the tender submission from Culliton Brothers Limited, Stratford to provide the required services for the supply and installation of the Woolwich Memorial Centre Emergency Generator at the cost of \$335,502.72 after HST rebate;

AND THAT Council approves a contingency cost of \$23,000;

AND FURTHER THAT Council approves an increase to the capital budget for this project (2011) of \$47,502.72 to be funded from the Building and Property Reserve Fund for a total project budget of \$385,502.72.

...CARRIED

R15-2011: Breslau Community Centre Staffing

MOVED BY Councillor Bauman

SECONDED BY Mayor Cowan

THAT the Council of the Township of Woolwich receives this report as information.

CORRESPONDENCE

Fire Prevention Week

Rick Pedersen advised that October 9th to 15th, 2011 is Fire Prevention Week and there will be open houses at each fire station.

The Royal Canadian Legion Re: The Poppy Campaign

MOVED BY Councillor Bauman

SECONDED BY Mayor Cowan

THAT the Council of the Township of Woolwich grants permission to Elmira Branch No. 469 of the Royal Canadian Legion to conduct its Annual Poppy Campaign in the Township of Woolwich in 2011 until 2014.

...CARRIED

OTHER BUSINESS

None.

OUTSTANDING ACTIVITY LIST, as of October 7, 2011

None.

GREEN AND PINK ITEMS, as of October 7, 2011

Mayor Cowan asked if commercial impact studies have been completed regarding the proposed expansion. CAO David Brenneman advised that staff will confirm.

PUBLIC NOTICE

None.

NOTICE REGARDING CLOSED MEETINGS

None.

ADJOURNMENT

MOVED BY Mayor Cowan
SECONDED BY Councillor Bauman
THAT the meeting be adjourned.

...CARRIED

Submitted by,
Julie-Anne Herteis
Chair