

**TOWNSHIP OF WOOLWICH
TELEVISED COUNCIL MINUTES
MAY 30, 2011**

Woolwich Township Council met in Regular Session at 7:00 p.m. in Council Chambers, on the above date with the following members present:

Mayor Cowan
Councillor Bauman
Councillor Bryant
Councillor Herteis
Councillor Poffenroth

MOMENT OF SILENCE OR PRAYER

Mayor Cowan reminded everyone that the Public Open House regarding Grand River Transit's Route 21 will take place on Tuesday, June 7th, 2011 between the hours of 7 p.m. to 9 p.m. in the Community Room of the Woolwich Memorial Centre.

DISCLOSURES OF PECUNIARY INTEREST

Councillor Bauman declared pecuniary interest in respect to the resolution to come forward in the summary of recommendations regarding the loss of life benefit for volunteer fire fighters.

RESOLUTIONS TO COME FORWARD FROM CLOSED SESSION

None.

MINUTES

MOVED BY Councillor Bauman
SECONDED BY Councillor Bryant
THAT the following minutes be adopted:

- | | |
|----------------------------------|--------------|
| - Committee of the Whole Minutes | May 24, 2011 |
| - Special Council Minutes | May 24, 2011 |
| - Council Minutes | May 10, 2011 |

...CARRIED

PROCLAMATIONS

None.

PRESENTATIONS

None.

CORRESPONDENCE

Correspondence from Joe McKinnon Re: Repaving of Kraftwood Place

Christine Broughton, Director of Council and Information Services / Clerk read correspondence received from Joe McKinnon regarding the repaving of Kraftwood Place. Councillor Bauman asked that staff report back to Council on whether this was on the road needs study as well as report back to Mr. McKinnon on the status of the work.

DELEGATIONS

Jean Haalboom & Kate Hagerman, Waterloo Regional Heritage Planning Advisory Committee (HPAC) Re: Committee Update

Jean Haalboom, Regional Councillor and Chair of the Heritage Planning Advisory Committee addressed Council and provided a presentation giving an update on past projects and current initiatives of the Waterloo Regional Heritage Planning Advisory Committee (HPAC). Ms. Haalboom advised that there are currently 12 committee members, however noted that there is currently no representative from Woolwich Township. Ms. Haalboom expressed the belief that Woolwich has unique landscapes that sets the Township apart and suggested that Council implement proactive policies to protect these landscapes.

In response to a question raised by Councillor Poffenroth, Kate Hagerman, Cultural Heritage Principal Planner with the Region of Waterloo suggested that the Township apply for 50% funding through the Waterloo Regional Heritage Foundation for repair work required for the bandstand in Gore Park.

Jeff Richardson, Aizan

Jeff Richardson, addressed Council on behalf of Aizan and provided a presentation outlining the key benefits of the program referred to as EMA, which is currently being used by Woolwich for Emergency Management call outs. In response to questions raised by Council, Mr. Richardson advised that the phone numbers in the system are maintained by the Township and confirmed that messages can be delivered to all phone numbers, including cell phones.

Christine Broughton, Director of Council and Information Services / Clerk provided slides outlining the current process used by the Township for the Community Alerting Network. Ms. Broughton advised that the Township has entered into an agreement with Waterloo North Hydro to import their contact data monthly into the system.

Jim Schwindt, Woolwich Community Fund Re: Funding Presentation

Jim Schwindt, Chair of Woolwich Community Fund, addressed Council and introduced Directors of the organization in attendance at the meeting. Mr. Schwindt provided background information on the fund, and introduced the following recipients of the grants.

Kelly Christie of Woolwich Community Services (WCS)

Ms. Christie thanked the Woolwich Community Fund and advised that WCS has been in the community for 30 years, and that the money from the grant will go to the St. Jacobs Family Support Program.

Barb Gaudet, Head of Science at Elmira District Secondary School

Ms. Gaudet advised that the money received from the grant will go toward an initiative to increase environmental awareness and create relationships with community members with students bound for the workplace.

Dave Bechtel, Menno Homes Inc.

Mr. Bechtel advised that the organization works toward providing affordable rental housing in Waterloo Region and the money received through the grant will go toward the building of a semi-detached housing unit in Elmira, scheduled to be finished by Spring of 2012. Mr. Bechtel also noted that the organization partners with Elmira District Secondary School to allow students gain experience in various trades through the building.

Alan Marshall Re: Dioxins & GP1

Alan Marshall addressed Council and provided information on Dioxins.

DJ Carroll & Jessica StrausRe: Memo: 2011 Robin in the Hood – Annual Request

Representatives of the Robin in the Hood medieval festival addressed Council and expressed their appreciation for the Township's support of the festival in the past years. Jessica Straus provided information on the event and invited Council and staff to attend the event.

Keri Martin Vrbanac, Conestogo Winterbourne Resident's Association (CWRA)Re: Hunder Developments Application

Keri Martin Vrbanac, President of Conestogo Winterbourne Resident's Association addressed Council and provided a presentation which outlined findings of peer reviews that the Association has commissioned. In response to an inquiry by Councillor Bauman, Ms Martin Vrbanac confirmed that the Association will be represented at the Ontario Municipal Board hearing.

Dan Kennaley, Director of Engineering and Planning Services advised that staff will look at the information provided by CWRA with the help of peer review consultants.

UNFINISHED BUSINESS

None.

INTRODUCTION OF BY-LAWS

MOVED BY Councillor Bryant

SECONDED BY Councillor Bauman

THAT the following by-laws be introduced and read a first time:

- A By-law to provide for the approval of the 2011 budget, adoption of the rates of taxation for municipal purposes for the year 2011 and to further provide for the imposition of penalty and interest in default of payment thereof
- A By-law to exempt the property at 6354 Line 86 from By-law 13-2010 as amended being an Interim Control By-law of the Township of Woolwich
- A By-law to confirm all actions and proceedings of the Council (May 10, 2011 & May 24, 2011)
- A By-law to further amend Zoning By-law 55-86 of the Township of Woolwich (Thomasfield Homes Limited)

...CARRIED

RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

Councillor Bauman asked that items 1 and 7 be pulled for separate voting.

MOVED BY Councillor Poffenroth

SECONDED BY Councillor Herteis

THAT items 2 through 6 and 8 through 9 of the Summary of Recommendations of the Committee of the Whole dated May 24, 2011 be adopted as follows:

2. THAT the Council of the Township of Woolwich enters into a five-year partnership with Grand River CarShare, which includes a line of credit for \$30,000 from the Township of Woolwich, subject to the following:
 1. That the Grand River Transit Route 21 becomes a permanent route in Woolwich; and

2. That any outstanding principle on the line of credit is paid back before any further agreements for a line of credit from the Township with Grand River CarShare is entered into.
3. That Grand River CarShare provide financial statements to be viewed by the Township Treasurer prior to any agreement being signed.
3. THAT the Council of the Township of Woolwich names of the Breslau Memorial Park Pavilion as the **“Jim Burton Pavilion.”**
4. THAT the Council of the Township of Woolwich adopts the Woolwich Economic Development Plan in principle and directs staff to:
 - Form a Task Force to assist with developing an implementation Plan;
 - Continue to review and improve the Economic Development and Tourism information on the Township’s website;
 - Continue to develop and improve the Business Retention & Expansion Program including the Salute to Woolwich Businesses Event and the Woolwich Business Visitation Program (BVP);
 - Develop and implement a Marketing and Communications Plan for supporting local community economic development; and,
 - Seek funding support for short-term initiatives through the Township’s budget process and other funding programs.
5. THAT the Council for the Township of Woolwich awards the tender for placement of Granular “A” on various Township roads as per Tender No. 2011-05 to Donegan’s Haulage Limited for the tendered cost of \$8.98/Tonne net HST.
6. THAT the Council of the Township of Woolwich approves the tax rates, special area rates, tile drain loan payments, local improvement charges, and water/sewer capital charges for 2011 as set forth in the By-Law attached as Appendix “A” to report F12-2011.
8. THAT Council of the Township of Woolwich approves the extension of the lease of the St. Jacobs Warehouse to Dotzert Glove/Beauty Maid Products from June 15, 2011 to June 14, 2013;

AND FURTHER THAT the rate per square foot be increased 5% to \$5.85 in 2011 and 4% to \$6.08 in 2012;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the lease.
9. THAT the Council of the Township of Woolwich approves the unbudgeted expenditure for roof reshingling to the Lawn Bowling Clubhouse and Lions Park Fieldhouse at a cost not to exceed \$7489.53 after HST rebate;

AND FURTHER THAT the work be funded from the Property Maintenance Reserve Fund.

...CARRIED

Item 1: Peer Review on Visual Impact Assessment

MOVED BY Councillor Herteis

SECONDED Councillor Bryant

That Item 1 of the Summary of Recommendations of the Committee of the Whole dated May 24, 2011 be adopted as follows:

1. THAT the Council of the Township of Woolwich directs staff to require a peer review on the Visual Impact Assessment completed by the IBI Group for the gravel pit application submitted by Kuntz Sand Gravel & Topsoil on Jigs Hollow Road.

...TIE VOTE, MAYOR COWAN BROKE THE TIE, MOTION CARRIED

Item 7: "On Duty" Loss of Life Benefit Coverage for Volunteer Firefighters

**Councillor Bauman left the meeting*

Councillor Poffenroth asked that the full amount of coverage be included in the motion.

MOVED BY Councillor Poffenroth

SECONDED BY Councillor Herteis

That Item 7 of the Summary of Recommendations of the Committee of the Whole dated May 24, 2011 be adopted as follows:

7. THAT the Council of the Township of Woolwich approves the increase in insurance premiums for an additional "On Duty" Loss of Life Benefit coverage of \$50,000 to \$150,000 for Woolwich's Volunteer Fire Fighters;

AND FURTHER THAT the Council of the Township of Woolwich gives direction to the Director of Finance & Treasurer to request the coverage increase at the next Waterloo Region Municipalities Insurance Pool meeting.

...CARRIED

COMMITTEE OF THE WHOLE

MOVED BY Councillor Herteis

SECONDED BY Councillor Poffenroth

THAT Council convenes into the Committee of the Whole.

...CARRIED

STAFF REPORTS**C24-2011: Request for Noise Exemption 17 Eby Street, St. Jacobs – Outside Wedding Reception**

Christine Broughton, Director of Council and Information Services / Clerk provided background information on the Noise By-law exemption process. In response to inquiries raised by Council, Ms. Broughton advised that the Township-owned lands are currently used as green space and there are no issues envisioned in regards to utility lines.

MOVED BY Councillor Poffenroth
SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich approves a request for an exemption to Noise By-law #19-2002 (Section 2) to allow amplified noise for a Wedding Reception at 17 Eby Street in St. Jacobs to be held on Saturday June 25, 2011 from 6 p.m. until 1 a.m. subject to the following conditions:

1. That the organizer meets all conditions imposed by the Alcohol and Gaming Commission and the Township's Building and Fire Divisions; and
2. That all outdoor speakers face downwards;

AND FURTHER THAT Council will allow a tent required for the event to extend onto a small portion of Township-owned green space located on the west side of 17 Eby Street as long as no alcohol is allowed onto the Township-owned land.

...CARRIED

E38-2011: Award 2011 Surface Treatment Contract

Dan Kennaley, Director of Engineering and Planning Services presented the report and advised that three tender packages were received and Duncor Enterprises Inc came in as the lowest tender. Staff is confident that Duncor has the necessary equipment and expertise to complete the work. Mr. Kennaley confirmed that street sweeping will be completed after the surface treatment work is done.

MOVED BY Councillor Herteis
SECONDED BY Councillor Poffenroth

THAT the Council of the Township of Woolwich awards the tender to surface treat the Township roads outlined in Appendix B to Duncor Enterprises Inc. at a unit cost of \$2.43 plus H.S.T. per square metre for single surface treatment, for an estimated cost of \$76,517.32 after H.S.T. rebate.

AND FURTHER THAT the Council of the Township of Woolwich approves Florapine Road, Kenning Place, Eldale Road, River's Edge Drive and Bo-De Lane as the roads in the 2011 surface treatment program.

...CARRIED

E44-2011: Interim Control By-law Exemption Carr – 6354 Line 86 (near West Montrose)

Dan Kennaley, Director of Engineering and Planning Services presented the report and advised that staff are of the view that this application will not have any impact on the proposed Cultural Heritage Landscape in the vicinity of West Montrose.

MOVED BY Councillor Bryant

SECONDED BY Councillor Bauman

THAT the Council of the Township of Woolwich exempts the property at 6354 Line 86 from the Interim Control By-law Number 13-2010, as amended. (West Montrose Cultural Heritage Landscape Study), to permit the proposed construction of a replacement barn, subject to:

1. The approval of the Minor Variance by the Committee of Adjustment; and
2. That the approvals are general in keeping with the information provided by the applicant

...CARRIED

OTHER REPORTS

None.

OTHER BUSINESS

Presentation made by Alan Marshall

Councillor Bauman asked that the information raised in Mr. Marshall's presentation this evening be referred to the Chemtura Public Advisory Committee and that the committee report back to Council. Mayor Cowan advised that the next meeting of the Chemtura Public Advisory Committee will be June 8th 2011.

Outstanding Council Activity List as of May 27, 2011

None.

Items from Green Pink Sheets as of May 27, 2011

None.

SECOND READING OF BY-LAWS

MOVED BY Councillor Bauman
SECONDED BY Councillor Bryant
THAT the by-laws in the hands of the Clerk be read a second time.

... CARRIED

ADOPTION OF PROCEEDINGS OF THE COMMITTEE OF THE WHOLE

MOVED BY Councillor Bauman
SECONDED BY Councillor Bryant
THAT the Committee of the Whole rise and report to Council.

... CARRIED

MOVED BY Councillor Bryant
SECONDED BY Councillor Bauman
THAT Council confirms and adopts the proceedings of the Committee of the Whole.

... CARRIED

FINAL PASSAGE OF BY-LAWS

MOVED BY Councillor Poffenroth
SECONDED BY Councillor Herteis
THAT the following by-laws in the hands of the Clerk be read a third time and finally passed, that they be numbered as By-law Numbers 40-2011 to 43-2011, and that they be signed by the Mayor and Clerk and sealed with the corporate seal.

... CARRIED

PUBLIC NOTICE

None.


NOTICE OF MOTION

None.

ADJOURNMENT

MOVED BY Councillor Poffenroth
SECONDED BY Councillor Herteis
THAT the meeting adjourns to meet again in regular session on Tuesday June 28, 2011.

... CARRIED



Mayor



Clerk



Chairman, Committee of the Whole