

**TOWNSHIP OF WOOLWICH  
COUNCIL MINUTES  
NOVEMBER 29, 2011**

Woolwich Township Council met in Regular Session at 7:00 p.m. in Council Chambers, on the above date with the following members present:

Mayor Cowan  
Councillor Bauman  
Councillor Bryant  
Councillor Herteis  
Councillor Poffenroth

**MOMENT OF SILENCE OR PRAYER**

Mayor Cowan advised that the Township's Public Pre-budget Consultation Meeting would be held in Council Chambers on Wednesday, November 30<sup>th</sup> at 6:30 p.m.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

**RESOLUTIONS TO COME FORWARD FROM CLOSED SESSION**

None.

**MINUTES**

MOVED BY Councillor Bauman

SECONDED BY Councillor Bryant

THAT the following minutes be adopted as presented:

- Council Minutes November 7, 2011
- Committee of the Whole Minutes November 22, 2011

...CARRIED

**PROCLAMATIONS**

None.

**CORRESPONDENCE**

None.

**PRESENTATIONS****Memo: Update on the Chemtura Public Advisory Committee (CPAC)**

Council received a memo dated November 29, 2011 from staff that provided an update of the activities of CPAC to date. Councillor Bauman asked if Mayor Cowan intends to continue his active role on the committee when his term as Chair ends. Mayor Cowan affirmed that he will continue.

**DELEGATIONS****Alan Marshall: Citizen's Perspective on the Chemtura Public Advisory Committee (CPAC)**

Mr. Marshall commended the new membership of CPAC and Mayor Cowan's support as Interim Chair for the discovery of a legal Indemnity from the Province of Ontario that was issued to Phillip Environmental in 1993. The Indemnity has expired and the Province is now holding the current property owner liable for deep monitoring wells and the additional excavation of 200 tonnes of contaminated soil.

**UNFINISHED BUSINESS**

None.

**INTRODUCTION OF BY-LAWS**

MOVED BY Councillor Bauman

SECONDED BY Councillor Bryant

THAT the following by-laws be introduced and read a first time:

- A By-law to authorize civil marriage solemnization services in the Township of Woolwich and to repeal By-law #21-2010 (expansion to off-site locations)
- A By-law for establishing municipal parking lots and for regulating parking thereon
- A By-law to further amend Zoning By-law 55-86, of the Township of Woolwich (Weide-Lea Farms Limited)
- A By-law to temporarily stop up and close a portion of Mill Street (Elmira) in the Township of Woolwich
- A By-law to temporarily stop up and close Covered Bridge Drive from Hill Street to Rivers Edge Drive and Rivers Edge Drive from Covered Bridge Drive to Letson Drive (West Montrose) Township of Woolwich
- A By-law to confirm the widening of a portion of Wyatt Street West on the north side, being a public highway in the Township of Woolwich.
- A By-law to confirm all actions and proceedings of the Council (November 7, 2011)

...CARRIED

**COMMITTEE OF THE WHOLE**

MOVED BY Councillor Bauman  
SECONDED BY Councillor Bryant  
THAT Council convenes into the Committee of the Whole.

...CARRIED

**Recommendations from Committee of the Whole**

MOVED BY Councillor Bryant  
SECONDED BY Councillor Bauman  
THAT the Summary of Recommendations of the Committee of the Whole dated November 22, 2011 be adopted as follows:

1. THAT the Council of the Township of Woolwich adopts the draft By-law attached as Schedule "A" to Report C50-2011 to expand the civil marriage solemnization service offered by the Township of Woolwich.
2. THAT the Council of the Township of Woolwich adopts the draft by-law attached as Schedule "A" to Report C51-2011 in order to update the Municipal Parking Lot By-law.
3. THAT the Council of the Township of Woolwich endorses the Final Report for the Elmira Area 3B Pumping Station and Forcemain Routing Class Environmental Assessment prepared by Stantec Consulting Ltd. dated November 2011 which describes Alternative 1 as the preferred solution;

AND FURTHER THAT the Final Report be posted for a 30 day review period in accordance with the Class Environmental Assessment;

AND FURTHER THAT the start of the review period commence on November 30, 2011.

4. THAT the Council of the Township of Woolwich approves ZC 14/2011 for Weide-Lea Farms Limited concerning the property at 1770 and 1772 Shantz Station Road, to amend the Agricultural (A) zoning with a site specific provision to recognize an existing second permanent single detached dwelling located on the property, subject to the following:
  1. That the amending By-law be in accordance with the proposed By-law attached as Appendix 'C' to Report E88-2011;
5. THAT the Council for the Township of Woolwich authorizes closure of Mill Street from Arthur Street South to Memorial Avenue, on Thursday, December 1<sup>st</sup>, 2011 from 5:00 p.m. to 11:00 p.m. for the Elmira Lions Club's food booth for the annual Moonlight Madness sales event.
6. THAT the Council for the Township of Woolwich authorizes closure of Covered Bridge Drive from Hill Street to Rivers Edge Drive and Rivers Edge Drive from Covered Bridge Drive to Letson Drive, on Monday, December 12, 2011 from 6:30 p.m. to 8:00 p.m. for the Kiwanis Club of Elmira's annual Carol Sing.
7. That the Council of the Township of Woolwich directs Engineering Services staff to report back to Council regarding whether or not the Township should implement a Fence By-law.

**Staff Reports**

None.

**Other Business****Regional Matters**

Mayor Cowan provided an update on the GO transit service that will be starting on December 19, 2011 between Kitchener and Toronto.

**Council Reports / Updates**

Mayor Cowan provided an update on the recent purchase of land from the Region of Waterloo for lands that will become part of the Victoria Glen Park. The cost of the land was \$1.00.

**Notice Regarding Closed Meetings**

None.

**Outstanding Council Activity List as of November 25, 2011**

No discussion.

**Items from Green Pink Sheets as of November 25, 2011**

No discussion.

**Second Reading of the By-laws**

Councillor Poffenroth had some concerns about the wording of the updated Municipal Parking Lot By-law, however, the by-law was not amended.

MOVED BY Councillor Bryant

SECONDED BY Councillor Bauman

THAT the by-laws in the hands of the Clerk be read a second time.

... CARRIED

**ADOPTION OF PROCEEDINGS OF THE COMMITTEE OF THE WHOLE**

MOVED BY Councillor Bryant

SECONDED BY Councillor Bauman

THAT the Committee of the Whole rise and report to Council.

... CARRIED

MOVED BY Councillor Bryant

SECONDED BY Councillor Bauman

THAT Council confirms and adopts the proceedings of the Committee of the Whole.

... CARRIED

**FINAL PASSAGE OF BY-LAWS**

MOVED BY Councillor Bryant

SECONDED BY Councillor Bauman

THAT the following by-laws in the hands of the Clerk be read a third time and finally passed, that they be numbered as By-law Numbers 70-2011 to 76-2011, and that they be signed by the Mayor and Clerk and sealed with the corporate seal.

... CARRIED

**PUBLIC NOTICE**

Mayor Cowan gave public notice of Council's intent to discuss the draft Water and Wastewater budget and rates and the Amending By-law to impose fees and charges for Planning, Fire and General Services at the Committee of the Whole meeting on Tuesday, December 13, 2011 at 6:00 p.m. in Council Chambers.

**NOTICE OF MOTION**

None.

**ADJOURNMENT**

MOVED BY Councillor Herteis

SECONDED BY Councillor Poffenroth

THAT the meeting adjourns to meet again in regular session on Tuesday, December 20, 2011.

... CARRIED

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Mayor

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Clerk

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Chairman, Committee of the Whole