



**DELEGATIONS****Matthew Piggot, Grand River Car Share Re: Introduction**

Matthew Piggot, the member service coordinator of Grand River CarShare addressed Council and made a presentation to explain the definition and logistics of car sharing. Mr. Piggot also advised Council of the history of Grand River CarShare and noted the group wishes to expand to Woolwich Township.

Jeff Windatt, a resident of Elmira and a member of Car Share addressed Council and shared a presentation which outlined the reasons he wishes to have CarShare expand to Woolwich. Mr. Windatt advised that his family does not own a vehicle and believes more families could live without a vehicle if car sharing was available.

Jason Hammond, the president of the board of Grand River Car Share explained the current relationships CarShare has with other municipalities involved in the program. Mr. Hammond noted that in 2009, Grand River CarShare received a grant through Transport Canada to study applying the car share model in a rural setting near an urban centre and chose Elmira/St. Jacobs and advised of the progress in Woolwich. Mr. Hammond made the following requests to Council for their support in bringing CarShare to Woolwich:

- \$30,000 line of credit at 2% to enable initial fleet purchase
- Additional parking spaces in Elmira (at the WMC, etc.)
- Additional spaces in St. Jacobs, Breslau and elsewhere throughout the Township
- Corporate Membership

Mr. Hammond concluded by thanking Council and advised they look forward to working with staff.

In response to a question raised by Councillor Bauman, Mr. Hammond advised that once a member has reserved a car, they can go to a designated parking space and use their member key to obtain the keys for the car share vehicle. The member would then log the trip and receive a monthly invoice. Mr. Hammond then clarified that the proposed \$30,000 line of credit would be used to help purchase a fleet of vehicles for Woolwich.

Councillor Bryant questioned why Grand River CarShare is asking for a line of credit through the municipality versus going to the bank. Mr. Hammond noted that because the group is a cooperative and non-profit they have previously had issues obtaining loans through conventional ways. It was also noted that Grand River Car Share has been a self sufficient business for 13 years.

Mayor Cowan thanked the delegations for their presentation and asked for this to be referred to staff for a review and report back to Council.

Lynda Kohler and Denise Squire of Woolwich Community Health Centre Re: Community Needs and Assessment Report

Denise Squire, the Executive Director of Woolwich Community Health Centre addressed Council and advised that also in attendance at the meeting were Richard Gerson and Brenda Leis of the Board of Directors. Ms. Squire then introduced Lynda Kohler, who is the program coordinator and advised that she will be presenting the findings of the report. Ms. Squire provided background information on Woolwich Community Health Centre and explained the reasons for completing the report.

Lynda Kohler, program coordinator at the Woolwich Community Health Centre addressed Council and made a presentation of their key findings which included:

- Literacy Concerns
- Poverty Rate Improvement
- Environmental Concerns
- Rural Lifestyles
- Poor Personal Health Practices
- Strong Social Connections and Support
- Chronic Disease
- Mental Health
- Community Vitality

Ms. Kohler concluded that the entire report is available through their webpage should details be required.

Mayor Cowan thanked the delegation for their presentation and noted that the work done provides valuable information to Council when undertaking strategic plan work. In response to a question, Ms. Kohler advised that the report is completed every 5 years and this allows comparisons to be seen in information gathered.

**UNFINISHED BUSINESS**

None.

**INTRODUCTION OF BY-LAWS**

MOVED BY Councillor Bauman

SECONDED BY Councillor Herteis

THAT the following by-laws be introduced and read a first time:

- Being a By-law passed pursuant to the provisions of Section 38 of the Planning Act, R.S.O. 1990, c. P. 13, as amended, to provide for the amendment of By-law No. 13-2010 to extend the period of time that such Interim Control By-law will be in effect

- A By-law to amend By-law 70-2006 being a By-law to regulate traffic and parking on highways under the jurisdiction of the Township of Woolwich (Barnswallow Drive, Elmira)
- A By-law to restrict the weight of vehicles passing over certain bridges in the Township of Woolwich (single posting)
- A By-law to authorize the execution of an amending subdivider's agreement (McLaughlin)
- Being a By-Law to provide for an interim tax levy and to provide for the Payment of taxes by instalments
- A By-law to confirm and adopt all proceedings of Council (January 18, 2011)

...CARRIED

### **RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

#### **West Montrose Cultural Heritage Landscape Interim Control By-law Extension**

Councillor Bauman referred to Item 6 on the Summary of Recommendations regarding the Cultural Heritage Landscape By-law extension. He asked Dan Kennaley, Director of Engineering & Planning Services, to elaborate on how this will impact property owners within the boundaries who wish to construct new buildings or additions. Mr. Kennaley advised that the report scheduled to come forward on March 8<sup>th</sup> will elaborate the details further, however he noted that it is only when a Planning Act approval is required that a building permit application would require a cultural heritage impact study. Therefore, if a Planning Act approval is not required, there would be no impact to homeowners and farmers in the building permit process. Mr. Kennaley also pointed out that there is a provision in the Interim Control By-law to allow for exemptions such as granny flats. Councillor Bauman confirmed that this By-law would not affect the average building permit.

MOVED BY Councillor Herteis

SECONDED BY Councillor Bauman

THAT the Summary of Recommendations of the Committee of the Whole dated February 1, 2011, be adopted as follows:

1. THAT the Council of the Township of Woolwich approves the draft by-law attached as Schedule "D" to Report C02-2011 to amend By-law 70-2006 to create a new parking prohibition on Barnswallow Drive in Elmira, from First Street West to a point approximately 130 metres south of First Street.

2. THAT the Council of the Township of Woolwich adopts a new By-law to Restrict the Weight of Vehicles Passing over Certain Bridges in the Township of Woolwich as attached to Report E06-2011 as Appendix "C";

AND FURTHER THAT Council directs Staff to circulate the above noted By-law to the Region of Waterloo Emergency Medical Services.

3. THAT the Council of the Township of Woolwich authorizes the Mayor and Clerk, by By-law, to sign an amending Subdivider's Agreement attached as Appendix 'D' to Report E07-2011, with Brian and Julie McLaughlin and their family members, Robert McLaughlin, Donald McLaughlin, Timothy Allen/Brenda Marie McLaughlin and Bonnie Deluis, to implement the recommendations of a revised noise study (September 2010) for the development of twelve (12) single detached lots on the north side of the extension of Dolman Street in Breslau, subject to:

1. That the residential lot owners partied to the amending Subdivider's Agreement execute their respective Agreements.

4. THAT the Council of the Township of Woolwich adopts the By-law, attached as Appendix 'A' to report F02-2011, to confirm the 2011 interim tax instalment due dates and establish tax levies for the 2011 interim levy for all tax classes.

5. THAT the Council of the Township of Woolwich appoints the following councillors to Region of Waterloo Planning and Works Project Teams:

|   |                       |
|---|-----------------------|
| Project Team #37: Scheifele Bridge at Conestogo River Rehabilitation, (Northfield Drive)                                      | Councillor Poffenroth |
| Project Team #43: Sawmill Road, Conestogo Bridge to Musselman and Northfield Drive, Country Spring Walk to South Village Line | Councillor Bryant     |
| Project Team #46: Church Street Improvements, Herbert Street to Barnswallow Drive, Elmira                                     | Councillor Herteis    |
| Project Team #51: King Street Improvements, Printery Road to Sawmill Road, St. Jacobs   | Councillor Bauman     |

6. THAT the Council of the Township of Woolwich directs staff to bring forward a By-law for Council's consideration at the February 7, 2011 meeting to propose an extension of the Interim Control By-law for the West Montrose Cultural Heritage Landscape until March 29, 2011.

...CARRIED

**COMMITTEE OF THE WHOLE**

MOVED BY Councillor Bryant  
SECONDED BY Councillor Bauman  
THAT Council convene into the Committee of the Whole.

...CARRIED

**STAFF REPORTS****E12-2011: Performance Acceptance for Underground Services within Stage 2A and Sanitary Trunk Sewer Easement Riverland Subdivision, Breslau Registered Plans 58M-501**

Dan Kennaley presented the report and directed Council to a map of the area. Mr. Kennaley summarized the recommendation and advised that final inspections have been carried out and all deficiencies have been addressed. In response to a question raised by Councillor Bauman, Mr. Kennaley confirmed that monitoring of the underground services will be completed in this area to ensure that inflow and infiltration are within acceptable limits.

MOVED BY Councillor Bauman  
SECONDED BY Councillor Bryant  
THAT the Council for the Township of Woolwich authorizes the issuance of a Performance Acceptance Certificate for the start of the two-year maintenance and guarantee period of the underground services on roads within Stage 2A and the sanitary trunk sewer located within a servicing easement for the Riverland Residential Subdivision, Registered Plans 58M-501;

AND FURTHER THAT the date of commencement for the start of the two year maintenance period for underground services in Stage 2A and the sanitary trunk sewer located within the servicing easement is concurrent with Council approval.

...CARRIED

**OTHER REPORTS**

None.

**OTHER BUSINESS**

None.

**Regional Matters**

Mayor Cowan advised that Regional Council has begun the budget process, going through department by department however, no aspects of the budget have been passed.

Mayor Cowan also referred to the Committee of the Whole meeting on February 1, 2011 and thanked Police Chief Matt Torigian and members of the Waterloo Regional Police Service for addressing Council.

### **Council Reports and Updates**

Councillor Herteis asked that staff be directed to look at traffic calming measures in the following areas:

1. Snyder Avenue, with an emphasis on the intersection with William Street in Elmira;
2. Killdeer Road, with an emphasis on the intersection with Brookmead Street in Elmira;
3. The intersection of Crowsfoot Road and Maryhill Road.

Council agreed to direct staff. Mayor Cowan assigned Mr. Kennaley to head this request. Mr. Kennaley advised that as a part of the process of traffic calming purposes, staff will need to complete traffic monitoring which cannot be done until the spring.

Councillor Bryant requested that the option for a four-way stop be looked at for the Crowsfoot Road and Maryhill Road intersection. Mr. Kennaley noted that staff are not intending to undertake traffic monitoring in that area, and should be able to have a report brought forward regarding this intersection soon.

### **Outstanding Council Activity List as of February 4, 2011**

Councillor Bauman advised that the Sign By-law will be reviewed at an upcoming Committee of the Whole meeting and asked that residents come and participate in that meeting if there are concerns. Christine Broughton, Director of Council and Information Services, noted that she will bring the Sign By-law forward to Council for discussion at the meeting on March 8, 2011.

### **Items from Green or Pink Sheets as of February 4, 2011**

No discussion.

### **SECOND READING OF BY-LAWS**

MOVED BY Councillor Bauman

SECONDED BY Councillor Bryant

THAT the by-laws in the hands of the Clerk be read a second time.

...CARRIED

**ADOPTION OF PROCEEDINGS OF THE COMMITTEE OF THE WHOLE**

MOVED BY Councillor Poffenroth  
SECONDED BY Councillor Bryant  
THAT the Committee of the Whole rise and report to Council.

...CARRIED

MOVED BY Councillor Bryant  
SECONDED BY Councillor Poffenroth  
THAT Council confirm and adopt the proceedings of the Committee of the Whole.

...CARRIED

**FINAL PASSAGE OF BY-LAWS**

MOVED BY Councillor Herteis  
SECONDED BY Councillor Bryant  
THAT the following by-laws in the hands of the Clerk be read a third time and finally passed, that they be numbered as By-law Numbers 7-2011 to 12-2011, and that they be signed by the Mayor and Clerk and sealed with the corporate seal.

...CARRIED

**PUBLIC NOTICE**

Christine Broughton, Director of Council and Information Services, read the following:

*The Council of the Township of Woolwich gives public notice of its intent to discuss the 2011 Draft Water and Wastewater Budgets and changes to the water and wastewater rates on February 22, 2011 at 6:00 p.m. in the Council Chambers situated at 24 Church Street West in Elmira.*


**NOTICE OF MOTION**

None.

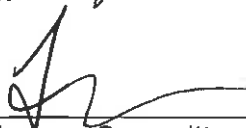
**ADJOURNMENT**

Mayor Cowan thanked Rogers TV for covering the Council session. On the motion of Councillor Bryant, the meeting adjourned to meet again in special budget session on March 3, 2011 and in regular session on March 8, 2011.

...CARRIED

  
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Mayor

  
\_\_\_\_\_  
Clerk

  
\_\_\_\_\_  
Chairman, Committee of the Whole

