

December 2011

December 2011						
S	M	T	W	T	F	S
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18	19	20	21	22	23	24
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January 2012						
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22	23	24	25	26	27	28
29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
November 28	29	30	December 1	2	3
	6:00pm Orientation 7:00pm Council	6:30pm Budget Consultation			
					4
5	6	7	8	9	10
		2:00pm All Council Meeting			
					11
12	13	14	15	16	17
	6:00pm Committee of the Whole				
					18
19	20	21	22	23	24
	7:00pm Council				
					25
					Christmas Day
26	27	28	29	30	31
Boxing Day Office Closed	Office Closed				
					January 1, 2012



TOWNSHIP OF WOOLWICH COUNCIL AGENDA

DATE: Monday November 29, 2011
TIME: 7:00 p.m. – Regular Session
PLACE: Council Chambers, 2nd Floor
24 Church Street West, Elmira

1. Moment of Silence or Prayer

2. Disclosures of Pecuniary Interest

3. Resolutions to Come Forward from Closed Meeting

4. Adoption of Minutes of Previous Meetings

- Council Minutes November 7, 2011 [PAGE 1]
- Committee of the Whole Minutes November 22, 2011 [PAGE 9]

5. Proclamations

6. Correspondence

7. Presentations

- Update on the Chemtura Public Advisory Committee

8. Delegations

- Alan Marshall
Re: Citizen's Perspective on the Chemtura Public Advisory Committee

9. Unfinished Business

10. Introduction of By-laws

- A By-law to authorize civil marriage solemnization services in the Township of Woolwich and to repeal By-law #21-2010 [PAGE 15]
- A By-law for establishing municipal parking lots and for regulating parking thereon PAGE 17]
- A By-law to further amend Zoning By-law 55-86, of the Township of Woolwich (Weide-Lea Farms Limited) [PAGE 21]

CA
CB

- A By-law to temporarily stop up and close a portion of Mill Street (Elmira) Township of Woolwich [PAGE 23]
- A By-law to temporarily stop up and close Covered Bridge Drive from Hill Street to Rivers Edge Drive and Rivers Edge Drive from Covered Bridge Drive to Letson Drive (West Montrose) Township of Woolwich [PAGE 24]
- A By-law to confirm the widening of a portion of Wyatt Street West on the north side, being a public highway in the Township of Woolwich. [PAGE 25]
- A By-law to confirm all actions and proceedings of the Council (November 7, 2011) [PAGE 27]

11. Committee of the Whole

- a) Recommendations from Committee of the Whole
 - November 22, 2011 [PAGE 29]
- b) Staff Reports
- c) Other Reports
- d) Other Business
 - Regional Matters
 - Council Reports/Updates
 - Resolutions Regarding Closed Meetings
 - Outstanding Council Activity List as of November 25, 2011 [PAGE 31]
 - Items from Green and Pink Sheets of November 25, 2011
- e) Second Reading of By-laws
 - A By-law to authorize civil marriage solemnization services in the Township of Woolwich and to repeal By-law #21-2010 [PAGE 15]
 - A By-law for establishing municipal parking lots and for regulating parking thereon [PAGE 17]

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12. Adoption of proceedings of the Committee of the Whole

13. Final Passage of By-laws

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14. Public Notice

- Notice of Intent to Discuss – Water and Wastewater Draft Budget & Rates
- Notice of Intent to Consider an Amending By-law to Impose Fees or Charges for Planning, Fire, and General Services

15. Notice of Motion

16. Adjournment

CK
CB

CORRESPONDENCE

None.

PRESENTATIONS

Juanita Metzger, Waterloo Region Crime Prevention Council

Ms. Metzger of the Waterloo Region Crime Prevention Council, as 'Say Hi' gal, addressed Council and provided information on the 'Say Hi' initiative.

DELEGATIONS

David Pyper: International Plowing Match

Mr. Pyper addressed Council and made a presentation providing information on both the history and the upcoming 2012 International Plowing Match to take place in North Dumfries Township. Mr. Pyper encouraged the people of Woolwich to volunteer with the Plowing Match and for the Township of Woolwich to participate.

Inga Rinne, Woolwich Healthy Communities: Trees for Woolwich

Ms. Rinne made a presentation to Council to report on the events of Woolwich Healthy Communities Month and report on the initiative of Trees for Woolwich. Ms. Rinne reported that there were 14 events during Health Communities Month, with good participation numbers. Ms. Rinne also noted that 650 trees have been planted during the Trees for Woolwich initiative with the goal to plant 23,000 trees over the next four years. She asked for Council's continued support with the initiative.

Linda Fauteux, Harold Albrecht's Office: Waiving Fees for Use of Community Room at the Woolwich Memorial Centre for 'Elmira Passport Clinic'

Ms. Fauteux addressed Council on behalf of M.P. Harold Albrecht and requested Council's support in the 'Passport Clinic' by waiving the rental fees of the Community Room at the Woolwich Memorial Centre.

MOVED BY Councillor Bauman

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich waives the rental fee of \$150.00 plus HST for the use of Community Room at the Woolwich Memorial Centre for the Elmira Passport Clinic to be held on January 19, 2012 hosted by M.P. Harold Albrecht's office .

...CARRIED

Lynne Hare: Proposed Kuntz Gravel Pit

Ms. Hare addressed Council and made a presentation outlining concerns regarding the proposed Kuntz gravel pit. Ms. Hare raised concerns regarding the inclusion of the western portion of the property in the studies that have been completed. She was also concerned about the Township losing control of the upper part of the site, the removal of topsoil and overburden of the land and the decision making and approval process. Ms. Hare requested that Council

remove the Western portion of the property from the Zone Change application and request that the applicant remove the same area from the license application.

Mayor Cowan advised Council that it cannot make any decisions because the issue is before the Ontario Municipal Board.

Jan Huissoon: Proposed Gravel Pits

Mr. Huissoon addressed Council and made a presentation regarding the visual impact of the proposed Kuntz gravel pit and advised that the proposed pit is visually unacceptable.

Laurie Breed: Proposed Gravel Pits

Ms. Breed, a resident of Winterbourne, addressed Council and raised concerns that the proposed Jigs Hollow pit application process did not include a cultural heritage impact study. Ms. Hare advised that the Winterbourne Bridge and alley attracts filmmakers, artists and photographers to the area and needs to be protected.

UNFINISHED BUSINESS

None.

INTRODUCTION OF BY-LAWS

MOVED BY Councillor Bryant

SECONDED BY Councillor Bauman

THAT the following by-laws be introduced and read a first time:

- A By-law to further amend Zoning By-law 55-86, of the Township of Woolwich (Martin's Family Fruit Farm)
- A By-law to further amend Zoning By-law 55-86, of the Township of Woolwich (Weide-Lea Farms Limited)
- A By-law to Repeal By-law 72-2007 Being A By-law to Appoint a Closed Meeting Investigator for the Township of Woolwich
- A By-law to confirm all actions and proceedings of the Council (October 18, 2011)

...CARRIED

COMMITTEE OF THE WHOLE

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT Council convenes into the Committee of the Whole.

...CARRIED

Recommendations from Committee of the Whole

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT items 1, 2 and 4 through 10 of the Summary of Recommendations of the Committee of the Whole dated November 1, 2011 be adopted as follows:

- 1. THAT the Council of the Township of Woolwich declares the week of November 13, 2011 until November 20, 2011 as Restorative Justice Week.
- 2. THAT the Council of the Township of Woolwich does not support the recommendation as outlined in staff report E81-2011 for the establishment of a new sidewalk on the east and north side of Nightingale Crescent;

AND FURTHER THAT the existing sidewalk be widened to 1.5 metres to meet the current standard.

- 4. THAT the Council of the Township of Woolwich grants an exemption to Section M, clause 2 of the Animal Control By-law #75-2006 to allow a temporary provision for the ownership of 6 dogs at the property at 1764 Sawmill Road in Conestogo for medical requirements;

AND FURTHER THAT Council allows the exemption under the following conditions:

- 1. No additional dogs can reside on this property and each dog shall be micro-chipped or tattooed for identification purposes.
- 2. The identification of each dog will be registered with the Township.
- 3. A dog tag will be purchased for each dog every new calendar year.
- 4. That Township Enforcement Staff will complete an annual inspection to review the number of dogs residing at the residence.
- 5. All complaints relating to the dogs must be resolved to the satisfaction of the Township's Enforcement Officer. Failing to satisfy the Enforcement Officer, the agreement with the property owner will become null and void and the number of dogs will need to be brought into compliance with the Animal Control Bylaw #75-2006 by the end of the current fiscal year.

- 5. THAT the Council of the Township of Woolwich discontinues the appointment of Local Authority Services Limited (LAS) as its Closed Meeting Investigator pursuant to Section 239.1 of the *Municipal Act, 2001, S.O. 2001, c. 25*;

AND FURTHER THAT Council directs staff to bring the LAS appointment by-law forward for repeal;

AND FURTHER THAT Council allows the role of Closed Meeting Investigator to default to the Ombudsman's Office of Ontario.

6. THAT the Council of the Township of Woolwich approves Zone Change Application 10/2011 to extend the Temporary Use By-law for an additional three years concerning lands located at 1420 Lobsinger Line, to allow an existing mobile home to remain on the property, subject to the following conditions:
 1. That the amending By-law be in accordance with the proposed By-law attached as Appendix A to Report E84-2011.

7. THAT the Council of the Township of Woolwich authorizes, by by-law, the Mayor and Clerk to sign the Subdivision Agreements (attached as Appendix 'A' and 'B' to Report E86-2011) with Brohman Enterprises Ltd. to provide for the development of 3 single detached lots in Breslau, on Horseshoe Crescent, subject to:
 1. the agreements being finalized;
 2. the Subdivider signing the Agreements.

AND FURTHER THAT Council allocates 2 residential units from the infilling sanitary sewage reserve associated with Breslau to the proposed lots created through Consent Applications B7/2011 and B8/2011.

8. THAT the Council of the Township of Woolwich approves the cancellations, reductions, and refund of 2009, 2010 and 2011 taxes under the provisions of Sections 357 and 358 for a total amount of **(\$971.15)**, as attached in Appendix "A" to report F17-2011.

9. THAT the Council of the Township of Woolwich supports the establishment of a Heritage Advisory Committee;

AND FURTHER THAT staff be directed to report back to Council regarding terms of reference to establish the Committee.

10. THAT the Council of the Township of Woolwich directs staff to include a breakdown of costs associated with Ontario Municipal Board hearings in the quarterly reports presented to Council.

Item # 3

Richard Petherick, Director of Finance / Treasurer referred to a memo outlining financial details for the Chemtura Public Advisory Committee and provided a revised recommendation for Council's consideration.

MOVED BY Councillor Herteis

SECONDED BY Councillor Bauman

THAT the Council of the Township of Woolwich approves the expenditure of \$9,100, including HST, to engage the services of Dr. Gail Krantzberg in support of the request of the Chemtura Public Advisory Committee (CPAC) that was submitted to the Committee of the Whole on November 1, 2011;

AND FURTHER THAT Council authorizes up to \$7,000 to be allocated from the 2011 budget account for CPAC with any remaining expenditure at the end of 2011 be charged to the 2012 budget allotment for CPAC;

AND FURTHER THAT Council exempts this purchase from the Township's Purchasing By-law.
...CARRIED

Staff Reports

E85-2011: Philip and Debra Gleeson Reservation of Elmira Sewage Treatment Plant Capacity for Proposed Severance 254 Arthur Street South, Elmira

MOVED BY Councillor Herteis

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich assigns one single detached dwelling unit (equivalent to 3.34 persons per unit) of sanitary (waste water) capacity from the Elmira system to the property to be severed from 254 Arthur Street South, Elmira to allow the severance of one residential lot, subject to:

1. The applicant fulfilling the remaining conditions and registration of the deeds for severance application B6/2011; or
2. If severance application B6/2011 lapses the said allocation of one single detached dwelling unit shall be revoked.

...CARRIED

E88-2011: Zone Change Application 14/2011 – Weide-Lea Farm Ltd.

Dan Kennaley, Director of Engineering and Planning Services advised that the applicant has asked that this report be deferred as they could not be in attendance and would like to speak to the report.

MOVED BY Councillor Herteis

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich defers Staff Report E88-2011: Zone Change Application 14/2011 for Weide-Lea Farms Ltd. until the Committee of the Whole meeting on November 22, 2011.

...CARRIED

Year-To-Date Report

Richard Petherick, Director of Finance / Treasurer introduced the report and advised that at this point in the year there should be 25% of the budget remaining and the Township is tracking close to budget. Mr. Petherick highlighted the following areas:

- Winter Control – With 17% remaining, how this area tracks will depend on how the winter season goes until the end of the year.
- Fire Department – This area is dependent on the number of fire calls received and while almost at budget allocation, costs have been contained by the Fire Department by watching minor capital expenditures and not replacing the Fire Prevention Officer which are both not sustainable.
- Water / Wastewater – Due to wet weather experienced earlier in the year, water is in a surplus position and wastewater is in a deficit position.

- Recreation and Facilities Services – Staff are completing revenue projections until the end of the year and if those targets won't be met, cost control measures will be implemented.

Mr. Petherick advised that senior staff have gone through statements in detail and have cut discretionary spending.

In response to inquiries by Council, Christine Broughton Director of Council and Information Services / Clerk advised that a lack of staffing in July and August resulted in reduced income for By-law Enforcement.

Mr. Petherick advised that November 30, 2011 has been tentatively chosen for the scheduling of a pre-budget public consultation meeting.

MOVED BY Councillor Bryant

SECONDED BY Councillor Poffenroth

THAT the Council of the Township of Woolwich receives the Year to Date report ending September 30, 2011 for information.

... CARRIED

Other Business

Regional Matters

Mayor Cowan advised that the motion regarding the banning of shark fin soup will be going back to Regional Council to be voted on.

Council Reports / Updates

Councillor Bauman encouraged residents to drive carefully, as the Fire Department has responded to many vehicle collisions lately.

Notice Regarding Closed Meetings

None.

Outstanding Council Activity List as of November 4, 2011

None.

Items from Green Pink Sheets as of November 4, 2011

None.

Second Reading of the By-laws

Mayor Cowan noted that the Weide-Lea Farms By-law is being removed.

MOVED BY Councillor Bryant
SECONDED BY Councillor Bauman
THAT the by-laws in the hands of the Clerk be read a second time.

... CARRIED

ADOPTION OF PROCEEDINGS OF THE COMMITTEE OF THE WHOLE

MOVED BY Councillor Bauman
SECONDED BY Councillor Herteis
THAT the Committee of the Whole rise and report to Council.

... CARRIED

MOVED BY Councillor Bauman
SECONDED BY Councillor Herteis
THAT Council confirms and adopts the proceedings of the Committee of the Whole.

... CARRIED

FINAL PASSAGE OF BY-LAWS

MOVED BY Councillor Herteis
SECONDED BY Councillor Bauman
THAT the following by-laws in the hands of the Clerk be read a third time and finally passed, that they be numbered as By-law Numbers 66-2011 to 69-2011, and that they be signed by the Mayor and Clerk and sealed with the corporate seal.

... CARRIED

PUBLIC NOTICE

None.

NOTICE OF MOTION

None.

ADJOURNMENT

MOVED BY Councillor Herteis
SECONDED BY Councillor Bryant
THAT the meeting adjourns to meet again in regular session on Tuesday, November 29th, 2011.

... CARRIED

Mayor

Clerk

Chairman, Committee of the Whole

**TOWNSHIP OF WOOLWICH
COMMITTEE OF THE WHOLE MINUTES
November 22, 2011**

The Committee of the Whole met in Regular Session at 6:00 p.m. in Council Chambers on the above date. Present: Mayor Cowan and Councillors Bauman, Bryant, Herteis and Poffenroth.

DISCLOSURES OF PECUNIARY INTEREST

None.

RESOLUTIONS COMING FORWARD FROM CLOSED SESSION

None.

DELEGATIONS

None.

STAFF REPORTS AND MEMOS

Exemplary Service Medals – Woolwich Township Fire Department

Bob Brown of the Elmira Fire Station received an Exemplary Service Medal for 20 years of service. James Martin and Neil Martin, both of the Floradale Fire Station as well as Gary Auger of the Maryhill Fire Station received Exemplary Service Medals for 25 years of service. Township Deputy Fire Chief Dale Martin and Dane Goebel of the Maryhill Fire Station received Exemplary Service Medals for 30 years of service. Oscar Clemmer of the Floradale Fire Station received an Exemplary Service Medal for 40 years of service.

Chief Rick Pedersen thanked the Township's volunteer fire fighters for their many years of service and noted the dedication of time the volunteers contribute to the fire safety of the Township.

Mayor Cowan presented Fire Chief Pedersen with an Exemplary Service Medal for 35 years of service.

C50-2011: Expansion of the Civil Marriage Ceremony Service

MOVED BY Mayor Cowan

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich adopts the draft By-law attached as Schedule "A" to Report C50-2011 to expand the civil marriage solemnization service offered by the Township of Woolwich.

...CARRIED

C51-2011: Update of Municipal Parking Lot By-law

MOVED BY Mayor Cowan

SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich adopts the draft by-law attached as Schedule "A" to Report C51-2011 in order to update the Municipal Parking Lot By-law.

... CARRIED

E87-2011: Elmira Area 3B Pumping Station and Forcemain Routing Class Environmental Assessment, Elmira

In response to an inquiry by Mayor Cowan, Dan Kennaley, Director of Engineering and Planning Services advised that the pumping station is not required for the first stage of development for this project and will not likely be constructed in the Spring of 2012.

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich endorses the Final Report for the Elmira Area 3B Pumping Station and Forcemain Routing Class Environmental Assessment prepared by Stantec Consulting Ltd. dated November 2011 which describes Alternative 1 as the preferred solution;

AND FURTHER THAT the Final Report be posted for a 30-day review period in accordance with the Class Environmental Assessment;

AND FURTHER THAT the start of the review period commence on November 30, 2011.

... CARRIED

E88-2011: Zone Change Application 14/2011 – Weide-Lea Farms Limited

MOVED BY Mayor Cowan

SECONDED BY Councillor Bryant

THAT the Council of the Township of Woolwich hears the unregistered delegation of Katharina Von Hugo.

Ms. Von Hugo provided background information on the second dwelling located on the property and in response to an inquiry by Mayor Cowan confirmed that each of the dwellings have a separate fire number.

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT the Council of the Township of Woolwich approves Zone Change 14/2011 for Weide-Lea Farms Limited concerning the property at 1770 and 1772 Shantz Station Road, to amend the Agricultural (A) zoning with a site specific provision to recognize an existing second permanent single detached dwelling located on the property, subject to the following:

1. That the amending By-law be in accordance with the proposed By-law attached as Appendix 'C' to Report E88-2011;

... CARRIED

**E91-2011: Temporary Road Closure – Moonlight Madness**

MOVED BY Mayor Cowan

SECONDED BY Councillor Herteis

THAT the Council for the Township of Woolwich authorizes closure of Mill Street from Arthur Street South to Memorial Avenue, on Thursday, December 1st, 2011 from 5:00 p.m. to 11:00 p.m. for the Elmira Lions Club's food booth for the annual Moonlight Madness sales event.

...CARRIED

E92-2011: Temporary Road Closure – Kiwanis Carol Sing

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

THAT the Council for the Township of Woolwich authorizes closure of Covered Bridge Drive from Hill Street to Rivers Edge Drive, and Rivers Edge Drive from Covered Bridge Drive to Letson Drive, on Monday, December 12, 2011 from 6:30 p.m. to 8:00 p.m. for the Kiwanis Club of Elmira's annual Carol Sing.

...CARRIED

CORRESPONDENCE**Correspondence from Janie Smith: Request for Property Fence By-law**

Dan Kennaley, Director of Engineering and Planning Services noted that Ms. Smith has made a request for Council to consider implementing a Fence By-law and noted his support for this. Mr. Kennaley advised that the Township of Woolwich does not currently have provisions in place that regulate the height or location of fencing, and such provisions could be beneficial.

MOVED BY Councillor Bryant

SECONDED BY Councillor Herteis

That the Council of the Township of Woolwich directs Engineering Services staff to report back to Council regarding whether or not the Township should implement a Fence By-law.

...CARRIED

OTHER BUSINESS

None.

OUTSTANDING ACTIVITY LIST, as of November 18, 2011

None.

GREEN AND PINK ITEMS, as of November 18, 2011

None.

PUBLIC NOTICE

None.

NOTICE REGARDING CLOSED MEETINGS

None.

PLANNING PUBLIC

Councillor Bauman read the following introduction:

This meeting constitutes the formal public meeting required under Section 17 of the Planning Act. The meeting is for information purposes only and no decisions will be made at this time. The applications will be brought forward at a future meeting of the Committee of the Whole when staff has had an opportunity to review all submissions and prepare recommendations. All those in attendance will be given an opportunity to speak. Interested parties are invited to sign the appropriate sign up sheet in the lobby, if they wish further notification with respect to the applications. Individuals are requested to submit a written outline of any oral submissions made at the Public Meeting to the Township Clerk.

Official Plan Amendment

If a person or public body that files a notice of appeal of a decision of the Council of the Regional Municipality of Waterloo in respect of the proposed Official Plan Amendment, does not make oral submissions at a public meeting or make written submissions to the Council of the Township of Woolwich before the proposed Official Plan Amendment is adopted:

- a) the person or public body is not entitled to appeal the decision of the Regional Municipality of Waterloo to the Ontario Municipal Board; and*
- b) the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.*

Councillor Bauman then declared the public meeting to be open and asked staff to review the applications.

E93-2011: Official Plan Amendment 3/2011 (Township of Woolwich – Cultural Heritage Landscape Study in the vicinity of West Montrose)

Dan Kennaley, Director of Engineering and Planning Services introduced and summarized the report.

Hans Pottkamper, Rivers Edge Drive

Mr. Pottkamper addressed Council in support of the Cultural Heritage Landscape (CHL) work being undertaken by the Township.

Tony Dowling, Rivers Edge Drive

Mr. Dowling addressed Council on behalf of the Bridgekeepers (West Montrose Resident's Association) in support of the CHL work and provided background information of the work completed since 2005.

Les Bauman, Tallwood Drive

Mr. Bauman addressed Council with concerns related to the newer subdivision area of West Montrose being included in the Cultural Heritage Landscape. Mr. Bauman advised that he does not believe this area contributes to the cultural heritage landscape and is concerned that policies could be applied unnecessarily to these properties.

Brian Heckendorn

Mr. Heckendorn addressed Council on behalf of his mother who owns property on Letson Drive and noted that he believes the CHL vicinity needs to be clarified and asked what input the landowner has regarding the character defining buildings and structures to be included in the Heritage Act. Mr. Heckendorn also raised concerns about placing restrictions on agricultural properties and the affect those restrictions may have on the success of agriculture.

Larry Hoffer

Mr. Hoffer addressed Council and advised that a portion of the pit property, along with a portion of the Sittler's pit are included included in the CHL boundary.

Since there was nothing further with respect to this matter, Councillor Bauman declared the meeting to be closed.

ADJOURNMENT

MOVED BY Councillor Bryant
SECONDED BY Councillor Herteis
THAT the meeting be adjourned.

...CARRIED

Submitted by,
Mark Bauman
Chair

14

TOWNSHIP OF WOOLWICH

BY-LAW NUMBER #

A BY-LAW TO AUTHORIZE CIVIL MARRIAGE SOLEMNIZATION SERVICES IN THE TOWNSHIP OF WOOLWICH AND TO REPEAL BY-LAW #21-2010

WHEREAS Ontario Regulation 738 of *The Marriage Act, R.S.O. 1990, c.M.3* authorizes Municipal Clerks to solemnize marriages;

AND WHEREAS Section 228(4) of the Municipal Act, 2001, S.O. 2001, c. 25 authorizes Municipal Clerks to delegate the authority to solemnize marriages to any person other than a member of Council;

AND WHEREAS Council considers it desirable to have civil marriage solemnization services performed in the Township of Woolwich.

NOW THEREFORE the Council of the Corporation of the Township of Woolwich enacts as follows:

- 1. THAT Civil Marriages be solemnized in the Township of Woolwich and performed at:

The Township of Woolwich, Municipal Office
 Council Chambers, 24 Church Street West,
 Elmira, Ontario

Or

At an alternate location within the Province of Ontario with the approval of the Township of Woolwich Municipal Clerk.

- 2. THAT Council authorizes Municipal Clerk Christine Broughton and Deputy Clerk Valrie Hummel to solemnize marriages as set out in the *Marriage Act, R.S.O. 1990, c.M.3*.
- 3. THAT Schedule "A" detailing fee structures for services forms part of this By-law.
- 4. THAT By-law 21-2010 be repealed.

Passed this day of November, 2011.

Mayor

Clerk

SCHEDULE "A" TO BY-LAW _____

Fee Structure

1. The Township of Woolwich will charge fees for civil marriage ceremonies as set out in the Township's Fees and Charges by-law.
2. Fees are payable at time of booking of the ceremony and must be paid in cash, by money order or by debit.
3. Non-refundable deposits will be specified in the Township of Woolwich Fees and Charges by-law.
4. Changes to date and/or time are allowed at no additional charge provided the location and the Officiant are available. No refund will be issued if the ceremony is cancelled on the day of the ceremony, or the applicant(s) and witnesses do not show for the ceremony.

TOWNSHIP OF WOOLWICH

BY-LAW NUMBER

**A BY-LAW FOR ESTABLISHING MUNICIPAL PARKING
LOTS AND FOR REGULATING PARKING THEREON**

WHEREAS Section 11 of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended provides that a municipality may pass by-laws to regulate parking;

AND WHEREAS If a municipality passes a by-law regulating or prohibiting the parking or leaving of a motor vehicle on land, it may provide for the removal and impounding or restraining and immobilizing of any vehicle, at the vehicle owner's expense, parked or left in contravention of the by-law and subsection 170 (15) of the *Highway Traffic Act* applies with necessary modifications to the by-law. 2006, c. 32, Sched. A, s. 43.

AND WHEREAS without limiting sections 9, 10 and 11 of the *Municipal Act*, a municipality may require a person to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with any by-laws respecting the parking, standing or stopping of vehicles. 2006, c. 32, Sched. A, s. 45.

AND WHEREAS Section 170(15) of the *Highway Traffic Act*, R.S.O. 1990,c,H.8, as amended, and Section 101(1) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, authorizes the removal and storage of any motor vehicle left in contravention of a municipal by-law

NOW THEREFORE THE MUNICIPAL COUNCIL FO THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS FOLLOWS:

1. DEFINITIONS

Where used herein, the following words and phrases shall be deemed to have the following meanings:

- i) "Park" shall mean the standing of a vehicle, whether the vehicle is occupied or not, except when standing temporarily for the purpose of, and while actually engaged in, the loading or unloading of goods or passengers.
- ii) "Police Officer" means a member of the Police Force or a person authorized by the Chief of Police of the Regional Municipality of Waterloo to enforce the provisions of this by-law.
- iii) "Municipal Law Enforcement Officer" means a person authorized by by-law of the Township of Woolwich to enforce the provisions of this by-law.
- iv) "Municipal Parking Lot" means any parking lot leased, owned or controlled by the Township of Woolwich.

- v) "Vehicle" includes a motor vehicle, trailer, traction engine, farm tractor, roadbuilding machine and any vehicle drawn, propelled, or driven by any kind of power, including muscular power.
- vi) "Parking Permit" means a clearly displayed decal or a specially designed card as authorized by the Township Treasurer or his/her designate.
- vii) "Township of Woolwich" means the Corporation of the Township of Woolwich.

2. ESTABLISHING MUNICIPAL PARKING LOTS

The Township of Woolwich shall establish municipal parking lots on land owned by the Township or on private land which is leased by the Township. The Township shall, by by-law, designate municipal parking lots and shall erect signs showing the name of each municipal parking lot and the by-laws which govern its operation. All municipal parking lots shall be listed in Schedule 'A' to this by-law.

3. REGULATIONS IN MUNICIPAL PARKING LOTS

Parking in municipal parking lots shall be subject to the following provisions when properly worded signs have been erected or are on display:

- i) No person shall park a vehicle on any municipal parking lot between 2:00 a.m. and 6:00 a.m. at any time.
- ii) No vehicle having a gross vehicle weight of more than 3 tonnes shall be parked on any municipal parking lot, except that buses may be parked in designated areas which have been appropriately signed by the Township.
- iii) No person shall park a vehicle on any part of a municipal parking lot except within a parking stall as marked on the pavement.
- iv) No person shall park a vehicle so as to occupy more than one parking stall with one vehicle.
- v) No person shall race or speed a vehicle on any municipal parking lot in excess of 20 km/h.
- vi) No person shall park or stop a bus for the purpose of loading and unloading passengers on a municipal parking lot except in an area designated for the purpose by the erection of appropriate signs.
- vii) No person shall drive a vehicle on a municipal parking lot so as to propel it in a direction opposite to the direction for movement which is indicated by signs or pavement markings.
- viii) No person shall park a vehicle in excess of the time or duration permitted by the signs erected on the municipal parking lots.

- ix) No person shall park a vehicle in an area which is designated for permit parking unless they display a currently valid permit issued by the Township to do so and providing that the said permit is posted within the vehicle in such a manner that it is visible to the enforcement official.
- x) No person shall park a motor vehicle in any area designated by signs to be reserved for horse-drawn vehicles.
- xi) No person shall park a horse-drawn vehicle in an area other than that which is designated for the purpose by signs.
- xii) No person shall park a vehicle on any municipal parking lot in contravention of properly worded signs posted by the Corporation of the Township of Woolwich.

4. PENALTIES

Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended. The fine for each offence is found in Schedule B of this By-law.

5. REMOVAL OF VEHICLE

In addition to the provisions of this by-law, where a Municipal Law Enforcement Officer or a Police Officer finds a vehicle in contravention of the parking provisions of this by-law, he may cause such vehicle to be moved, or taken to, and be placed or stored in a suitable place and all costs and charges for removing, care and storage thereof, if any, are a lien upon the vehicle, which may be enforced in the manner provided by the *Repair and Storage Liens Act*, 2005, c. 26, Sched. A, s. 28 (2).

6. REPEAL OF BY-LAWS

By-law Numbers 33-89, 92-2000, 70-2001 and 41-2002 of the Corporation of the Township of Woolwich are hereby repealed as of the effective date set out below in Section 8.

7. EFFECTIVE DATE

This by-law will come into force and take effect on the date of the approval of set fines by the Attorney General's Office.

8. VALIDITY

Should any part, section or provision of this by-law be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the by-law as a whole, or a part thereof, other than the part which was declared to be invalid.

PASSED this 29th day of November, 2011.

Mayor

Clerk

TOWNSHIP OF WOOLWICH

BY-LAW NUMBER

A BY-LAW TO FURTHER AMEND ZONING BY-LAW 55-86,
OF THE TOWNSHIP OF WOOLWICH
(Weide-Lea Farms Limited)

WHEREAS the Council of the Corporation of the Township of Woolwich deems it desirable to further amend By-law 55-86, as amended;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS FOLLOWS:

1) That following Section 26.1.322 of By-law 55-86, as amended, the following Section and corresponding Schedule 'A' be added, to allow, to recognize the second permanent single detached dwelling located on the property;

26.1.323 Notwithstanding any other provisions of this By-law, the lands illustrated on the Plan forming Section 26.1.323 of Schedule 'A' of this By-law permits a maximum of two single detached dwelling units in addition to those uses permitted in the zone within which the parcel lies, subject to:

- 1. No other residential unit be permitted, which shall include that the two permitted units must remain as single detached dwellings and shall not be duplexed or converted to multiple units;
- 2. Compliance with all other applicable regulations of Section 7 and Section 6 of this By-law, as amended.

2. That the Key Map which forms part of By-law 55-86, as amended, be amended accordingly to recognize the site-specific zoning amendment.

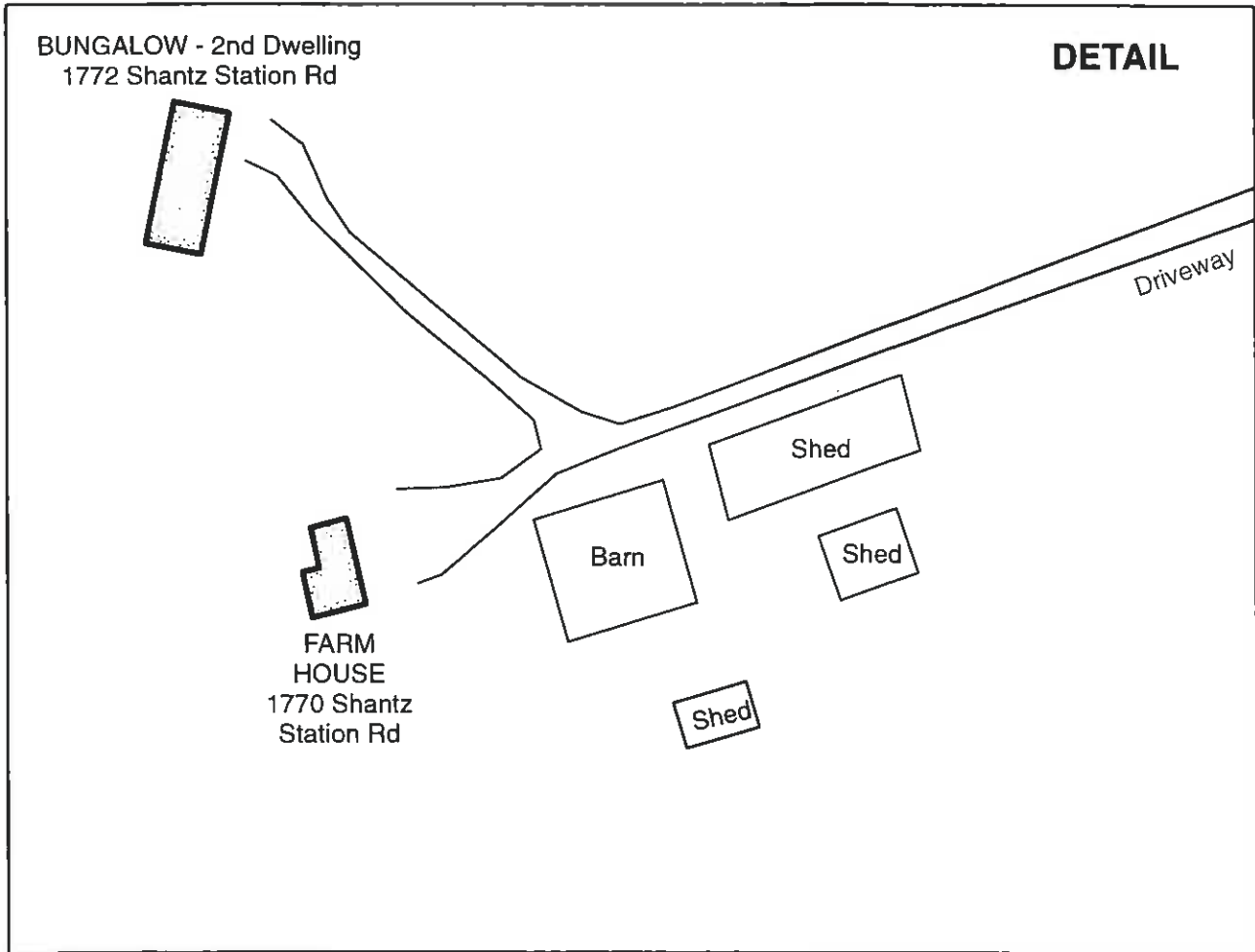
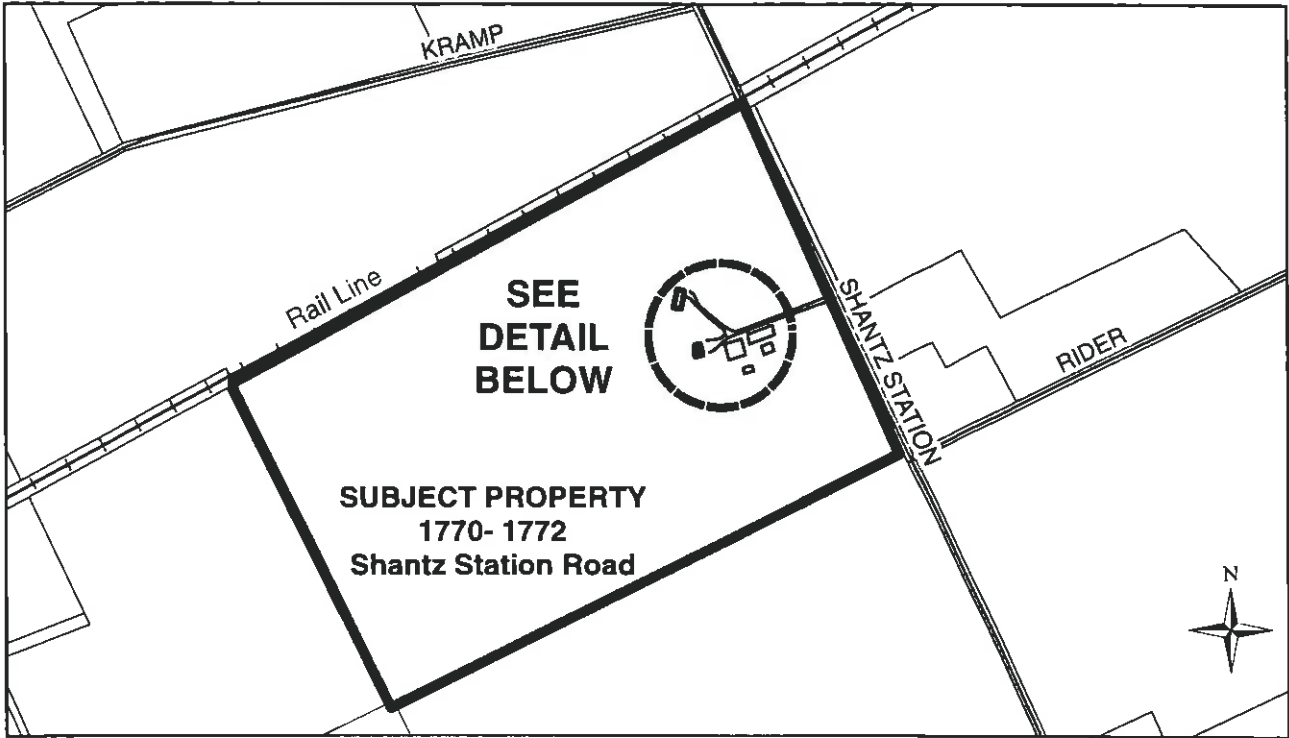
3. That this By-law shall come into effect on the final passing thereof by the Council of the Corporation of the Township of Woolwich subject to the provisions of The Planning Act, 1990, and amendments thereto.

PASSED THIS DAY OF , 2011.

Mayor

Clerk

SCHEDULE A
Weide-Lea Farms Limited
1770 - 1772 Shantz Station Road
GCT Part Lot 105



TOWNSHIP OF WOOLWICH

BY-LAW NUMBER

**A BY-LAW TO TEMPORARILY STOP UP AND CLOSE A PORTION OF
MILL STREET (ELMIRA)
TOWNSHIP OF WOOLWICH**

WHEREAS The Municipal Act, S.O. 2001, c. 25, as amended, specifies that a municipality may delegate to a committee of council or to an employee of the municipality, subject to any conditions which the municipality may impose, the power to close a highway temporarily for any purpose specified in the by-law.

AND WHEREAS the BIA/Elmira Lions Club have organized an event to be held on Thursday, December 1st, 2011 and, in connection therewith, has requested the Council of the Township of Woolwich to close Mill Street, from Arthur Street South to Memorial Avenue in Elmira from 5:00 p.m. until 11:00 p.m. on Thursday, December 1st, 2011.

AND WHEREAS it is deemed necessary to stop up Mill Street on Thursday, December 1st, 2011 from 5:00 p.m. to 11:00 p.m.;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS FOLLOWS:

- 1. That Mill Street in Elmira be stopped up to vehicular traffic excepting those partaking in the event only on December 1st, 2011 from 5:00 p.m. until 11:00 p.m.

PASSED this day of November, 2011.

Mayor

Clerk

TOWNSHIP OF WOOLWICH

BY-LAW NUMBER

A BY-LAW TO TEMPORARILY STOP UP AND CLOSE COVERED BRIDGE DRIVE FROM HILL STREET TO RIVERS EDGE DRIVE AND RIVERS EDGE DRIVE FROM COVERED BRIDGE DRIVE TO LETSON DRIVE (WEST MONTROSE) TOWNSHIP OF WOOLWICH

WHEREAS The Municipal Act, S.O. 2001, c. 25, as amended, specifies that a municipality may delegate to a committee of council or to an employee of the municipality, subject to any conditions which the municipality may impose, the power to close a highway temporarily for any purpose specified in the by-law.

AND WHEREAS the Kiwanis Club of Elmira have organized an event to be held on Monday, December 5, 2011 and, in connection therewith, has requested the Council of the Township of Woolwich to close Covered Bridge Drive from Hill Street to Rivers Edge Drive and Rivers Edge Drive from Covered Bridge Drive to Letson Drive in West Montrose from 6:30 p.m. until 8:00 p.m. on Monday, December 5, 2011.

AND WHEREAS it is deemed necessary to stop up Covered Bridge Drive from Hill Street to Rivers Edge Drive and Rivers Edge Drive from Covered Bridge Drive to Letson Drive on Monday, December 5, 2011 from 6:30 p.m. to 8:00 p.m.;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS FOLLOWS:

1. That Covered Bridge Drive from Hill Street to Rivers Edge Drive and Rivers Edge Drive from Covered Bridge Drive to Letson Drive in West Montrose be stopped up to vehicular traffic excepting those partaking in the event only on December 5, 2011 from 6:30 p.m. until 8:00 p.m.

PASSED this day of .

Mayor

Clerk

TOWNSHIP OF WOOLWICH

BY-LAW NUMBER

**A BY-LAW TO CONFIRM THE WIDENING
OF A PORTION OF WYATT STREET WEST
ON THE NORTH SIDE, BEING A PUBLIC HIGHWAY
IN THE TOWNSHIP OF WOOLWICH**

WHEREAS the Township of Woolwich has acquired the lands hereinafter described for purposes of widening a portion of Wyatt Street West, on the north side, in the said Township of Woolwich.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS FOLLOWS:

- 1. That Wyatt Street West, a public highway in the Township of Woolwich be and the same is hereby widened on the north side over the following lands:

Part of Lot 7, Plan 560, designated as Parts 1, 2, 3, 4 and 5 Plan 58R-17068, Township of Woolwich.

AND the widening of such public highway is hereby confirmed.

PASSED this day of , 2011.

Mayor

Clerk

Road Widening
Wyatt Street West, Elmira
Becker Milk Company



TOWNSHIP OF WOOLWICH

BY-LAW NUMBER

**A BY-LAW TO CONFIRM ALL ACTIONS
AND PROCEEDINGS OF THE COUNCIL**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS
FOLLOWS:

All actions and proceedings of the Council taken at its meetings held

November 7, 2011

except those taken by By-law and those required by law to be done by resolution, are hereby sanctioned, ratified and confirmed as though set out herein provided, however, that any member of this Council who has dissented from any action or proceeding or has abstained from discussion and voting thereon shall be deemed to have dissented or abstained, as the case may be, in respect of this By-law as it applies to such action or proceeding.

PASSED this 7th day of November, 2011

Mayor

Clerk

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**TOWNSHIP OF WOOLWICH
COMMITTEE OF THE WHOLE
Summary of Recommendations to Council
November 22, 2011**

The Committee of the Whole recommends the following to Council:

1. THAT the Council of the Township of Woolwich adopts the draft By-law attached as Schedule "A" to Report C50-2011 to expand the civil marriage solemnization service offered by the Township of Woolwich.
2. THAT the Council of the Township of Woolwich adopts the draft by-law attached as Schedule "A" to Report C51-2011 in order to update the Municipal Parking Lot By-law.
3. THAT the Council of the Township of Woolwich endorses the Final Report for the Elmira Area 3B Pumping Station and Forcemain Routing Class Environmental Assessment prepared by Stantec Consulting Ltd. dated November 2011 which describes Alternative 1 as the preferred solution;

AND FURTHER THAT the Final Report be posted for a 30 day review period in accordance with the Class Environmental Assessment;

AND FURTHER THAT the start of the review period commence on November 30, 2011.

4. THAT the Council of the Township of Woolwich approves ZC 14/2011 for Weide-Lea Farms Limited concerning the property at 1770 and 1772 Shantz Station Road, to amend the Agricultural (A) zoning with a site specific provision to recognize an existing second permanent single detached dwelling located on the property, subject to the following:
 1. That the amending By-law be in accordance with the proposed By-law attached as Appendix 'C' to Report E88-2011;
5. THAT the Council for the Township of Woolwich authorizes closure of Mill Street from Arthur Street South to Memorial Avenue, on Thursday, December 1st, 2011 from 5:00 p.m. to 11:00 p.m. for the Elmira Lions Club's food booth for the annual Moonlight Madness sales event.
6. THAT the Council for the Township of Woolwich authorizes closure of Covered Bridge Drive from Hill Street to Rivers Edge Drive and Rivers Edge Drive from Covered Bridge Drive to Letson Drive, on Monday, December 12, 2011 from 6:30 p.m. to 8:00 p.m. for the Kiwanis Club of Elmira's annual Carol Sing.
7. That the Council of the Township of Woolwich directs Engineering Services staff to report back to Council regarding whether or not the Township should implement a Fence By-law.

COUNCIL'S OUTSTANDING ACTIVITY LIST
As of November 25th, 2011

Discussion Date	Title/Action Required	Assigned To	Projected Date of Completion	Updates/Notes
O – Oct. 13, 2009 R – October 31, 2011	Sign By-law/Sign Committee Terms of Reference	CIS	Ongoing	Focus groups will be held in November and the By-law will come back to Council in December.
O – Oct. 4, 2010 R – November 7, 2011	Monthly report from Woolwich Memorial Centre – Fitness Centre	RFS	Ongoing	Reports will include both revenue and expenditure line items as well as background information about industry standards and membership numbers for municipalities of a similar size.
O – Mar 14, 2011 O – May 2, 2011	Woolwich Memorial Centre Fitness Centre Operations	RFS	December, 2011	Will be considered with the 2012 budget process.
O – August 2, 2011 R – September 19, 2011	Review Need for Extra Councillor before 2014 Election	CIS	Start: end of 2012 End: before 2014 election	Information report to be prepared for Jan-Feb 2012.

O – Original Date
R – Review

CAO – Chief Administrative Officer
CIS – Council and Information Services
Fin – Finance

EPS – Engineering and Planning Services
RFS – Recreation and Facilities Services
Fire – Fire Services

TOWNSHIP OF WOOLWICH

M E M O R A N D U M

TO: Mayor Cowan and Members of Council

Date: November 25, 2011

FROM: Christine Broughton, Director of Council
and Information Services

Re: **Correspondence**

-
1. Association of Municipalities of Ontario
a) AMO Watch File – November 23, 2011 [PAGE 1]
b) Provincial Government delivers 2011 Fall Economic Statement [PAGE 3]

Council Mail Folder Items

Atlantic Industries Limited – Tight Site Calls For Two-Stage Construction

Connections Energy Symposium – Preliminary Program

Government Buyer – Newsletter November 22, 2011

Greater Kitchener Waterloo Chamber of Commerce

- a) Upcoming Events
- b) Chamber Member Discount – Holiday Festival on Ice

Opportunities Waterloo Region – Tax Refunds

Sentry Group – Income for Life

Water Canada – The Droplet – November 22, 2011

Waterloo Wellington Local Health Integration Network – French Language Health Planning Entity
Appoints its First Executive Director

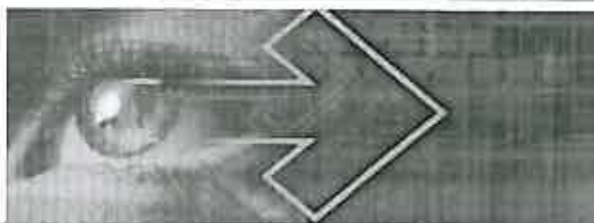


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Association of
Municipalities of Ontario

Watch File



November 24, 2011

In This Issue

- Provincial Government delivers 2011 Fall Economic Statement.
- Ontario Throne Speech promises continued uploading of municipal social services costs.
- Government response statements finalized under the *Endangered Species Act, 2007*.
- Best practices - Canada Goose Management Plans.
- *Connections Symposium* a close second to sliced bread.
- New year, new workshops! 2012 AMO Councillor Training.
- Hotel room booking policy in effect for AMO 2012.
- Save on your personal home/auto insurance with LAS.
- Local Government Week wrap-up.
- Resolution from the Town of Ingersoll.
- Career opportunities with the Township of King, the OPS and the Town of Fort Frances.
- *Links to full text articles below.*

Provincial Matters

Finance Minister Dwight Duncan delivered the fall economic statement. Read [key highlights](#).

Lieutenant Governor David Onley delivered the Speech from the Throne in the legislature [detailing the provincial government's vision and priorities](#) for the new legislative session.

The Province has prepared response statements for 11 species and their associated recovery strategies under the *Endangered Species Act, 2007*. Full details are available on the Ministry of [Natural Resources website](#).

The Canadian Wildlife Service (CWS) encourages municipalities and large land owners who have recurring conflicts with geese to develop a Canada Goose Management Plan. Best practices for a goose management plan are available on the [CWS website](#).

Eye on AMO/LAS Events

The [Connections program](#) features the latest on the regulatory obligation for energy planning, plus utility incentives, solar, green buildings, streetlights, tax policy, and much more.

The 2012 AMO Annual Conference [room booking policy](#) is in effect at the Westin Hotel Ottawa. Please click here for details on the non-refundable booking policy.

AMO [2012 Councillor training workshops](#) are now open for registration. AMO presents The Meeting Series and EMCP 2 - Challenges of 2011 & Beyond - An Overview. Don't delay space is limited. Register today!

LAS - Local Authority Service

Leverage the buying power of all Ontario municipal staff and elected officials to achieve sizeable [group home and automobile insurance discounts](#). This partnership with Cowan Insurance Group offers lower cost personal insurance, individual attention and custom insurance options.

The Municipal Wire

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Thank you to all members who participated in last month's [Local Government Week](#). AMO encourages those who participated in Local Government Week activities to contact the [Ministry of Municipal Affairs and Housing](#) to share your stories. You can also post your activities and thoughts on the [Local Government Week Facebook](#) page.

The Town of Ingersoll [resolution](#) requests that municipalities and the Province of Ontario support a pledge and commit to making a stand to end bullying.

Career/Employment Opportunities

[Deputy Clerk - Township of King](#). Reporting to the Township Clerk the Deputy Clerk will be responsible for the provision of professional and statutory support to the Clerk. A recent and detailed job description is available on our [website](#). Closing Date: November 30, 2011

[Director, Financial Planning and Business Management - Ontario Public Service](#). One temporary (up to 24 months). Location: **80 Grosvenor Street, Toronto**. Please apply online, by December 14, 2011, by visiting [Ontario Careers](#) and entering Job ID 40517 in the Job ID search field.

[Manager of Community Services - Town of Fort Frances](#). Please submit completed resume and covering letter [online](#); Fax: (807) 274-8479; Email: cruppenstein@fort-frances.com. Deadline for applications: January 20, 2012 at 4:30 p.m.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File Team](#)

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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From: communicate@amo.on.ca [mailto:communicate@amo.on.ca]
Sent: November 23, 2011 7:26 PM
To: Christine Broughton
Subject: AMO breaking news re 2011 Fall Economic Statement

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

November 23, 2011

Provincial Government delivers 2011 Fall Economic Statement

Today Finance Minister Dwight Duncan delivered the fall economic statement. Key highlights included:

- The government is projecting a deficit of \$16.0 billion for this fiscal year.
- The Commission on the Reform of Ontario's Public Services (the Drummond Report) is expected to recommend that the target for spending growth be reduced to 1%. Current government spending growth is 1.4%.
- Real GDP growth is presently 2.0 per cent. This rate is down from the *2011 Budget* projection of 2.6 per cent.
- Ontario's October 2011 unemployment rate was 8.1%. This is down from a recessionary high of 9.4% in May 2009.
- The Healthy Homes Renovation Tax Credit is the only new spending program announced in the Fall Economic Statement. This \$60 million program will support seniors living at home and will help with the costs of home renovations such as walk-in bathtubs or wheelchair ramps. The tax credit is worth up to \$1,500 per year and is effective as of October 1, 2011.
- The Minister stated there is a need, to examine everything the government does, piece by piece, to find creative, efficient and effective ways to deliver public services.

During the recent provincial election campaign AMO advanced a number of pragmatic, cost free proposals. Among them, the Premier has promised to work with municipalities to explore:

- Opportunities to collect up to \$1 billion in unpaid *Provincial Offences Act* fines; and
- Reviewing joint and several liability which would help protect property taxpayers from rising insurance rates and excessive claims.

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The Premier also said he would honour the existing social service and court security upload agreement of \$1.5 billion by 2018 and:

- Protect Ontario's municipal property tax base from any new downloaded costs;
- Create a permanent fund for municipal roads and bridges;
- Provide permanent Provincial Gas Tax revenue of at least \$318 million annually for transit;
- Promote personal and producer responsibility within waste management systems;
- Ensuring that clear and fair energy policies support sound planning and investment in Ontario's electricity system;
- Avoid caps on property assessment or taxation; and,
- Continue to consolidate housing programs that are supported by current or increased funding.

AMO will continue to advocate these municipal priorities in the coming months and in its Pre-Budget Submission early in the new year. The next Ontario Budget is expected in March 2012.

AMO Contact: Matthew Wilson, Senior Policy Advisor, mwilson@amo.on.ca extension 323.

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.