

TO: THE TOWNSHIP OF WOOLWICH  
ATTENTION: WATER & SEWER BILLING  
P.O. BOX 158  
ELMIRA, ON N3B 2Z6

FAX: 519-669-1820 E-MAIL: Woolwich.mail@woolwich.ca

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**WATER & SEWER SERVICE – NOTICE OF CHANGE OF TENANCY**

**TO BE COMPLETED BY OWNER**

OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

ACCOUNT # : \_\_\_\_\_ or CURRENT TENANT: \_\_\_\_\_

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**TO BE COMPLETED BY TENANT**

I / We the undersigned will be assuming responsibility for payment of the water and sewer service at the above noted address, and request the account be changed to the name(s) of:

Primary acct holder: \_\_\_\_\_  
Please print name

Driver's Licence #: \_\_\_\_\_ / or S.I.N.: \_\_\_\_\_

Primary acct holder: \_\_\_\_\_  
Signature

Second acct holder: \_\_\_\_\_  
(If applicable) Please print name

Driver's Licence #: \_\_\_\_\_ / or S.I.N.: \_\_\_\_\_

Second acct holder: \_\_\_\_\_  
Signature

Effective Date: \_\_\_\_\_, 20\_\_\_\_