



**APPLICATION FOR
SITE PLAN DEVELOPMENT AGREEMENT or
SITE PLAN DEVELOPMENT ADDENDUM
(SECTION 41 OF THE PLANNING ACT, 1990, R.S.O.)**

NAME OF OWNER: _____	NAME OF APPLICANT: _____
ADDRESS: _____ _____	ADDRESS: _____ _____
POSTAL CODE: _____	POSTAL CODE: _____
TELEPHONE: _____	TELEPHONE: _____
FAX: _____	FAX: _____
EMAIL: _____	EMAIL: _____
PROPERTY DESCRIPTION: ADDRESS: _____	FOR OFFICE USE ONLY: ROLL NO: _____ FILE: _____ TWP. FEE REQUIRED: _____ G.R.C.A. FEE REQUIRED: _____ RECEIPT NO: _____ DATE RECEIVED: _____ PROPERTY DESIGNATION: OFFICIAL PLAN: _____ ZONING: _____
LEGAL DESCRIPTION: _____ _____ _____	
NAMES & ADDRESSES OF ANY MORTGAGEES, OR HOLDERS OF OTHER ENCUMBRANCES: _____ _____ _____	
LOT AREA: _____	
LOT FRONTAGE: _____	
TOTAL BUILDING FLOOR AREA: EXISTING: _____	
FLOOR AREA BY SPECIFIC USE: USE: _____ _____ _____	
NUMBER OF PARKING SPACES: EXISTING: _____	
NUMBER OF LOADING SPACES: EXISTING: _____	

GENERAL EXPLANATION OF DEVELOPMENT PROPOSED (use a separate page if necessary):

In order to process a Site Plan Development Agreement under Section 41 of The Planning Act, 1990, R.S.O. this **application must be accompanied by a Site Plan, drawn to scale,** showing the following details **listed below:**

	CHECK IF SHOWN	REASON IF NOT SHOWN
Lot boundaries & dimensions		
Set back dimensions (i.e. rear yard, side yard, front yard)		
Location and dimensions of existing and proposed buildings and/or structures		
Floor area of existing and proposed buildings and/or structures		
Off-street parking spaces (2.75 m x 6.0 m each)		
Off-street loading spaces (3.5 m x 10.5 m each)		
Extent of paved and/or gravelled areas		
Road pavement, shoulders, ditches		
Sidewalks, curbs		
Location of all access points		
Pedestrian Access (i.e. walkways)		
All doors to existing and proposed buildings		
Lighting and signs		
Landscaping features (i.e. trees, shrubs, hedges, grassed area, etc.)		
Existing and proposed walls and fences		
Garbage collection & disposal facilities		
Utility poles and vaults		
Site servicing, septic tanks, wells		
Lot grading and drainage		
Emergency vehicle access and signs		

NOTE: Applications and/or Site Plans that are incomplete will not be processed. A resubmission will be required.

DECLARATION

I, _____, of the Township of Woolwich in the Regional Municipality of Waterloo, solemnly declare that all of the above information given in this application and on the accompanying Site Plan is true, and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

DATED THIS _____ day of _____ 20 .

APPLICANT'S SIGNATURE

WITNESS

PLEASE COMPLETE THE FOLLOWING IF THE APPLICANT IS NOT THE OWNER

I/We, _____, the owner (s) of the land being subject to this application hereby authorize and appoint _____ as my/our agent to make this application on my/our behalf and to conduct all communications on my/our behalf respecting same.

DATE:

SIGNATURE

DATE:

SIGNATURE