



**TOWNSHIP OF WOOLWICH
OFFICIAL PLAN AMENDMENT
APPLICATION FORM**

P.O. Box 158
24 Church Street West,
Elmira, ON N3B 2Z6

Phone: 519-669-1647 / 1-877-969-0094
Fax: 519-669-4669

Pursuant to Section 22 of the Planning Act, R.S.O. 1990 c. P. 13, I/ We hereby submit an application requesting the Township of Woolwich to initiate an amendment to the Township of Woolwich Official Plan in respect of the lands hereinafter described.

1. Applicant Information:

a) Registered Owner: _____ Telephone#: _____
Mailing Address: _____ Postal Code: _____
Email address: _____

b) Authorized Agent: _____ Telephone#: _____
Mailing Address: _____ Postal Code: _____
Email address: _____

c) Name and address of any mortgagees, charges or other encumbrances of the subject lands.

2. Date of Application to Township: _____

3. Name of the municipality to which the initiate the amendment to its Official Plan: _____

4. Name of the Official Plan proposed to be amended: _____

5. Location of Subject Land:
a) Municipal Address: _____
b) Legal Description (as applicable):
Reference Plan No./Part(s): _____ Registered Plan No./Part(s): _____
Tract/Concession: _____ Lot No.: _____

6. Description of Entire Property
Frontage _____ metres; Depth _____ metres; Area _____ sq. metres
Existing Use: _____
Existing Township Official Plan Designation: _____

7. Description of Area subject to Proposed Amendment (if only a portion of Property):
a) Frontage _____ metres; Depth _____ metres; Area _____ (sq. metres/hectares)
b) Type of road access (e.g. Regional Road, Municipal Road, Provincial Highway, Right-of Way):

8. Date current owner acquired the property: _____

9. Does the Proposed Official Plan Amendment do the following:

Change a policy in the Official Plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Replace a policy in the Official Plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Delete a policy in the Official Plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Add a policy to the Official Plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Add or change a designation in the Official Plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown

10. What is the purpose of the proposed Amendment and what uses would be permitted by the proposed amendment? _____

11. a) Section Number(s) of policy to be changed _____
b) New designation name _____

12. Type of water supply (check appropriate space)

provided

proposed

- Municipally-owned & operated piped water supply
- Lake, stream, river
- Well - private
- Well - communal
- Other (specify)

13. Type of sewage disposal:

provided

proposed

- Municipally-owned & operated sanitary sewers
- Septic Tank
- Pit Privy
- Other (specify)

14. For an application on privately owned or communal septic systems where more than 4500 litres of effluent would be produced per day on the property as a result of the development the following reports are required.

a) a servicing options report – attached Yes or No

b) a hydrogeological report – attached Yes or No

15. Has the Owner made application for any of the following either on or within 120 m. of the subject lands:

- Official Plan Amendment
- Zone Change
- Minor Variance
- Severance
- Plan of Subdivision
- Site Plan Agreement

Yes or No

Yes or No

Yes or No

Yes or No

Yes or No

Yes or No

16. If the answer to Question 15 is Yes, please provide the following information:

File # of application: _____

Approval Authority: _____

Lands subject to application: _____

Purpose of application: _____

Status of application: _____

Effect on the current application: _____

17. If a policy in the Official Plan is being changed, replaced or deleted or if a policy is being added, the text of the requested amendment must be provided. Attached Yes or No

18. If the requested amendment changes or replaces a schedule in the official plan, the requested schedule and text shall be provided. Attached Yes or No

19. If the requested amendment alters all or any part of the boundary of an area of the settlement in a municipality or establishes a new area of settlement in a municipality, the current official plan policies, if any, dealing with the alteration or establishment of an are of settlement shall be provided. Attached Yes or No

20. If the requested amendment removes the subject land from an area of employment, the current official plan policies, if any, dealing with the removal of the land from an area of employment must be provided. Attached Yes or No

21. Please provide any other background information you think may be of assistance to the Township Council in its consideration of your application (including names of supporting documents such as traffic studies, stormwater reports, etc.) _____

22. Provide information as to whether the application is consistent with the applicable Provincial Policy Statements? _____

23. The property is subject to a provincial plan or plans through the Places to Grow plan. In respect to this, does the application conform or conflict with the applicable provincial plan? _____

24. This application must be accompanied by a site plan, drawn to scale, showing the following:

- Boundaries and dimensions of the subject land and North arrow;
- Location, size and type of all existing and proposed buildings/ structures on property;
- Location of all natural and artificial features (e.g., wells, septic fields, creeks, parking spaces, etc.);
- Current use of lands/ buildings adjacent to property;
- Location and name of abutting roads; and
- the location and nature of any easement or right-of-way affecting the lands.

BE ADVISED THAT ALL APPLICATIONS AND ACCOMPANYING REPORTS ARE CONSIDERED PUBLIC DOCUMENTS AND ARE MADE AVIALABLE TO THE PUBLIC. THIS WILL INCLUDE PROVIDING COPIES OF THE SAME ON THE TOWNSHIP WEBSITE.

BY MAKING AN APPLICATION TO THE TOWNSHIP UNDER THE PLANNING ACT YOU ACKNOWLEDGE THAT YOU ARE GRANTING TOWNSHIP STAFF OR ANY NECESSARY AGENCIES THE RIGHT TO ENTER ONTO THE LANDS TO REASONABLY REVIEW THE PROPERTY IN TERMS OF THE PROPOSED APPLICATION DURING REGULAR BUSINESS HOURS FOR THE PURPOSES OF THE APPLICATION AT HAND.

I, _____ of the _____ in the Regional Municipality of _____ solemnly declare that all the statements contained in this application are true, and I make this my solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act. _____

Signature of Owner/ Agent

Dated: _____

APPOINTMENT OF AUTHORIZED AGENT

I, _____ hereby appoint _____ of _____ to act as my Agent in this application.

Signed: _____ Witness: _____

Dated: _____ Dated: _____

FOR OFFICE USE ONLY

Necessary reports provided: Yes or No Necessary sketch provided: Yes or No

Date Received: _____ Received By: _____

GRCA Fee received: _____

Township Fees: Appl: _____ Sign Dep: _____ Advertising: _____

Receipt Number: _____ Roll Number: **3029-**_____

Date Application Deemed Complete _____