



TOWNSHIP OF WOOLWICH

Application for Permission for Access to Township Park or Trail Property

Homeowner's Name: _____

Homeowner's Address: _____

Home Phone: _____ Business Phone: _____

E-Mail: _____

Contractor: _____ E-Mail _____

Contact Person: _____ Cell Phone _____

Business Phone _____ E-Mail: _____

Certificate of Insurance naming Township as Added Insured

Description and Purpose for Access:

Date(s) for access: _____

In consideration of being granted permission to access the above named property and upon submitting this application I hereby agree to:-

- **Notify the Township within 5 working days prior to accessing property and if project is delayed and state a new start and end dates of project.**
- **Not access the trail or park during wet conditions and only after contact with the Township.**
- **Leave no construction material and or equipment unattended or overnight on Township lands.**
- **There is to be no refueling, oil changes or servicing out of any piece of equipment on Township lands.**
- **Any form of chemical spills are to be properly reported and the applicant will be responsible to its entirety all cleanup costs, fines and disposal.**
- **All staging areas and stock piling are to have the acceptance of the Township approval prior to the start of construction.**
- **Soil sediment control is to be erected as per industry standards.**
- **In order to provide for Public Safety the work area is to be secured in a fashion which provides site safety and security.**
- **All Township lands are to be left in a clean and orderly state at the end of each work day, should this be a multi day work activity.**
- **Any vehicle movement in or out of the work area is to be provided with an escort person to ensure the direction of travel is clear; public safety maintained and physical damage avoided.**
- **Keep the access gate closed at all times with the exception of entry and exit.**
- **Post "Trail Closed" signs as provided by Township according to Township direction.**
- **Restore the site to preconstruction condition and to the satisfaction of Township staff. If site is not restored to the complete satisfaction of the Township the damage deposit will be used by Township staff to complete restoration.**

Signature of Applicant: _____ Date _____

PRINT APPLICANTS NAME

Homeowner or Contractor

FOR OFFICE USE ONLY:

Reviewed by Engineering & Planning: _____

Date _____

Reviewed by Building : _____

Date _____

Comments _____

Building Permit Required: YES NO

Reviewed by Recreation & Facilities:

Condition of Township Property:

Pre Access Inspection with Photo Documentation:

Post Access Inspection with Photo Documentation:

RFS Operations Superintendent's Approval: _____

Date: _____

ADMINISTRATION FEE: \$70/day x ____ days = HST \$ _____
\$ _____
Damage Deposit: (Refundable upon satisfactory inspection) \$ 2000.00
Receipt # _____ **Total Collected:** \$ _____
Date _____

DEPARTMENT HEAD APPROVAL

Applicant Informed permission granted _____ Date _____

Print Staff Name

Approved for return of damage deposit Yes No

Cheque Requisition approved _____

Date: _____

TOWNSHIP STAFF

DISCLAIMER:

This information provided is factual and should it be found that the information is false then the responsibility will fall on the contractor and or homeowner to make good any damages and or violations that result, and is the sole action in part or whole of their doings. In most cases the homeowner is looked upon as the General Contractor and will be held responsible for the mistakes of the contractor they have hired.