
FOR YOUR OWN SAFETY

- Stay mentally alert at all times.
- Wear rugged footwear and gloves
- Wear appropriate clothing (shorts not recommended)
- Wear a baseball cap or wide-brimmed hat and use a sun screen lotion
- Drink lots of fluids while you work, especially on hot humid days
- Be aware of any special needs of fellow volunteers (i.e. medical)
- Avoid over-exertion
- Stay alert for and avoid hazardous plants (e.g. poison ivy, giant hogweed) and insects that sting
- Flag any hazardous looking materials and notify Township with details

IN CASE OF EMERGENCY

- Have a first aid kit immediately available
- Pre-select the most direct route to the nearest medical emergency facility
- Always have transportation immediately available
- Know where the nearest telephone is located or ensure there is a working cellular phone available

The Township of Woolwich
encourages recycling
wherever possible

The Township of Woolwich
24 Church Street West
PO Box 158
Elmira, Ontario
N3B 2Z6
519-669-1647
www.woolwich.ca

ADOPT A ROAD PROGRAM

**TOWNSHIP OF
WOOLWICH**



**SAFETY
GUIDELINES
FOR
VOLUNTEERS**

BROCHURE

THINK SAFETY

There are a few simple rules worth remembering when it comes to safely working along a highway. These rules must be reviewed by all volunteers before each clean-up session.

VOLUNTEER RULES

- New Group Reps to review Safety video provided by the Township of Woolwich and sign acknowledgment form
- Be 12 years or older.
- Provide at least 1 adult (18 years or older) supervisor for each 5 workers between the age of 12-17
- Always be wearing a safety vest during clean-up.
- Display portable work signs near clean-up locations.
- Carpool to minimise the number of vehicles at the clean-up site,
- Park vehicles parallel to the road and as far off of the travelled portion as possible and place cones around vehicles
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VOLUNTEER RULES CON'T

- Park vehicles on the same side of the roadway as the volunteers are working on
- Clean-up only one side of the roadway at a time and work towards oncoming traffic
- Drive to the opposite side of the roadway when switching sides.
- Pick up litter during daylight hours only
- Flag heavy, hazardous and unidentifiable items and notify Township with details of items and for removal by Township staff
- Stay clear of any maintenance or construction operations and equipment
- Stay clear of water hazards
- Discontinue work in inclement weather
- Place filled trash bags at the designated pick up site(s)
- Return kit to Township of Woolwich within 3 days of clean-up

VOLUNTEER MUST NOT:

- Disembark from vehicles until work signs have been displayed.
- Walk or pick up litter on the pavement, shoulder, or in the median.
- Work on bridges, overpasses, steep ground, or in tunnels
- Walk across the pavement to switch sides.
- Touch or pick up hazardous items or any thing that cannot be identified.
- Wear clothing or display material that might distract motorists or not protect the volunteer.
- Use or possess illegal drugs or alcoholic beverages before or during the clean up.
- Step or jump on trash bags.

SAFETY
FIRST AND
FOREMOST!!!