



24 Church Street West, P.O. Box 158  
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## APPLICATION FOR TAX REBATE TAXATION YEAR \_\_\_\_\_

(Tax Rebates for Charitable Organizations)  
(Regional Municipality of Waterloo By-Law 98-049)  
Annual Application Deadline: February 28th

Name of Organization:

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CCRA Charitable  
Registration #: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Location:

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Fax #: \_\_\_\_\_

Contact Name : \_\_\_\_\_

Length of Time at Address: \_\_\_\_\_

Date of Occupancy if less than One (1) Year: \_\_\_\_\_

Previous Address if Occupancy is less than One (1) Year:

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Mailing Address if different from above:

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Name of Landlord: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Occupied property is: (Please check one)

Leased: \_\_\_\_\_

Owned: \_\_\_\_\_

Type of Lease: (Please check one)

Net Lease \_\_\_\_\_

Gross Lease: \_\_\_\_\_

**Please provide evidence of a), b), c), d) and f) for Net Lease and a), b), c), e) and f) for a Gross Lease, if lease was entered into agreement prior to June 11, 1998 as per Section 361 of the Municipal Act.**

a) Proof of status as an eligible organization;  
Non-Profit to provide most recent financial statement and copy of charter \_\_\_\_\_

b) Square footage of space occupied by eligible organization;  
approximate percentage of building occupied by eligible organization \_\_\_\_\_

c) Location within the building \_\_\_\_\_

d) Property taxes billed for year \_\_\_\_\_

e) Notice from landlord of additional payment required \_\_\_\_\_

f) Copy of your current lease \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

**To Be completed by Municipality Staff:**

Property Taxes for Year of Application \_\_\_\_\_

Tax Rebate for Net Lease \_\_\_\_\_ \$0.00

Tax Rebate for Gross Lease \_\_\_\_\_

Payment Date \_\_\_\_\_