



Summer Camp Coordinators

Reporting to the Recreation Program Coordinator, the Township is seeking two Summer Camp Coordinators to plan and facilitate our Summer Day Camp programming during the months of May - August 2019 (full time hours mid-June to August). These positions will be responsible for developing and evaluating summer camp programs to ensure they are well-balanced and age appropriate, liaising with parents and campers, supervising and mentoring staff. These positions will involve working indoors and outdoors, and assisting with pre-camp activities within the Township (for example, staff trainings, Pop Up Playgrounds and Canada Day Festivities).

Qualifications / Experience:

- Knowledgeable and experienced in the areas of children and youth program service delivery.
- Prior Summer Camp experience considered an asset.
- Demonstrated leadership, interpersonal, customer service and dynamic facilitation skills.
- Knowledge in effective behaviour management techniques.
- Experience supervising and mentoring others.
- Team leader with strong organizational, communication, problem solving and conflict resolution skills.
- Must be prepared to work flexible hours including evenings, weekends and statutory holidays as required, at various locations though out the Township.
- Knowledge of applicable provincial/federal legislation, health and safety regulations.
- Must have reliable transportation.
- Standard First Aid / CPR level C (or willing to obtain as a condition of hiring).
- High Five PHCD (or willing to obtain as a condition of hiring).
- Current vulnerable person's police reference check will be required upon hire.

Interested applicants are invited to submit their resume, prior to **4:30 pm, Friday January 25, 2019, to:**

Township of Woolwich
24 Church Street West, P.O. Box 158, Elmira, ON N3B 2Z6;
Fax: (519) 669-9348
Email: hr@woolwich.ca

The Township is committed to meeting the needs of applicants during all phases of the hiring process. If you require special accommodation please let us know. All applicants are thanked for their interest in these positions however, only those selected for an interview will be contacted.