



# ELMIRA MAPLE SYRUP FESTIVAL VENDOR PERMIT APPLICATION

Full and complete vendor applications for Elmira Maple Syrup Festival vendors must be received **before March 16, 2023 at 12:00 p.m.** to ensure processing before the Festival. All applications are subject to approval by the Elmira Maple Syrup Festival Committee, the Fire Department, Region of Waterloo Public Health, and the Electrical Safety Authority (ESA). Completion of this application form does not guarantee final approval of a licence.

*Salesperson Licences are required by the Township's Licensing By-law for the temporary sale of any goods, wares, or merchandise within the Township of Woolwich. Please ensure you review the requirements outlined in the Licensing By-law before proceeding.*

## Applicant

**Applicant Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Organization Type:**  For-Profit  Charitable/Not-for-Profit (100% of proceeds)

**Residency:**  Resident  Non-Resident  Other: BIA Member

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Unit** \_\_\_\_\_

**City/Town** \_\_\_\_\_ **Postal Code** \_\_\_\_\_

## Sales Information

**Location:**  
(Exact Address) \_\_\_\_\_

**Unit** \_\_\_\_\_ **Settlement** \_\_\_\_\_

**Start Time** \_\_\_\_\_ **End Time** \_\_\_\_\_

**Please provide a summary of what you plan to sell, or attach a separate page:**

## Operations and Equipment

Will you be selling anything cooked on-site for immediate human consumption?  Yes  No

If yes, please specify or attach a separate page: \_\_\_\_\_

Will you be using or operating any of the following at your sales location on Festival Day?

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> Barbecue                | <input type="checkbox"/> Fryer           | <input type="checkbox"/> Air fryer    |
| <input type="checkbox"/> Slow cooker             | <input type="checkbox"/> Pressure cooker | <input type="checkbox"/> Toaster oven |
| <input type="checkbox"/> Other (please specify): |  |                                       |

How will your appliances/equipment be powered? (e.g. extension cord, propane, etc.)

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## Documentation Checklist

The following documentation must be attached for your application to be considered complete. Incomplete applications missing the necessary documentation will delay the issuance of your licence.

- A copy of the applicant's identification (current and valid)
- Current certificate of general liability insurance with a minimum coverage of \$2,000,000 (*Note: If operating on municipal property, the Township shall be named as an additional insured.*)
- Completed Fire Department Self-Inspection Checklist
- Proof of compliance with the handling and storage provisions of the Technical Standards and Safety Authority (if applicable)

**Note:** Following submission of this application, representatives from the Township Fire Department, Waterloo Region Public Health Unit, and Electrical Standards and Safety Authority may conduct a mandatory inspection at their discretion.

## Certification

The undersigned hereby applies for a licence as described and agrees to comply with all municipal by-laws and regulations and all other application requirements. In consideration of the issuance of the licence, which is the subject matter of this application, the undersigned (joint and severally, if more than one) covenants and agrees to indemnify and save harmless the Township, its officers, employees, servants, agents, contractors and assigns, with respect to any and all actions, causes of action, claims, demands, proceedings, cost damages and expenses howsoever arising either directly or indirectly for the issuance of such licence and the carrying on of the business, project or other activity for which the licence is issued.

With the submission of this application, the undersigned hereby declare that the statements contained in this application are, to their knowledge, true and that this application discloses all facts known to them that are relevant thereto.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Personal Information contained in this form is collected under the Municipal Freedom of Information and Protection of Privacy Act RSO 1990 c M.56 for the purpose of issuing licences. Questions about this collection should be directed to the Deputy Clerk, please contact 519-669-1647 extension 6005.*