

Woolwich Township Job Posting



Date:	January 13, 2022 Contract Dates: June 6 to September 2, 2022
Position:	Summer Camp Leader
Positions Available:	12
Department:	Recreation & Community Services
Wage Rate/Grade:	New staff: \$15.00 per hour Returning staff: \$15.75 per hour Staff Training: \$15.00 per hour
Hours of Work:	Typical hours of work during the camp season are Monday to Friday, 8am – 5pm. Weekend and evening hours may be required, based on programming needs.

Purpose of position and profile

Recreation & Community Services is seeking enthusiastic Summer Camp Leaders to plan and deliver our Summer Day Camp programming during the months of June- September 2022. Our Summer Camp is a growing and exciting program, running for 9 weeks in 2022. Our Summer Camps run out of the Woolwich Memorial Centre (Elmira) and the Breslau Community Centre (Breslau). Responsible for leading children and youth programming and assist with pre-camp activities within the Township. Full time and part time hours are available.

Responsibilities

- Excited about working with children and youth in an active and busy summer camp program.
- Attend all pre-camp staff trainings. Training dates will be provided at the interview
- Assist with pre-camp activities within the Township (for example, Pop Up Playgrounds and Canada Day Festivities)
- Lead a group of 6-10 campers providing safety supervision, leading camp activities and games
- Follow and modify Camp program plans to meet the needs of the campers
- At the Woolwich Memorial Centre, assist with direct supervision of campers while in the pool environment. Lifeguards are also on duty.
- Providing excellent customer service and open communication to campers, parents and staff
- Demonstrate good knowledge of Township of Woolwich Summer Camp programs and policies
- Ensuring all COVID-19 safety protocols and Government regulations are being followed
- Perform all other duties as assigned

Required knowledge and skills

- Experience working with children and youth, aged 5 – 12 years
- Prior Summer Camp experience considered an asset
- Demonstrated leadership, interpersonal, customer service and dynamic facilitation skills
- Team player with strong organizational, communication, presentation, problem solving and conflict resolution skills
- Basic swimming ability is required

Qualifications/work requirements:

- Standard First Aid / CPR level C (or willing to obtain as a condition of hiring)
- Lifesaving Society SafeGuard (or willing to obtain as a condition of hiring)
- High Five PHCD considered an asset
- A current Police Record Check with Vulnerable Sector Check will be required upon hire.
- Must be prepared to work flexible hours including evenings, weekends and statutory holidays as required, at various locations though out the Township.

Working conditions

- Working both indoors and outdoors.

COVID-19 Vaccination:

In accordance with the Township of Woolwich's *Mandatory COVID-19 Vaccination Policy*, new Woolwich Township employees are required to be fully vaccinated as a condition of hire, subject to accommodations required in accordance with the *Ontario Human Rights Code*.

Interested applicants are invited to submit their resume prior to **4:30pm, Friday February 25th, 2022**.

All applicants are thanked for their interest in these positions however, only those selected for an interview will be contacted.

The Township of Woolwich is committed to diversity and inclusion and offers an accessible workplace. We are an equal opportunity employer and are committed to meeting the needs of applicants during all phases of the hiring process. This document is available in alternate formats, or with accessible communication supports, upon request.