

Woolwich Township Job Posting



Date:	April 20, 2023
Position:	Water and Wastewater Operator 1 or 2
Positions Available:	One (1)
Union Affiliation:	CUPE Local 1542
Department:	Infrastructure Services (Public Works)
Wage Rate:	Based on MECP Licensing <ul style="list-style-type: none">• Operator 1 \$32.82 per hour plus applicable shift premium• Operator 2 \$35.62 per hour plus applicable shift premium

Discover the charms of the Township of Woolwich, a growing community with a bright, well-managed and well-planned future in the Region of Waterloo. Woolwich is known for its unique heritage, farms and farmers markets, scenic trails, bridges, and landmarks. Our communities provide a rural lifestyle with all the conveniences of urban centres nearby. The quality of life in Woolwich is superior, and as an employee of the Township, you'll play a key role in helping shape the next phase of our future growth and development.

Infrastructure Services is seeking one (1) Water and Wastewater Operator, Class 1 or 2.

Responsibilities, knowledge and skills:

The successful candidates will work as a team and be responsible to:

- Perform wide variety of maintenance and operational activities on the Township's various water distribution and wastewater collection systems including, but not be limited to, water sampling, infrastructure inspections, water meter installation, reading and repair, maintenance and repair of water and sewer infrastructure, sewage lift station maintenance and the collection and recording of operational data
- Have thorough knowledge of drinking water legislation, including Safe Drinking Water Act, O. Reg 170, O. Reg 128, and other applicable legislation
- Respond to and investigate complaints/concerns from the public as required
- Participate in training to ensure that all required licenses and MECP certifications are maintained
- Participate in supplementary training related to Public Works Operations (e.g. Confined Space, Spill Response, MTO Book 7, Trenching, WHMIS, Chain Saw, Health and Safety and First Aid)
- Other duties as assigned

Required Education, Qualifications, and Work Requirements:

- Post-secondary certificate/diploma in a related field, preferred
- Ontario Secondary School Diploma or High School Equivalency Certificate
- Current MECP Class 1 or 2 Water (Distribution or Distribution and Supply) certification, or equivalent as outlined by the MECP
- Class 1 or 2 Wastewater (Collection) program, or equivalent as outlined by the MECP preferred, or willingness to obtain Wastewater Collection Class 1 certification within 18 months of hire
- Knowledge of, and experience with, water distribution and wastewater systems operation, components, and maintenance
- Experience in capital infrastructure renewal, water-main installation and commissioning, preferred
- Excellent computer skills and strong knowledge of Microsoft Office

- Experience in working with asset/work management and GIS software, preferred
- Knowledge of, and experience with, audits and Quality Management Systems, an asset
- Courtesy and diplomacy in dealing with the general public, agencies, and co-workers with an ability to work provide a high level of customer service
- Hold a valid “D” with “Z” endorsement driver’s license and possess a good driving record
- Ability to communicate effectively, and work independently, as well as part of a team
- Demonstrates a good work ethic and respect for supervisors and peers
- Good record keeping skills and attention to detail
- Must have completed training or have had previous experience in the operation of tandem trucks
- Physically able to perform the required duties

Hours of Work:

- 7:00 a.m. to 3:00 p.m. Monday to Friday
- Must be willing to work extended hours and be able to respond to before and after hours’ emergency call-outs
- Will participate in Water/Wastewater and general standby rotation
- Participate in Winter Control operations as required

Interested applicants are invited to submit their resume via email to hr@woolwich.ca. **Please quote job posting 2023-16.**

All applicants are thanked for their interest in these positions however, only those selected for an interview will be contacted. External applicants will be considered after the internal process has been completed.

Information collected will be used in accordance with Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. The Township of Woolwich is committed to diversity and inclusion and offers an accessible workplace. We are an equal opportunity employer and are committed to meeting the needs of applicants during all phases of the hiring process. This document is available in alternate formats, or with accessible communication supports, upon request.