

# Woolwich Township Job Posting



**Date:** May 17, 2019  
Anticipated Start Date: September 2019

**Position:** Daytime Aquatic Staff

**Positions Available:** 3

**Department:** Recreation & Facilities Services

**Wage Rate/Grade:** \$16.95 – \$14.00 (Staff training) per hour

**Hours of Work:** Typical hours of work are Monday to Friday, 9am-2:30pm

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## **Purpose of position and profile**

Reporting to the Recreation Program Coordinator, the Township of Woolwich is seeking Part Time Lifeguards and Swim Instructors with daytime availability to join our Aquatic team, assisting in the safe supervision of swimmers and instruction of swimming lessons at the Woolwich Memorial Centre. Hours are flexible, consistent over each program session and will range from 4-24 hours per week. Training and certification provided at a discounted rate.

## **Responsibilities**

- Lifeguard and instructor of aquatic programs, including lesson planning and administrative tasks
- Complete daily maintenance tasks
- Provide first aid and rescue treatment, as appropriate
- Providing excellent customer service while ensuring a safe environment
- Complete all duties in accordance with all applicable regulations
- Demonstrate good knowledge of the Lifesaving Society programs and standards
- At all times, demonstrate the ability and skills required to complete rescues at or above the National Lifeguard Standard
- Initial training will be provided
- Perform all other duties as assigned

## **Required knowledge and skills**

- Confident swimming ability is required.
- Demonstrated leadership, interpersonal and customer service skills.
- Flexible team player with strong organizational, communication, report writing, problem solving and conflict resolution skills.

## **Qualifications/work requirements:**

- Current or past Aquatic Qualifications considered an asset:
  - Lifesaving Society Swim Instructor or equivalent
  - National Lifeguard
  - Standard First Aid
  - Lifesaving Instructor
  - Aquafit Instructor
- A current Police Record Check with Vulnerable Sector Check will be required upon hire.

## **Working conditions**

- Regular work on the pool deck and in the pool.

Questions regarding the training and certification process can be directed to Michelle Hilborn, Program Coordinator at [mhilborn@woolwich.ca](mailto:mhilborn@woolwich.ca) .

Interested applicants are invited to submit their resume prior to **4:30pm, June 14<sup>th</sup> 2019** to:

**Township of Woolwich**  
**24 Church Street West, P.O. Box 158, Elmira, ON N3B 2Z6**  
**Fax: (519) 669-9348**  
**Email: [hr@woolwich.ca](mailto:hr@woolwich.ca)**

All applicants are thanked for their interest in these positions however, only those selected for an interview will be contacted.

The Township of Woolwich is committed to diversity and inclusion and offers an accessible workplace. We are an equal opportunity employer and are committed to meeting the needs of applicants during all phases of the hiring process. This document is available in alternate formats, or with accessible communication supports, upon request.