

The Corporation of the Township of Woolwich

By-law No. 58-2025

A By-law to Establish and Require Payment of Fees and Charges

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes a municipality by By-law to impose fees or charges on any class of persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property, including property under its control;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH HEREBY ENACTS AS FOLLOWS:

1. In this By-law,
 - a. "Corporation" means the Corporation of the Township of Woolwich
 - b. "Department" means a department of the Township of Woolwich
 - c. "Township" means the Corporation of the Township of Woolwich
2. Council hereby establishes the fees and charges as set out in the Schedules attached to the By-law.
3. No request by any person for any information, service, activity or use of Township property described in the Schedules to this By-law will be processed or provided by the Township, unless and until the person requesting the information, service activity or use of Township property has paid the applicable fee in the prescribed amount as set out in the Schedules to this By-law.
4. The fees listed in the Schedule to this By-law may be subject to the Harmonized Sales Tax (H.S.T.) where applicable.
5. Schedule "A", Schedule "B", Schedule "C", Schedule "D", Schedule "E" and Schedule "F" shall be deemed to be an integral part of this By-law and are to be in effect as of January 1, 2026, unless otherwise amended.
6. Where applicable, any By-law affected by the Schedules appended to this By-law shall be amended in accordance with the Schedules appended to this By-law. The appropriate By-laws shall be amended only in respect of the alteration of the fees permitted to be charged under the appropriate By-law, and only in such manner as is prescribed by the new Schedules of Fees appended to this By-law.
7. Should any part of this By-law, including any part the Schedules attached to this By-law, be determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the

remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect.

8. That By-law 81-2024 of the Township of Woolwich, and all by-laws amending the same and all Schedules related to such and any other by-law inconsistent with provisions of this By-law are hereby repealed.
9. This by-law shall come into full force and effect on January 1, 2026.

FINALLY PASSED AND ENACTED this 2nd day of December, 2025.

Signature on File

Mayor

Signature on File

Clerk

By signing this by-law on the date it is passed, Mayor Sandy Shantz will not exercise the power to veto this by-law

SCHEDULE "A"
By-law 58-2025


CORPORATE SERVICES

		Fees & Charges	
		2025	2026
COR DEPARTMENT	= New item		
	Rate Description		
Clerks Fees			
	<u>Commissioning</u>		
	Certification of a Township Document (per document)	\$20.00	\$20.00
	Commissioning of Non-Township Related Documents (Includes up to three documents on single visit)	\$30.00	\$30.00
	Commissioning: document preparation (per document)	\$30.00	\$30.00
	Death Registration	\$28.00	\$30.00
	Appeal to the Municipal Election Compliance Audit Committee (MECAC)	Free	Free
	<u>Freedom of Information Access Request: (Provincially legislated)</u>		
	a) Application Fee;	\$5.00	\$5.00
	b) Staff time to manually search a record (per 15 minutes);	\$7.50	\$7.50
	c) Photocopies and computer print-outs (per page);	\$0.20	\$0.20
	d) Computer discs (per disc)	\$10.00	\$10.00
	e) For preparing a record for disclosure (per 15 minutes)	\$7.50	\$7.50
	f) For developing a computer program (per 15 minutes)	\$15.00	\$15.00
	<u>Issue of Books and Lists:</u>		
	a) Where actual value is known	Actual Cost	Actual Cost
	b) Where actual value is not known	\$0.25 per page	\$0.25 per page

SCHEDULE "A"
By-law 58-2025

CORPORATE SERVICES

Fees & Charges

		2025	2026
 = New item			
	Photocopying (per page)	\$0.25	\$0.25
	Travel Letter (i.e. birth registration pending)	\$25.00	\$25.00
	Locating/Researching/Preparing Documents (per ½ hour)	\$30.00	\$30.00

SCHEDULE "A"
By-law 58-2025


CORPORATE SERVICES

		Fees & Charges	
		2025	2026
	= New item		
	Township Pins		
	a) Up to 25 pins	Free	Free
	b) Each pin (after 25 free pins)	\$1.07 Each	\$1.07 Each
	Electronic Registration of Legal Documents for Outside Parties	\$70.00	\$70.00
	Administration Fee per Electronic Registration	\$15.00	\$15.00
Marriage Fees	<u>Marriage Ceremony:</u>		
	On-Site Commitment Ceremony, During Business Hours. Details: \$50 non-refundable, a Statement of Vows in Council Chambers. Room rental time: Up to 1 hour.	\$250.00	\$260.00
	On-Site Commitment Ceremony, Non-Business Hours. Details: \$50 non-refundable, in Council Chambers. Includes a 30-minute pre-meeting, 1 hour rehearsal, and Ceremony.	\$375.00	\$375.00
	Off-Site Commitment Ceremony, Any Time. Details: \$50 non-refundable, at a location secured by the Couple and within the boundary of the Township of Woolwich.	\$400.00	\$400.00
	On-Site Vow Renewal Ceremony, During Business Hours. Details: \$50 non-refundable, Renewal of Vows in Council Chambers. Room rental time: 45 minutes.	\$125.00	remove fees as we have never done these
	Off-Site Vow Renewal Ceremony. Details: \$50 non-refundable, Renewal of Vows in a location secured by the Couple and within the boundary of the Township of Woolwich.	\$175.00	remove fees as we have never done these
	Witness provided by the Township (per witness). Only offered at on-site ceremonies during business hours + HST	\$30.00	\$30.00

SCHEDULE "A"
By-law 58-2025

CORPORATE SERVICES

Fees & Charges

		2025	2026
 = New item	Mileage Fee - for pre-meeting or rehearsals if held at a location other than the Township administration office	Current Township rate	Current Township Rate

SCHEDULE "A"
By-law 58-2025

CORPORATE SERVICES

		Fees & Charges	
		2025	2026
	= New item		
Licencing Fees	Marriage Licence	\$155.00	\$155.00
	Seasonal Trailer Licence (per trailer, per month)	\$25.00	\$26.00
	Municipal Information Form for Liquor Licence	\$30.00	\$30.00
	Letter for Designation of a Municipally Significant Event	\$30.00	\$30.00
	Application for the Temporary Extension of Outdoor Licensed Premises for a Liquor Licence	\$250.00	\$325.00
	Lottery Licence Fee (% of prize value)	3%	3%
	Lottery licence administration fee for new eligibility reviews	\$30.00	\$30.00
Licencing Fees	Fireworks Permits and Licences		
	Consumer Fireworks Exemption – Cultural or Religious Holiday	\$0.00	\$0.00
	Consumer Fireworks Exemption – Special Occasion	\$25.00	\$25.00
	Fireworks Display Permit for Public Display (per event)	\$150.00	\$150.00
	Fireworks Display Permit for Public Display (Charitable/Non-Profit Organizations – per event)	\$15.00	\$15.00
	Fireworks Sales Licence – Storefront (Annual)	\$225.00	\$225.00
	Fireworks Sales Licence – Mobile, Portable, or Temporary Structures (each instance)	\$450.00	\$450.00
	Processing fee for any Fireworks Permits or Licence Applications received less than 30 days prior to the event.	\$50.00	\$50.00
	Refreshment Vehicles - Class "A" - Mobile Food Truck		
	- Per Day (For-Profit)	\$75.00	\$80.00
	- Per Day (Charitable, Non-Profit)	\$35.00	\$35.00
	- Annual (For-Profit)	\$350.00	\$375.00

SCHEDULE "A"
By-law 58-2025

CORPORATE SERVICES

		Fees & Charges	
		2025	2026
	= New item		
	- Annual (Charitable, Non-Profit)	\$200.00	\$200.00
	Refreshment Vehicles - Class "B" - Stationary Refreshment Vehicle		
	- Per Day (For-Profit)	\$75.00	Remove
	- Per Day (Charitable, Non-Profit)	\$35.00	Remove
	- Annual (For-Profit - New Applicaion)	\$500.00	\$500.00
	- Annual (For-Profit - Renewal Application)	\$350.00	\$375.00
	- Annual (Charitable, Non-Profit)	\$200.00	\$200.00
	Refreshment Vehicles - Class "C" - Food Cart		
	- Per Day (For-Profit)	\$50.00	\$75.00
	- Per Day (Charitable, Non-Profit)	\$15.00	\$15.00
	- Annual (For-Profit)	\$285.00	\$300.00
	- Annual (Charitable, Non-Profit)	\$100.00	\$100.00
	Refreshment Vehicles - processing fee where application is received less than 15 business days before event	\$50.00	Remove
	Salesperson Licence		
	- Per Day (For-profit - Township resident)	\$60.00	\$60.00
	- Per Day (For-profit - non-resident)	\$120.00	\$120.00
	- Per Day (Charitable, non-profit)	\$20.00	\$20.00
	- Up to 3 consecutive days at one location (For-profit - Township resident)	\$120.00	\$120.00
	- Up to 3 consecutive days at one location (For-profit - non-resident)	\$260.00	\$260.00
	- Up to 3 consecutive days at one location (Charitable, non-profit)	\$45.00	\$45.00

SCHEDULE "A"
By-law 58-2025

CORPORATE SERVICES

		Fees & Charges	
		2025	2026
	= New item		
Licencing Fees	Drain Layer's Licence		
	- New, with examination fee	\$120.00	\$130.00
	- Examination fee (to rewrite)	\$60.00	\$60.00
	- Renewal or New without examination fee	\$60.00	\$75.00
General Licencing			
	Replacement Licence Fee	\$15.00	\$15.00
	Late Fee - Application deadline not met		\$50.00
Animal Control Fees	Application for New or Expanded For-Profit Kennel, in addition to any fee required regarding the On Farm Diversified Use	\$200.00	\$225.00
	Application for New or Expanded Charitable/Non-Profit Kennel, in addition to any fee required regarding the On Farm Diversified Use	\$100.00	\$100.00
	Renewal of For-Profit Kennel Licence	\$27 per dog + \$100	\$28 per dog + \$100
	Renewal of Charitable Kennel Licence	\$20/dog Max. \$160	\$20/dog Max. \$200
	Transfer of Kennel Licence to New Owner	\$175.00	\$175.00
	Dog Tag: Spayed or Neutered	\$30.00	\$30.00
	Dog Tag: Non-Spayed, Non-Neutered	\$40.00	\$40.00
	Dog Tag: Late Fee (30 days after tag expiry date)	\$15.00	\$15.00
	Issuance of replacement tag	\$5.00	\$5.00

SCHEDULE "A"
By-law 58-2025

CORPORATE SERVICES

		Fees & Charges	
	= New item	2025	2026
	Surcharge to purchase dog tag for a Dog actively designated as a Dangerous Dog by Enforcement Services (in addition to regular dog tag fees)	\$100.00	\$100.00
	Appeal by Dog Owner to the Dog Designation Appeal Committee	\$250.00	\$250.00
	Request by Dog Owner for Reconsideration of Dangerous Dog Designation By Appeal Committee (must be at least 6 months past original hearing date)	\$250.00	\$250.00
Enforcement Fees	Appeals to the Property Standards Committee	\$250.00	\$250.00
	Third and any subsequent Inspection Fees	\$150.00	\$150.00
	Title Search for Confirmed Orders	\$30.00	\$30.00
	Clearance Certificate showing Property in Compliance	\$50.00	\$50.00
	Work Completed By Enforcement Division – each 30 minutes (includes equipment and Enforcement Staff time)	\$150.00	\$75.00
Parking Fees	1-day Winter Overnight Parking Permit - Select Lots (inclusive of online payment convenience fee - non-refundable)	\$10.00	\$10.00
	7-days Winter Overnight Parking Permit - Select Lots (inclusive of online payment convenience fee - non-refundable)	\$50.00	\$50.00
	Wyatt Street Residential Parking Permits	\$0.00	\$0.00
Noise By-law Fees	Noise By-law Exemption for a registered charity or non-profit organization – up to four consecutive days or four days within one month	\$40.00	\$40.00
	Noise By-law Exemption – one day	\$80.00	\$80.00
	Noise By-law Exemption – up to four consecutive days or four days within one month	\$140.00	\$140.00
	Processing fee if application is received less than 15 business days before the event	\$50.00	\$50.00

SCHEDULE "A"
By-law 58-2025

CORPORATE SERVICES

		Fees & Charges	
		2025	2026
Sign By-law Fees	= New item		
	Sign Return Fee for Wire-Mounted Signs Picked Up by Enforcement Services (Per sign, if claimed within 5 days of pickup)	\$5.00	\$5.00
	Sign Return Fee for all other types of Signs Picked Up by Enforcement Services (Per sign, if claimed within 5 days of pickup)	\$10.00	\$10.00

SCHEDULE "B"
By-law 58-2025

INFRASTRUCTURE SERVICES

= New item

INFRASTRUCTURE ENGINEERING

	2025	2026
Rate Description		
Municipal Access Agreement Annual Fee	\$4,500.00	\$4,500.00
Municipal Consent Process Fee (per 500 metres)	\$525.00	\$525.00
Inspection Fee	\$225.00	\$225.00
Service Connection Fee (per connection to storm, sanitary or water)	\$1,400 Per Service Connection	\$1,400 Per Service Connection
Roadway Signage as a Result of new development, installed by Township - per sign	\$530.00	\$530.00
Request for Technical Documentation / Researching Documents	\$145.00	\$145.00
Work performed which is not part of a required and Council approved duty in respect to the maintenance of roads and public works services	Actual Cost Recovery PLUS up to 15%	Actual Cost Recovery PLUS up to 15%
Permits:		
a) Driveway Entrance/Widening Permit	\$240.00	\$250.00
b) Oversize Load (plus deposit – see below)	\$100.00	\$100.00
c) Road Occupancy Permit (including driveway replacement)	\$125.00	\$125.00
d) Road Occupancy Permit - Excavation	2x Occupancy Fee	2x Occupancy Fee
Road Degredation less than 2 years		\$80.00/m ²
Road Degredation 2-5 years		\$70.00/m ²
Road Degredation 5-10 years		\$50.00/m ²
Road Degredation more than 10 years		\$25.00/m ²
e) Special Events – no road closure required	\$60.00	\$60.00

SCHEDULE "B"
By-law 58-2025

INFRASTRUCTURE SERVICES

= New item

	2025	2026
f) Special Events – road closure requested	\$200.00	\$200.00
g) Special Events - Filming	\$1,000.00	\$1,000.00
h) Watermain Form 1 Authorization	\$3,000.00	\$3,000.00
Watermain Form 1 Authorization resubmission	\$1,500.00	\$1,500.00
i) Work Without a Permit	2x Applicable Fee	2x Applicable Fee
<u>Consolidated Linear Infrastructure (CLI)</u>		
<u>Environmental Compliance Approval (ECA):</u>		
a) CLI-ECA - Storm Sewer	\$3,000.00	\$3,000.00
CLI-ECA - Storm resubmission	\$1,500.00	\$1,500.00
b) CLI-ECA - Quality Device, i.e. Oil/Grit Separator	\$3,000.00	\$3,000.00
CLI-ECA - Quality Device i.e. Oil/Grit Separator resubmission	\$1,500.00	\$1,500.00
c) CLI-ECA - Stormwater Management Facility, Each	\$6,000.00	\$6,000.00
CLI ECA - Stormwater Management Facility, Each resubmission	\$3,000.00	\$3,000.00
d) CLI-ECA - Sanitary Sewer	\$3,000.00	\$3,000.00
CLI-ECA Sanitary Sewer resubmission	\$1,500.00	\$1,500.00
e) CLI-ECA - Sanitary Pump/Lift Station, Each	\$6,000.00	\$6,000.00
CLI-ECA - Sanitary Pump/Lift Station, Each resubmission	\$3,000.00	\$3,000.00
f) CLI-ECA - 3rd pipe system	\$3,000.00	\$3,000.00
CLI-ECA - 3rd pipe system resubmission	\$1,500.00	\$1,500.00
<u>Refundable Damage Deposits:</u>		
Urban - Maximum of \$5,000.00	\$150.00/m	\$150.00/m

SCHEDULE "B"
By-law 58-2025

INFRASTRUCTURE SERVICES

 = New item

	2025	2026
Rural - Maximum of \$2,000.00	\$150.00/m	\$150.00/m

SCHEDULE "B"
By-law 58-2025

INFRASTRUCTURE SERVICES

= New item

	2025	2026
Annual Deposit	\$10,000.00	\$10,000.00
<u>Municipal Addressing:</u>		
a) Sign	\$50.00	\$50.00
b) Post	\$15.00	\$15.00
c) Installation by Township	\$60.00	\$60.00
<u>Easements</u>		
a) Dedication of an Easement not part of a Plan of Subdivision Application	Cost Plus 15% Admin Fee	Cost Plus 15% Admin Fee
b) Extension of an Easement not part of a Plan of Subdivision Application	Cost Plus 15% Admin Fee	Cost Plus 15% Admin Fee
<u>Encroachments</u>		
a) Encroachment Agreements plus deposit - see c) below	Cost Plus 15% Admin Fee	Cost Plus 15% Admin Fee
b) Extension of an Encroachment Agreement plus deposit – see c) below	Cost Plus 15% Admin Fee	Cost Plus 15% Admin Fee
c) Deposit for legal fees to review and register documents	Cost Plus 15% Admin Fee	Cost Plus 15% Admin Fee
Other Development Agreements (Not Section 41 (Site Plan) or 53 (non-Subdivision), Planning Act)	Cost Plus 15% Admin Fee	Cost Plus 15% Admin Fee

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

DEVELOPMENT ENGINEERING

	2025	2026
Rate Description		
<u>Subdivision / Condominium / Multi-Residential</u>		
Development Engineering Administrative Fee (for Plans of Subdivisions and residential Site Plans/Condominium applications 30 units or more). Based on construction value.		
Subdivision Preliminary Review Fee/Request for Service Prior to Subdivision or Site Plan application	\$5,000 to be applied to fees upon Draft Plan/Site Plan submission	\$5,000 to be applied to fees upon Draft Plan/Site Plan submission
<i><u>NOTE:</u> 50% of the 6% fee will be collected at time of first detailed submission. The balance owing of the 6%, based of revised cost estimates at the time of registration, will be collected prior to registration.</i>		
Subdivision and residential Site Plans/Condominium Application - Draft Plan Submission review Fee	\$560.00 per block/unit to a max of \$52,000.00	\$560.00 per block/unit to a max of \$52,000.00
Subdivision residential Site Plan/Condominium Application resubmission beyond the third review	\$6,000.00	\$6,000.00

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
In addition to the 6% Development Engineering Administrative Fee, an additional fee will be collected for each infrastructure inspection beyond the third inspection, for both the start and completion of maintenance periods.	\$1,860.00	\$1,860.00
Third and subsequent submission of As recorded package (dwgs, GIS, CCTVs, documentation)	\$4,500.00	\$4,500.00
Letter of Credit Update - i.e. reduction, increase, etc.	\$240.00	\$240.00
<u>Site Plan / Condominium</u>		
Site Plan Preliminary Review Fee/Request for service prior to Site Plan application	\$5,000 to be credited upon payment of Site Plan submission review fees	\$5,000 to be credited upon payment of Site Plan submission review fees
Site Plan Pre-application Review Fee	\$530.00	\$530.00
Site Plan Review Fee (all Site Plans and residential Site Plan/Condominium less than 50 units)	\$2,060 + 1% of construction Value (construction value fee not to be less than \$1,000)	\$2,060 + 1% of construction Value (construction value fee not to be less than \$1,000)

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
Site Plan resubmission fee beyond the third review	\$530.00 for each resubmission + peer review costs	\$530.00 for each resubmission + peer review costs
Site Plan Addendum Review Fee	\$530.00 + 1% of construction Value	\$530.00 + 1% of construction Value
Site Plan Addendum resubmission fee beyond the third review	\$265.00 for each resubmission	\$265.00 for each resubmission
Site Plan third and subsequent engineering inspection - per inspection	\$400.00	\$400.00
<u>Consent Applications</u>		
Consent Application Review Fee	\$465.00	\$465.00
<u>Zoning Applications and Release of Holding Provisions Applications</u>		
Minor Zoning Application Review Fee (1 unit for industrial/commercial, two-ten residential units, new agricultural)	\$1,500.00	\$1,500.00
Minor Zone Change Re-submission fee	\$1,350.00	\$1,350.00
Major Zoning Application Review Fee (multiple commercial/industrial units, subdivision development)	\$5,500.00	\$5,500.00

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
Major Zoning Change re-submission fee	\$5,000.00	\$5,000.00
Release of Development Engineerng Holding Provisions	\$1,550.00	\$1,550.00
Release of Development Engineerng Holding Provisions re-submission fee	\$1,395.00	\$1,395.00
Official Plan Amendment application review fee	\$5,500.00	\$5,500.00
Official Plan Amendment re-submission review fee	\$4,950.00	\$4,950.00

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
<u>Minor Variance Applications</u>		
Minor Variance Application Review Fee	\$160.00	\$160.00
<u>Infill lots/units - per lot and / or unit</u>		
Individual new or altered services review - existing or new lot per request	\$635.00	\$635.00
Individual new or altered services review - existing or new lot per request Re-submission	\$575.00	\$575.00
Individual new or altered lot grading, drainage review - existing or new lot per request	\$500.00	\$500.00
Combined new or altered lot grading, drainage and services review - existing or new lot	\$1,150.00	\$1,150.00
Combined new or altered lot grading, drainage and services review - existing or new lot Re-submission	\$1,035.00	\$1,035.00
Third and subsequent submission on individual grading plan (per unit)	\$160.00	\$160.00
Grading Deposit (per unit) Note, refund can be reduced to cover outstanding fees owed to the Township	\$3,000.00 or in accordance with the Development Agreement	\$3,000.00 or in accordance with the Development Agreement
Underground Servicing and As Recorded Security. Note, refund can be reduced to cover outstanding fees owed to the Township	\$5,000.00	\$5,000.00

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
<u>Building permit review</u>		
Additional Field Inspection <u>Per Lot</u>	\$160.00	\$160.00
Lot Grading Certification Inspection Fee <u>Per Lot</u>	\$110.00	\$110.00
Building Permit Grading Review Fee <u>Per Lot</u>	\$170.00	\$170.00
Building Permit Entrance Review Fee <u>Per Lot</u>	\$145.00	\$145.00
Lot Releases <u>Per Lot</u>	\$195.00	\$195.00
Grading Alteration Requests - Fee PLUS actual costs for any Legal, Survey and/or Consulting Engineering work that may be required (for lots not released by the Township)	\$890.00	\$890.00
<u>Peer Review</u>		
Where the Director determines that peer and/or legal review costs will be encountered, the applicant shall deposit \$25,000.00 or \$10,000.00 depending on the extent of peer review are likely to be encountered. Plus 15% admin fee	see description	see description
If peer and/or legal review costs exceed the amount deposited, the applicant shall re-establish the full amount as is determined by the Director.	see description	see description
If peer and/or legal review costs are less than the amount deposited the balance shall reimbursed.	see description	see description
<u>Development Engineering Miscellaneous</u>		

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
Review of Development applications (Site Plan, Sudivision, Zoning, etc.) with Development Engineering components outside of Woolwich Municipal boundary	Site Plan - \$1,700.00 Subdivision - \$11,400.00	Site Plan - \$1,700.00 Subdivision - \$11,400.00
Review of general submissions when required (patios, pools, super mailbox locations, miscelaneous items) - per submission / property / location	\$160.00	\$160.00
Cost recovery / Administration fee	15%	15%
Locating/Researching/Preparing Documents (e.g. request for information on a property for site plan or subdivisions or environmental site assessment)	\$150.00	\$150.00
Development Status Letter (property transactions)	\$140.00	\$140.00
Sanitary Sewer Capacity Model Review	\$1,500.00	\$1,500.00
Township Environmental Compliance Approval signoff for private stormwater management facilities	\$175.00	\$175.00
Additional Meetings (Develoment and Site Alteration enquiries, applications) per hour	\$300.00	\$300.00
Additional Field Inspections Per Unit	\$160.00	\$160.00
Municipal Consent processing fee (per 500m) per submission	\$525.00	\$525.00
<u>Site Alteration</u>		
Application Fee for Site Alteration Without Permit	Double Permit Fee	Double Permit Fee

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
Permit Renewal	\$320.00	\$320.00
Fill Quality Testing	Actual costs + 15% Admin fee	Actual costs + 15% Admin fee
Refundable Security Default of permit or breach of Site Alteration By-law	\$5,000 or such greater amount to be determined by Director	\$5,000 or such greater amount to be determined by Director
Refundable Security Restoration or maintenance of public highways used as truck haul routes	To be determined by Director	To be determined by Director
Appeal Site Alteration decision by Council	\$520.00	\$520.00
Peer Review	Actual costs + 15% Admin fee	Actual costs + 15% Admin fee
Agricultural - alteration less than 1,000m³ in a 12 month period	\$1,000.00	\$1,000.00
Agricultural - alteration greater than 1,000m³ in a 12 month period	\$1,000.00 + /m ³ fee	\$1,000.00 + /m ³ fee
Development	\$3,500.00 + /m ³ fee	\$3,500.00 + /m ³ fee
General - less than 500m³ in a 12 month period	\$160.00	\$160.00
General - greater than 500m³ in a 12 month period	\$2,700.00 + /m ³ fee	\$2,700.00 + /m ³ fee
<u>Environmental Impace Fee - per cubic metre</u>		

SCHEDULE "C"
By-law 58-2025

DEVELOPMENT SERVICES

= New item

	2025	2026
Agricultural - import greater than 500m³	\$2.00-\$1.00 (see reducing graduated fee schedule)	\$2.00-\$1.00 (see reducing graduated fee schedule)
Development - import /m³	\$2.00	\$2.00
General - import greater than 500m³	\$2.00-\$1.00 (see reducing graduated fee schedule)	\$2.00-\$1.00 (see reducing graduated fee schedule)
Reducing Graduated /m³ Fee Schedule		
20m ³ to 2,499m ³	\$2.00	\$2.00
2,500m ³ to 4,999m ³	\$1.50	\$1.50
5,000m ³ to 7,499m ³	\$1.25	\$1.25
7,500m ³ to 10,000m ³	\$1.00	\$1.00

SCHEDULE "D"
By-law 58-2025

FINANCIAL SERVICES

FINANCE DEPARTMENT

Rate Description	Fees & Charges	
	2025	2026
Locating/Researching/Preparing Documents (per ½ hour)	\$25.00	\$25.00
<i><u>Penalty and Interest Charges:</u></i>		
a) Upon Default;	1.25%	1.25%
b) Per month thereafter	1.25%	1.25%
c) Accounts Receivable (Per month)	1.25%	1.25%
Returned Cheques or PAD (non serviceable funds)	\$35.00	\$35.00
<i><u>Statement of Taxes or Water/Sewer Account:</u></i>		
a) Current year, requested in person or in writing by ratepayer or authorized agent;	Nil	Nil
b) Prior years, requested in person or in writing by ratepayer or authorized agent (per year)	\$23.00	\$23.00
Tax Certificate	\$65.00	\$65.00
Tax Sale Third Party Fees Added to Tax Roll	\$200 Initial Set Up Fee PLUS Disbursements PLUS 15%	\$200 Initial Set Up Fee PLUS Disbursements PLUS 15%
Water Arrears Added to Tax Roll	\$45.00	\$45.00
Other Charges Added to Tax Roll	Disbursements PLUS 15%	Disbursements PLUS 15%
Registered Letter (Taxes and Water/Sewer)	Disbursement	Disbursement