



**TOWNSHIP OF WOOLWICH
OFFICIAL PLAN AMENDMENT
APPLICATION FORM**

P.O. Box 158
24 Church Street West,
Elmira, ON N3B 2Z6

Phone: 519-669-1647 / 1-877-969-0094
Email: planning@woolwich.ca

Pursuant to Section 22 of the Planning Act, R.S.O. 1990 c. P. 13, I/ We hereby submit an application requesting the Township of Woolwich to initiate an amendment to the Township of Woolwich Official Plan in respect of the lands hereinafter described.

1. Applicant Information:

a) Registered Owner: _____ Telephone#: _____
Mailing Address: _____ Postal Code: _____
Email address: _____

b) Authorized Agent / Applicant: _____
Telephone#: _____
Mailing Address: _____ Postal Code: _____
Email address: _____

c) Name and address of any mortgagees, charges or other encumbrances of the subject lands.

2. Date of Application to Township: _____

3. Name of the municipality to which the initiate the amendment to its Official Plan: _____

4. Name of the Official Plan proposed to be amended: _____

5. Location of Subject Land:
a) Municipal Address: _____
b) Legal Description (as applicable):
Reference Plan No./Part(s): _____ Registered Plan No./Part(s): _____
Tract/Concession: _____ Lot No.: _____

6. Description of Entire Property
Frontage _____ metres; Depth _____ metres; Area _____ sq. metres
Existing Use: _____
Existing Township Official Plan Designation: _____

7. Description of Area subject to Proposed Amendment (if only a portion of Property):
a) Frontage _____ metres; Depth _____ metres; Area _____ (sq. metres/hectares)
b) Type of road access (e.g. Regional Road, Municipal Road, Provincial Highway, Right-of Way):

8. Date current owner acquired the property: _____

9. Does the Proposed Official Plan Amendment do the following:

Change a policy in the Official Plan?	☐ Yes	☐ No	☐ Unknown
Replace a policy in the Official Plan?	☐ Yes	☐ No	☐ Unknown
Delete a policy in the Official Plan?	☐ Yes	☐ No	☐ Unknown
Add a policy to the Official Plan?	☐ Yes	☐ No	☐ Unknown
Add or change a designation in the Official Plan?	☐ Yes	☐ No	☐ Unknown

10. What is the purpose of the proposed Amendment and what uses would be permitted by the proposed amendment? _____

11. a) Section Number(s) of policy to be changed _____

b) New designation name_____

12. Type of water supply (check appropriate space)

provided	proposed	
☐	☐	Municipally-owned & operated piped water supply
☐	☐	Lake, stream, river
☐	☐	Well - private
☐	☐	Well - communal
☐	☐	Other (specify)

13. Type of sewage disposal:

provided	proposed	
☐	☐	Municipally-owned & operated sanitary sewers
☐	☐	Septic Tank
☐	☐	Pit Privy
☐	☐	Other (specify)

14. For an application on privately owned or communal septic systems where more than 4500 litres of effluent would be produced per day on the property as a result of the development the following reports are required.

a) a servicing options report – attached ☐ Yes or ☐ No

b) a hydrogeological report – attached ☐ Yes or ☐ No

15. Has the Owner made application for any of the following either on or within 120 m. of the subject lands:

Official Plan Amendment	☐ Yes or ☐ No
Zone Change	☐ Yes or ☐ No
Minor Variance	☐ Yes or ☐ No
Severance	☐ Yes or ☐ No
Plan of Subdivision	☐ Yes or ☐ No
Site Plan Agreement	☐ Yes or ☐ No

16. If the answer to Question 15 is Yes, please provide the following information:

File # of application: _____

Approval Authority: _____

Lands subject to application: _____

Purpose of application: _____

Status of application: _____

Effect on the current application: _____

17. If a policy in the Official Plan is being changed, replaced or deleted or if a policy is being added, the text of the requested amendment must be provided. Attached ☐ Yes or ☐ No

18. If the requested amendment changes or replaces a schedule in the official plan, the requested schedule and text shall be provided. Attached ☐ Yes or ☐ No

19. If the requested amendment alters all or any part of the boundary of an area of the settlement in a municipality or establishes a new area of settlement in a municipality, the current official plan policies, if any, dealing with the alteration or establishment of an are of settlement shall be provided. Attached ☐ Yes or ☐ No

20. If the requested amendment removes the subject land from an area of employment, the current official plan policies, if any, dealing with the removal of the land from an area of employment must be provided. Attached ☐ Yes or ☐ No

21. Please provide any other background information you think may be of assistance to the Township Council in its consideration of your application (including names of supporting documents such as traffic studies, stormwater reports, etc.) _____

22. Provide information as to whether the application is consistent with the applicable Provincial Policy Statements? _____

23. The property is subject to a provincial plan or plans through the Places to Grow plan. In respect to this, does the application conform or conflict with the applicable provincial plan? _____

24. This application must be accompanied by a site plan, drawn to scale, showing the following:
- Boundaries and dimensions of the subject land and North arrow;
 - Location, size and type of all existing and proposed buildings/ structures on property;
 - Location of all natural and artificial features (e.g., wells, septic fields, creeks, parking spaces, etc.);
 - Current use of lands/ buildings adjacent to property;
 - Location and name of abutting roads; and
 - the location and nature of any easement or right-of-way affecting the lands.

BE ADVISED THAT ALL APPLICATIONS AND ACCOMPANYING REPORTS ARE CONSIDERED PUBLIC DOCUMENTS AND ARE MADE AVIALABLE TO THE PUBLIC. THIS WILL INCLUDE PROVIDING COPIES OF THE SAME ON THE TOWNSHIP WEBSITE.

BY MAKING AN APPLICATION TO THE TOWNSHIP UNDER THE PLANNING ACT YOU ACKNOWLEDGE THAT YOU ARE GRANTING TOWNSHIP STAFF OR ANY NECESSARY AGENCIES THE RIGHT TO ENTER ONTO THE LANDS TO REASONABLY REVIEW THE PROPERTY IN TERMS OF THE PROPOSED APPLICATION DURING REGULAR BUSINESS HOURS FOR THE PURPOSES OF THE APPLICATION AT HAND.

I, _____ of the _____ in the Regional Municipality of _____ solemnly declare that all the statements contained in this application are true, and I make this my solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act. _____

Signature of Owner/ Agent / Applicant

Dated: _____

APPOINTMENT OF AUTHORIZED AGENT / APPLICANT

I, _____ hereby appoint _____ of _____ to act as my Agent / Applicant in this application.

Signed: _____ Witness: _____

Dated: _____ Dated: _____

<u>FOR OFFICE USE ONLY</u>		
Necessary reports provided: ☐ Yes or ☐ No Necessary sketch provided: ☐ Yes or ☐ No		
Date Received: _____ Received By: _____		
GRCA Fee received: _____		
Township Fees: Appl: _____ Sign Dep: _____ Advertising: _____		
Receipt Number: _____ Roll Number: 3029- _____		
Date Application Deemed Complete _____		



ENVIRONMENTAL SITE SCREENING QUESTIONNAIRE

**The Regional Municipality of Waterloo
Planning, Housing and Community Services
150 Frederick Street, 8th Floor
Kitchener, Ontario N2G 4J3
(519)575-4533**

◆ Cambridge ◆ Kitchener ◆ North Dumfries ◆ Waterloo ◆ Wellesley ◆ Wilmot ◆ Woolwich ◆

This form must be completed and signed by the property owner(s) for all development applications submitted to the Regional Municipality of Waterloo (The Region).

Municipal Address: _____

1. What are the current uses of the property?

2. Was the subject property ever used for industrial purposes? yes no uncertain
If yes, please describe approximate dates and types of industry:

3. Was the subject property ever used for commercial purposes where there is potential for site contamination (i.e., automotive repair, gas station, dry cleaning operation, chemical warehousing etc.)? yes no uncertain
If yes, please describe approximate dates and types of commercial activity:

4a. Has waste (garbage, solid wastes, liquid wastes) ever been placed on this property? yes no uncertain

4b. If yes, when? _____

Please provide description of waste materials:

5. Have hazardous materials ever been stored or generated on the property (e.g. has HWIN registration or other permits been required?) yes no uncertain
If yes, please summarize details:

6. Is there reason to believe that this property may be potentially contaminated based on historical use of this or an abutting property? yes no uncertain
If yes, please describe the nature of the suspected contamination

7. Has the subject property or adjacent property ever been used as an agricultural operation where cyanide products may have been used as pesticides? yes no uncertain

- | | | | | |
|-----|--|-----|----|-----------|
| 8. | Are there or were there ever any above ground or underground storage tanks for fuels or chemicals on the property?
If yes , please summarize details _____ | yes | no | uncertain |
| 9. | Does the property have or ever had a water supply well, monitoring well, geothermal well?
If yes , please provide details: _____ | yes | no | uncertain |
| 10. | Does this property use or has it ever used a septic system? | yes | no | uncertain |
| 11. | Have any environmental documents been prepared or issued for this property, including but not limited to a Phase I and II environmental site assessment, risk assessment, Record of Site Condition or Certificate of Property Use? | yes | no | uncertain |
| 12. | Will lands be dedicated to the Region as part of this application (including road allowances, daylight triangles)? | yes | no | uncertain |

DECLARATION

Property Owner / Authorized Officer -

I, _____ am the registered owner of the land that is the subject of this document and to the best of my knowledge, the information in this questionnaire is true.

DECLARED before me _____ in the _____
Commissioner of Oath (Print Name) City/Town/Municipality

this _____ day of _____, 20____.

Commissioner of Oaths (signature)

Registered Owner (signature)