



Mayoral Decision

Mayoral Instrument: 2025-003
Issue Date: May 1, 2025
Subject: Powers re: Employment Matters

Legislative Authority

Section 284.6 of the Municipal Act, 2001, S.O. 2001 (the “Municipal Act”) assigns the head of Council the powers of the municipality with respect to determining the organizational structure of the municipality and subsection 284.6 (2) includes the power to hire, dismiss or exercise any other prescribed employment powers with respect to the head of any division or the head of any other part of the organizational structure.

Section 284.13 (1) of the Municipal Act and section 6 of Ontario Regulation 530/22 provides that the head of Council may delegate their powers and duties with respect to section 284.6 to the council or the chief administrative officer of the municipality.

Decision/Direction

I, Sandy Shantz, Mayor of the Township of Woolwich, decide as follows:

1. The powers assigned to me regarding employment matters under section 248.6 (2) of the Municipal Act are delegated to the Chief Administrative Officer.
2. This decision shall come into effect on the date listed below remain in effect until it is modified or revoked in writing.

This Mayoral Decision/Direction shall come into effect on May 1, 2025.

Signature on file

Sandy Shantz
Mayor