



## Mayoral Decision

Mayoral Instrument: 2025-001  
Issue Date: May 1, 2025  
Subject: Powers re: Chief Administrative Officer

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### Legislative Authority

Section 284.5 of the Municipal Act, 2001, S.O. 2001 (the "Municipal Act") assigns the head of Council the powers of the municipality under section 229, with respect to the chief administrative officer.

Section 284.13 (1) of the Municipal Act and section 6 of Ontario Regulation 530/22 provides that the head of Council may delegate their powers and duties with respect to section 284.5 to the council of the municipality.

### Decision/Direction

I, Sandy Shantz, Mayor of the Township of Woolwich, decide as follows:

1. The powers assigned to me regarding the appointment of the Chief Administrative Officer under section 248.5 of the Municipal Act are delegated to Council.
2. This decision shall come into effect on the date listed below remain in effect until it is modified or revoked in writing.

**This Mayoral Decision/Direction shall come into effect on May 1, 2025.**

*Signature on file*

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Sandy Shantz  
Mayor