



Development Services Department
24 Church Street West, P.O. Box 158
Elmira, ON N3B 2Z6
519-669-1647 / Toll Free 1-877-969-0094
planning@woolwich.ca

Submission: _____

Date Received: _____

Water Capacity Application Form

This form must be completed and filed by a Proponent to request water supply capacity for a development on Township of Woolwich serviced land, in accordance with Corporate Policy DEV-02 – Water Allocation (the “Policy”).

If you require assistance completing the application, please contact Township Planning staff:
planning@woolwich.ca.

1.0 APPLICANT INFORMATION

Registered Owner(s): _____ Telephone: _____

Mailing Address: _____ Email: _____

Authorized Agent (if applicable): _____ Telephone: _____

Mailing Address: _____ Email: _____

2.0 LOCATION and DESCRIPTION OF THE SUBJECT LAND

Municipal Address: _____ Roll No.: _____

Legal Description: _____

Existing Use(s): _____ Lot Area (m²/ha): _____

3.0 DESCRIPTION OF THE DEVELOPMENT APPLICATION (check all that apply)

- | | |
|--|---|
| ☐ Building Permit (excluding uses in Section 4) | ☐ Plan of Subdivision |
| ☐ Vacant Land Condominium | ☐ Consent / Severance |
| ☐ Site Plan | ☐ Extension / upgrade / new main line water supply |
| ☐ Other | |

Application No(s): _____

3.1 Pre-consultation held? ☐ Yes ☐ No

3.2 Is construction planned to commence within next six (6) months? ☐ Yes ☐ No

If no, a Forward Facing Servicing Agreement (FFSA) is required before water supply capacity will be assigned.

3.3 Forward Facing Servicing Agreement (FFSA) required? ☐ Yes ☐ No ☐ N/A

3.4 Anticipated construction date: _____ Building permit application: _____ Occupancy: _____

Description of proposal:

4.0 DEVELOPMENT DETAILS

4.1 Residential - Units:

Single: _____ Semi/Duplex: _____ Townhouse: _____ Apartment: _____ ADU: _____

Other: _____ Total: _____

4.2 Non-Residential - Use(s):

Proposed Use _____ Gross Floor Area (m²) per Use _____

Proposed Use _____ Gross Floor Area (m²) per Use _____

(Add more rows)

4.3 Does the development meet a Priority 1 and/or Priority 2 projects category in Schedule A – Water Allocation Prioritization Framework? ☐ Yes ☐ No

If yes, check all that apply:

Priority 1 – Essential Projects: ☐ Housing ☐ Public Uses ☐ Economic Development

Priority 2 – Priority Projects: ☐ Housing ☐ Economic Development

5.0 WATER SUPPLY CAPACITY REQUESTED

5.1 Estimated average day demand (L/s): _____ Estimated maximum day demand (L/s): _____

5.2 Does the development require more than 1 litre per second of allocation capacity? ☐ Yes ☐ No

If yes, a report prepared by a Qualified Professional Engineer confirming the average and maximum water demand for the development must accompany this application (Section 2 of the Policy).

5.3 Has any assigned water capacity previously been issued for the subject lands? ☐ Yes ☐ No

If yes, details (amount, date, file reference): _____

6.0 ACKNOWLEDGEMENT AND DECLARATION

I/We declare that the information contained in this application and accompanying documents is true. I/We acknowledge that submission of this application does not guarantee issuance of assigned water capacity; that the Township is not obligated to issue assigned water allocation; that assigned water capacity is subject to the expiry and revocation provisions of Corporate Policy DEV-02; that any allocation will be confirmed only through a Water Allocation Confirmation Letter; and that this application and accompanying reports are public documents. If made by an agent, the owner's written authorization is attached.

Signature of Owner / Authorized Agent	Date	Print Name
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Incomplete applications will not be processed until all required information and fees are provided. Personal information is collected under the authority of the Municipal Act, 2001 and the Planning Act and will be used to process this application. For current fees, see the Township Fees and Charges By-law at www.woolwich.ca.