CORPORATE SERVICES

DEPARTMENT OVERVIEW

- Grants
- By-law Enforcement
- Clerks Division
- Communications
- Human Resources
- Information Technology
- Corporate Overhead

The Clerks' Division is responsible for providing meeting support to Council and Committees, including orientation and training, while ensuring compliance with legislation as well as Township By-laws. This Division also has responsibility for community grants, elections and records management. The Communications Budget, including the Township's website, social engagement platform and social media is now shown separately for improved transparency.

Information Technology (IT) is responsible for supporting Township staff on all hardware and software-related needs, from mobile devices, computers, desktop applications to server and networking needs. IT maintains public wireless connections in facilities and is responsible for security of corporate systems. It supports users at the Administration Office, Woolwich Memorial Centre, Breslau Community Centre, Operations Yards, St. Jacobs Arena and six fire stations. As the Township grows, IT looks to find efficiencies by automating work and providing online services to residents like self-service portals.

By-law Enforcement supports our communities by responding to complaints about by-law infractions. The division is also responsible for licencing, the school crossing guard program and the new Administrative Monetary Penalty System that has been successful in diverting most administrative offences out of the court system, making dispute resolution efficient, effective and customer service focused.

Human Resources (HR) is responsible for providing HR management programs and services consistent with Council policies, Township procedures, and regulatory requirements to enable the Township to meet its business and service goals. This division supports other departments with staff recruitment, onboarding, training, retention and offboarding. HR staff lead the Township's health and safety program.

BUDGET PRESSURES

As noted above, the province recently announced a further 15% reduction to the Township's only remaining operating grant, the OMPF.

The IT department continues to see increased costs to annual software subscriptions and are taking on the cost of the new Human Resources and Financial Software in the IT budget since these programs support the entire corporation. The cost of hardware like computers and network equipment continues to be volatile due to tariffs and consumer demand.

Calls for By-law Enforcement services continue to grow with the overall growth in the community and at times, high service level expectations.

2026 BUDGET HIGHLIGHTS

On October 7, the Elmira Lawn Bowling Club presented to Council to request a $10,571 capital grant to build two accessible entrances to the club. In lieu of a grant, this project will be combined with other capital work being completed on the building by RCS, if sufficient funds remain.

The grants budget also:

- includes cost of living increases that were pre-approved for the term of Council
- includes minor increases to the Equity, Diversity, Inclusion and Belonging (EDIB) and miscellaneous grant categories to reflect previous years actuals
- does not include an incomplete capital grant request submitted by the Woolwich Gymnastics Club for $75,000

The only notable change to the Clerks portion of the budget is an increase in municipal elections and associated part-time salaries since 2026 is an election year. These increased costs are offset by an interfund transfer from the Election Reserve.

The Communications budget includes a new transfer to reserve line to start building a fund to cover repair and replacement costs of the Municipal Digital Sign launched in 2025.

The Information Technology (IT) budget includes the subscription costs for two new significant corporate enterprise software costs: the integrated Human Resources and Payroll software system and the new Financial System.

In By-law Enforcement, 2025 was the first full year using the Administrative Monetary Penalty System (AMPS), so both expenses and revenues have been updated to reflect updated projections. The professional services budget line has been further reduced following the AMPS implementation. This budget includes the first full year of costs for new AMPS software approved by Council on August 12. Revenue projections include a thorough analysis of fees and charges as well as increasing the in-house response to property standards calls.

Human Resources has a new budget line for Labour Relations costs that were previously coded to the miscellaneous account.

The Corporate Overhead budget also falls under Corporate Services, which includes a $35,000 reduction to the OMPF grant as noted above.

WOOLWICH TOWNSHIP

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Function Summary**

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	2026 ADJUSTMENTS	2026 BUDGET
Grants	85,219	65,006	75,955	95,748	71,664	68,987	73,460	-	73,460
Clerk's Division	516,782	426,073	503,116	481,990	486,160	420,421	646,642	-	646,642
Communiciations	27,724	34,818	36,879	33,140	45,200	39,544	50,200	-	50,200
Information Technology (IT	486,540	516,347	590,889	531,259	677,209	596,834	841,098	(7,055)	834,043
Enforcement	291,836	339,741	398,664	346,959	404,516	365,756	447,239	(6,180)	441,059
Crossing Guards	53,812	55,947	59,240	417,878	56,225	43,172	57,828	-	57,828
Human Resources	155,778	223,083	242,641	207,167	260,932	224,257	273,912	-	273,912
Corporate Overhead	197,573	180,904	200,643	193,040	216,927	190,095	221,894	(2,179)	219,715
TOTAL -Expenditures	**1,815,264**	**1,841,919**	**2,108,027**	**2,307,181**	**2,218,833**	**1,949,066**	**2,612,272**	**(15,414)**	**2,596,858**

PROGRAM - REVENUE

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	2026 ADJUSTMENTS	2026 BUDGET
Grants	33,613	5,000	8,590	15,734	-	-	-	-	-
Clerk's Division	148,666	62,421	60,198	90,429	33,900	28,968	126,000	-	126,000
Communications	-	-	-	-	2,500	5,428	5,200	-	5,200
Information Technology (IT	250	-	864	371	500	814	500	-	500
Enforcement	89,266	119,778	124,844	111,296	135,420	121,020	153,375	-	153,050
Crossing Guards	-	-	-	-	-	-	-	-	-
Human Resources	-	251	-	84	84	-	-	-	-
Corporate Overhead	526,800	477,800	438,518	481,039	571,767	541,971	569,767	(35,600)	534,167
TOTAL - Revenue	**798,596**	**665,250**	**633,014**	**698,953**	**744,171**	**698,200**	**854,842**	**(35,600)**	**818,917**
NET	**1,016,668**	**1,176,669**	**1,475,012**	**1,608,228**	**1,474,662**	**1,250,866**	**1,757,430**	**20,186**	**1,777,941**

WOOLWICH TOWNSHIP

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Department Summary**

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	ADJUSTMENTS	2026 BUDGET
Staff/Committee Costs	1,117,596	1,222,020	1,423,601	1,254,406	1,455,841	1,246,964	1,595,567	(1,180)	1,594,387
Equipment Costs	216,163	221,096	253,100	230,120	320,209	298,737	464,085	(7,000)	457,085
Facility Costs	54,975	40,024	44,640	227,319	48,764	44,700	48,312	-	48,312
Operating/Material Costs	165,683	166,892	180,305	170,960	193,649	176,575	201,189	(2,234)	198,955
External Contracts	59,575	83,789	82,581	78,860	89,743	80,132	96,434	(5,000)	91,434
Other costs	201,272	108,097	123,799	345,516	110,627	101,958	206,685	-	206,685
TOTAL -Expenditures	**1,815,264**	**1,841,919**	**2,108,027**	**2,307,181**	**2,218,833**	**1,949,066**	**2,612,272**	**(15,414)**	**2,596,858**

PROGRAM - REVENUE

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	ADJUSTMENTS	2026 BUDGET
Inter fund Transfer	291,286	206,856	202,325	233,489	342,567	305,771	435,167	-	435,167
Fees and Charges	138,127	161,038	171,922	157,029	153,320	145,601	173,750	-	173,750
Provincial Grants	326,800	277,800	236,200	280,267	238,800	236,200	236,200	(35,600)	200,600
Other Revenue	42,383	19,556	22,568	28,169	9,484	10,628	9,725	-	9,400
TOTAL - Revenue	**798,596**	**665,250**	**633,014**	**698,953**	**744,171**	**698,200**	**854,842**	**(35,600)**	**818,917**
NET LEVY	**1,016,668**	**1,176,669**	**1,475,012**	**1,608,228**	**1,474,662**	**1,250,866**	**1,757,430**	**20,186**	**1,777,941**

WOOLWICH TOWNSHIP

DEPARTMENT **CORPORATE SERVICES**

PROGRAM **Grants**

PROGRAM - EXPENDITURES

		2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
Annual Grants										
1-6-3100-220-248	Woolwich Community Services (WCS)	11,363		-	5,682	-	-	-		-
1-6-3100-220-248	WCS - Youth Centre	11,363	14,000	14,420	13,261	14,781	14,781	15,151		15,151
1-6-3100-220-248	Community Care Concepts of Woolwich	11,363	11,590	11,938	11,630	12,236	12,236	12,542		12,542
1-6-3100-220-248	Woolwich Counseling Services	9,105	14,000	14,420	12,508	14,781	14,781	15,151		15,151
1-6-3100-220-248	School Safety Patrol	-	1,637	1,637	1,091	1,637	1,637	1,637		1,637
1-6-3100-220-248	St. Boniface & Maryhill Historical Society Inc	1,800		1,799	1,799	-	1,500	-		-
1-6-3100-220-248	Horticulural Society	1,500	1,500	1,500	1,500	1,500	10,000	1,500		1,500
1-6-3100-220-248	Woolwich Seniors Association	10,000	10,000	10,000	10,000	10,000	2,980	10,000		10,000
1-6-3100-220-248	Three Sisters Cultural Centre	10,000		-	5,000	-	-	-		-
1-6-3100-220-248	HopeSpring Cancer Support Centre	7,500		-	3,750	-	-	-		-
1-6-3100-220-248	Mennonite Central Committee (Ukraine Relie	10,000		-	5,000	-	-	-		-
1-6-3100-220-248	Hearts Open For Everyone (HOPE)		3,000	-	1,500	2,980	-	2,980		2,980
1-6-3100-220-248	Shelter Movers Southwestern Ontario			3,150	3,150	4,000	4,000	4,000		4,000
										-
Non-Annual Grants										
1-6-3100-220-246	EDI Grants			10,516	10,516	5,000	5,065	5,500		5,500
1-6-3100-220-247	Arts and Culture			5,500	5,500	3,000	1,632	3,000		3,000
1-6-3100-220-300	Miscellaneous (including travel assistance)	1,225	9,279	1,075	3,860	1,750	375	2,000		2,000
	TOTAL Expenses	**85,219**	**65,006**	**75,955**	**95,748**	**71,664**	**68,987**	**73,460**	**-**	**73,460**

PROGRAM - REVENUE

		2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
1-5-3100-870-300	Miscellaneous	-	-	-	-	-	-	-		-
1-5-3100-190-948	Transfer from Reserves	23,613	-	5,590	9,734	-	-	-		-
1-5-3100-190-949	Transfer from Reserve Funds	10,000	5,000	3,000	6,000	-	-	-		-
	TOTAL - Revenue	**33,613**	**5,000**	**8,590**	**15,734**	**-**	**-**	**-**	**-**	**-**
	NET	**51,606**	**60,006**	**67,365**	**80,013**	**71,664**	**68,987**	**73,460**	**-**	**73,460**

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Clerks Division

2025 Full-time Equivalent 3.50
2026 Full-time Equivalent 3.50

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	2026 ADJUSTMENTS	2026 BUDGET
	Staff Costs	389,882	372,725	448,640	403,749	448,060	386,352	521,042	-	521,042
	Equipment Costs	-	-	-	-	-	-	-	-	-
	Facility Costs	-	-	-	-	-	-	-	-	-
	Operating/Material Costs	11,720	10,454	10,778	10,984	9,000	7,584	10,050	-	10,050
	External Contracts	8,666	15,275	18,698	14,213	4,100	3,568	4,000	-	4,000
	Other costs	106,515	27,619	25,000	53,045	25,000	22,917	111,550	-	111,550
	TOTAL Expenditures	**516,782**	**426,073**	**503,116**	**481,990**	**486,160**	**420,421**	**646,642**	**-**	**646,642**

PROGRAM - REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	2026 ADJUSTMENTS	2026 BUDGET
	Interfund Transfers	91,286	6,856	1,541	33,227	5,000	-	99,600	-	99,600
	Fees and Charges	50,481	43,458	49,859	47,933	21,500	20,464	19,000	-	19,000
	Provincial Grants	-	-	-	-	-	-	-	-	-
	Other Revenue	6,900	12,107	8,798	9,268	7,400	8,504	7,400	-	7,400
	TOTAL - Revenue	**148,666**	**62,421**	**60,198**	**90,429**	**33,900**	**28,968**	**126,000**	**-**	**126,000**
	NET	**368,115**	**363,652**	**442,918**	**391,562**	**452,260**	**391,453**	**496,878**	**-**	**520,642**

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Clerks Division

PROGRAM EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	ADJUSTMENTS	2026 BUDGET
	Staff Costs									
1 - 6 - 0120 - 010 - 001	Full Time Salaries	266,935	267,541	306,797	280,424	326,520	264,862	363,388		363,388
1 - 6 - 0120 - 010 - 002	Part Time Salaries	26,884	13,900	27,752	22,845	16,522	19,822	30,257		30,257
1 - 6 - 0120 - 020 - 021	CPP	12,851	12,478	14,852	13,393	14,215	14,164	16,542		16,542
1 - 6 - 0120 - 020 - 022	EI	4,661	4,423	5,258	4,780	4,913	4,761	5,775		5,775
1 - 6 - 0120 - 020 - 023	Group Benefits	28,938	23,506	35,218	29,221	26,596	31,532	38,009		38,009
1 - 6 - 0120 - 020 - 025	OMERS	28,980	27,455	33,484	29,973	34,751	30,777	39,825		39,825
1 - 6 - 0120 - 020 - 026	EHT	5,798	5,496	6,514	5,936	6,367	6,062	7,676		7,676
1 - 6 - 0120 - 020 - 027	WSIB	8,858	9,136	9,897	9,297	9,576	9,034	10,970		10,970
1 - 6 - 0120 - 040 - 041	Mileage	590	131	733	485	250	39	250		250
1 - 6 - 0120 - 040 - 044	Staff Membership Fees	1,350	997	915	1,087	1,350	720	1,350		1,350
1 - 6 - 0120 - 040 - 046	Training and Development	4,037	7,663	7,222	6,307	7,000	4,577	7,000		7,000
	Staff Costs	**389,882**	**372,725**	**448,640**	**403,749**	**448,060**	**386,352**	**521,042**	**-**	**521,042**
	Equipment Costs	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Facility Costs	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Operating/Material Costs									
1 - 6 - 0120 - 200 - 202	Records Management	2,339	2,037	1,823	2,067	2,100	2,686	2,100		2,100
1 - 6 - 0120 - 200 - 203	Meeting Expenses	939	838	551	776	300	429	300		300
1 - 6 - 0120 - 270 - 276	Telephone	576	314	307	399	200	184	300		300
1 - 6 - 0120 - 270 - 282	Marriage Licence Forms	3,840	3,840	1,920	3,200	3,850	1,920	3,350		3,350
1 - 6 - 0120 - 270 - 864	Accessibility - General	-	901	1,101	667	1,000	-	1,000		1,000
1 - 6 - 0120 - 270 - 867	Marriage Ceremonies	4,025	2,525	5,076	3,875	1,550	2,364	3,000		3,000
	Operating/Material Costs	**11,720**	**10,454**	**10,778**	**10,984**	**9,000**	**7,584**	**10,050**	**-**	**10,050**
	External Contracts									
1 - 6 - 0120 - 250 - 251	Legal	8,666	15,275	18,698	14,213	4,100	3,568	4,000		4,000
1 - 6 - 0120 - 200 - 251	Legal Title Searches	-	-	-	-	-	-	-		-
	External Contracts	**8,666**	**15,275**	**18,698**	**14,213**	**4,100**	**3,568**	**4,000**	**-**	**4,000**
	Other Costs									
1 - 6 - 0120 - 190 - 961	Transfer to Election Reserve	20,000	22,500	25,000	22,500	25,000	22,917	30,000		30,000
1 - 6 - 0120 - 200 - 201	Municipal Elections	86,515	5,119	-	30,545	-	-	81,550		81,550
	Other Costs	**106,515**	**27,619**	**25,000**	**53,045**	**25,000**	**22,917**	**111,550**	**-**	**111,550**
	TOTAL Expenditures	**516,782**	**426,073**	**503,116**	**481,990**	**486,160**	**420,421**	**646,642**	**-**	**646,642**

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Clerks Division**

PROGRAM REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	ADJUSTMENTS	2026 BUDGET
1 - 5 - 0120 - 975 - 948	**Interfund Transfers**	**91,286**	**6,856**	**1,541**	**33,227**	**5,000**	**-**	**99,600**	**-**	**99,600**
	Fees & Charges									
1 - 5 - 0120 - 830 - 282	Licences - Marriage	13,920	10,895	9,000	11,272	11,000	10,230	11,000		11,000
1 - 5 - 0120 - 830 - 835	Licenses - Trailers	14,080	14,352	15,072	14,501	-	-	-		-
1 - 5 - 0120 - 870 - 834	Licenses - Plumbing	435	-	303	246	-	-	-		-
1 - 5 - 0120 - 870 - 866	Marriage Ceremonies	9,524	7,656	9,816	8,999	7,500	6,700	8,000		8,000
1 - 5 - 0120 - 870 - 871	Licenses - Lottery	2,651	372	5,044	2,689	3,000	3,534			-
1 - 5 - 0120 - 870 - 878	Licenses - Sales	9,261	9,643	10,450	9,785	-	-	-		-
1 - 5 - 0120 - 870 - 868	Licences - Fireworks	610	540	175	442	-	-	-		-
	Fees & Charges	**50,481**	**43,458**	**49,859**	**47,933**	**21,500**	**20,464**	**19,000**	**-**	**19,000**
	Provincial Grants									
	Provincial Grants	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Other Revenue									
1 - 5 - 0120 - 870 - 300	Miscellaneous	6,900	12,107	8,798	9,268	7,400	8,504	7,400		7,400
	Other Revenue	**6,900**	**12,107**	**8,798**	**9,268**	**7,400**	**8,504**	**7,400**	**-**	**7,400**
	TOTAL - Revenue	**148,666**	**62,421**	**60,198**	**90,429**	**33,900**	**28,968**	**126,000**	**-**	**126,000**
	NET	**368,115**	**363,652**	**442,918**	**391,562**	**452,260**	**391,453**	**520,642**	**-**	**520,642**

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Communications Division

2025 Full-time Equivalent 0.00
2026 Full-time Equivalent 0.00

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	2026 ADJUSTMENTS	2026 BUDGET
	Staff Costs	-	-	-	-	-	-	-	-	-
	Equipment Costs	-	-	-	-	-	-	-	-	-
	Facility Costs	-	-	-	-	-	-	-	-	-
	Operating/Material Costs	27,724	34,818	36,879	33,140	45,200	39,544	47,600	-	47,600
	External Contracts	-	-	-	-	-	-	-	-	-
	Other costs	-	-	-	-	-	-	2,600	-	2,600
	TOTAL Expenditures	**27,724**	**34,818**	**36,879**	**33,140**	**45,200**	**39,544**	**50,200**	**-**	**50,200**

PROGRAM - REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET	2026 ADJUSTMENTS	2026 BUDGET
	Interfund Transfers	-	-	-	-	-	-	-	-	-
	Fees and Charges	-	-	-	-	2,500	5,428	5,200	-	5,200
	Provincial Grants	-	-	-	-	-	-	-	-	-
	Other Revenue	-	-	-	-	-	-	-	-	-
	TOTAL - Revenue	**-**	**-**	**-**	**-**	**2,500**	**5,428**	**5,200**	**-**	**5,200**
	NET	**27,724**	**34,818**	**36,879**	**33,140**	**42,700**	**34,117**	**45,000**	**-**	**45,000**

DEPARTMENT CORPORATE SERVICES
PROGRAM Clerks Division

PROGRAM EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2025 BUDGET	ADJUSTMENTS	2026 BUDGET
	Staff Costs									
	Staff Costs	-	-	-	-	-	-	-	-	-
	Equipment Costs	-	-	-	-	-	-	-	-	-
	Facility Costs	-	-	-	-	-	-	-	-	-
	Operating/Material Costs									
	Operating/Material Costs	-	-	-	-	-	-	-	-	-
	External Contracts									
	External Contracts	-	-	-	-	-	-	-	-	-
	Communications Operating									
1 - 6 - 0190 - 200 - 451	Website Maintenance	17,999	23,432	17,267	19,566	27,500	25,390	27,500		27,500
1 - 6 - 0120 - 270 - 273	Advertising/Promotion	6,821	8,325	9,648	8,265	6,500	4,584	7,500		7,500
1 - 6 - 0120 - 270 - 283	Social Media	471	929	3,146	1,515	3,200	3,348	3,600		3,600
1 - 6 - 0120 - 250 - 255	Professional Services	2,435	2,132	6,818	3,795	8,000	5,342	8,000		8,000
1 - 6 - 0120 - 270 - 286	Municipal Signage Program	-	-	-	-	-	880	1,000		1,000
	Communications	**27,724**	**34,818**	**36,879**	**33,140**	**45,200**	**39,544**	**47,600**	**-**	**47,600**
	Other Costs									
1 - 6 - 0120 NEW	Transfer to reserve							2,600		2,600
	Other Costs	-	-	-	-	-	-	**2,600**	-	**2,600**
	TOTAL Expenditures	**27,724**	**34,818**	**36,879**	**33,140**	**45,200**	**39,544**	**50,200**	**-**	**50,200**

WOOLWICH TOWNSHIP

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Clerks Division**

PROGRAM REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2025 BUDGET	ADJUSTMENTS	2026 BUDGET
1 - 5 - 0120 - 975 - 948	**Interfund Transfers**	-	-	-	-	-	-	-	-	-
	Fees & Charges									
1 - 5 0120 870 - 829	Communications - Digital Sign	-	-	-	-	2,500	5,428	5,200		5,200
	Fees & Charges	-	-	-	-	2,500	5,428	5,200	-	5,200
	Provincial Grants									
	Provincial Grants	-	-	-	-	-	-	-	-	-
	Other Revenue									
	Other Revenue	-	-	-	-	-	-	-	-	-
	TOTAL - Revenue	-	-	-	-	2,500	5,428	5,200	-	5,200
	NET	27,724	34,818	36,879	33,140	42,700	34,117	45,000	-	45,000

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Information Technology (IT) Services

2025 Full-time Equivalent 3.10
2026 Full-time Equivalent 3.10

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
	Staff Costs	252,525	276,376	317,185	282,029	335,224	285,163	356,987	-	356,987
	Equipment Costs	210,501	216,943	249,390	225,611	317,959	291,455	460,085	(7,000)	453,085
	Facility Costs	-	-	-	-	-	-	-	-	-
	Operating/Material Costs	23,515	23,028	24,314	23,619	23,526	20,217	23,526	(55)	23,471
	External Contracts	-	-	-	-	500	-	500	-	500
	Other Costs	-	-	-	-	-	-	-	-	-
	TOTAL - Expenditures	**486,540**	**516,347**	**590,889**	**531,259**	**677,209**	**596,834**	**841,098**	**(7,055)**	**834,043**

PROGRAM - REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
	Interfund Transfers	-	-	-	-	-	-	-	-	-
	Fees and Charges	-	-	-	-	-	-	-	-	-
	Provincial Grants	-	-	-	-	-	-	-	-	-
	Other Revenue	250	-	864	371	500	814	500	-	500
	TOTAL - Revenue	**250**	**-**	**864**	**371**	**500**	**814**	**500**	**-**	**500**
	NET	**486,290**	**516,347**	**590,025**	**530,887**	**676,709**	**596,021**	**840,598**	**(7,055)**	**833,543**

DEPARTMENT CORPORATE SERVICES
PROGRAM Information Technology (IT) Services

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	ADJUSTMENTS	2026 BUDGET
	Staff Costs									
1 - 6 - 0190 - 010 - 001	Full Time Salaries	189,941	206,052	230,014	208,669	244,666	200,746	262,607		262,607
1 - 6 - 0190 - 020 - 021	CPP	9,107	10,185	11,674	10,322	12,436	11,599	12,768		12,768
1 - 6 - 0190 - 020 - 022	EI	3,494	3,649	4,056	3,733	4,316	3,870	4,553		4,553
1 - 6 - 0190 - 020 - 023	Group Benefits	26,216	25,606	31,684	27,836	32,100	30,253	32,082		32,082
1 - 6 - 0190 - 020 - 025	OMERS	12,835	15,228	23,275	17,113	24,375	21,497	26,741		26,741
1 - 6 - 0190 - 020 - 026	EHT	3,683	3,972	4,499	4,051	4,771	4,304	5,121		5,121
1 - 6 - 0190 - 020 - 027	WSIB	5,690	6,653	7,119	6,487	7,560	6,467	8,115		8,115
1 - 6 - 0190 - 040 - 041	Mileage	225	571	656	484	500	367	500		500
1 - 6 - 0190 - 040 - 044	Membership	454	463	463	460	500	496	500		500
1 - 6 - 0190 - 040 - 046	Training & Development	881	3,996	3,745	2,874	4,000	5,566	4,000		4,000
	Staff Costs	**252,525**	**276,376**	**317,185**	**282,029**	**335,224**	**285,163**	**356,987**		**356,987**
	Equipment Costs									
1 - 6 - 0190 - 200 - 287	Corporate Enterprise Softwa	123,126	123,761	129,414	125,434	155,473	136,957	255,585		255,585
1 - 6 - 0190 - 200 - 362	Staff Licences	29,047	30,041	29,009	29,366	34,212	38,726	54,000	(7,000)	47,000
1 - 6 - 0190 - 200 - 377	Infrastructure and Security	50,761	59,171	87,719	65,884	117,274	111,969	139,500		139,500
1 - 6 - 0190 - 758 - 300	Minor capital	2,735	1,503	218	1,485	2,500	1,582	2,500		2,500
1 - 6 - 0190 - 090 - 098	Repairs	4,831	2,467	3,029	3,442	8,500	2,221	8,500		8,500
	Equipment Costs	**210,501**	**216,943**	**249,390**	**225,611**	**317,959**	**291,455**	**460,085**	**(7,000)**	**453,085**
	Facility Costs	-	-	-	-	-	-	-	-	-
	Oper/Mat. Costs									
1 - 6 - 0190 - 190 - 962	Trsf to Insurance Reserve	1,731	1,814	2,088	1,878	2,226	2,041	2,226	(55)	2,171
1 - 6 - 0190 - 200 - 272	Supplies	341	271	776	463	1,000	320	1,000		1,000
1 - 6 - 0190 - 200 - 261	Fibre Connection Maint.	21,175	20,771	21,261	21,069	20,000	17,573	20,000		20,000
1 - 6 - 0190 - 270 - 276	Telephone	268	172	189	209	300	284	300		300
	Oper/Mat. Costs	**23,515**	**23,028**	**24,314**	**23,619**	**23,526**	**20,217**	**23,526**	**(55)**	**23,471**
	External Contracts									
1 - 6 - 0190 - 010 - 121	Professional Services	-		-	-	500	-	500		500
	External Contracts	-	-	-	-	**500**	-	**500**	-	**500**
	TOTAL - Expenditures	**486,540**	**516,347**	**590,889**	**531,259**	**677,209**	**596,834**	**841,098**	**(7,055)**	**834,043**

Added costs for new Human Resources and Financial Systems

PROGRAM - REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	ADJUSTMENTS	2026 BUDGET
1 - 5 - 0190 - 190 - 949	**Interfund Transfers**	-		-	-	-	-	-	-	-
	Fees & charges	-	-	-	-	-	-	-	-	-
	Provincial Grants	-	-	-	-	-	-	-	-	-
1 - 5 - 0190 - 870 - 300	**Other Revenue**	**250**	-	**864**	**371**	**500**	**814**	**500**		**500**
	TOTAL - Revenue	**250**	-	**864**	**371**	**500**	**814**	**500**	-	**500**
	NET	**486,290**	**516,347**	**590,025**	**530,887**	**676,709**	**596,021**	**840,598**	**(7,055)**	**833,543**

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM By-Law Enforcement (combined with Animal Control)

2025 Full-time Equivalent 3.20
2026 Full-time Equivalent 3.20

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENT	2026 BUDGET
Staff Costs	242,271	288,656	322,876	284,601	327,010	289,010	350,740	(1,180)	349,560
Equipment Costs	5,662	4,154	3,610	4,475	2,250	7,282	4,000	-	4,000
Facility Costs	-	-	-	-	-	-	-	-	-
Operating/Material Costs Costs	2,568	2,109	1,875	2,184	6,550	5,776	7,890	-	7,890
External Contracts	33,025	34,914	50,254	42,943	59,743	57,744	70,534	(5,000)	65,534
Other Costs	8,310	9,909	20,048	12,756	8,963	5,943	14,075	-	14,075
TOTAL - Expenditures	**291,836**	**339,741**	**398,664**	**346,959**	**404,516**	**365,756**	**447,239**	**(6,180)**	**441,059**

PROGRAM - REVENUE

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENT	2026 BUDGET
Interfund Transfers	-	-	784	261	2,000	-	2,000	-	2,000
Fees and Charges	87,647	117,580	122,063	109,097	129,320	119,709	149,550	-	149,550
Provincial Grants	-	-	-	-	2,600	-	-	-	-
Other revenues	1,620	2,198	1,997	1,938	1,500	1,311	1,825	-	1,500
TOTAL - Revenue	**89,266**	**119,778**	**124,844**	**111,296**	**135,420**	**121,020**	**153,375**	**-**	**153,050**
NET	**202,569**	**219,963**	**273,820**	**235,663**	**269,096**	**244,736**	**293,864**	**(6,180)**	**288,009**

DEPARTMENT CORPORATE SERVICES
PROGRAM By-Law Enforcement (combined with Animal Control)

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	ADJUSTMENTS	2026 BUDGET
	Staff Costs									
1 - 6 - 0520 - 010 - 001	Salaries	123,759	154,235	180,773	152,922	192,529	157,635	202,933		202,933
1 - 6 - 0520 - 010 - 002	Part Time Salaries	57,581	57,538	53,807	56,309	59,853	55,252	65,000	(1,180)	63,820
1 - 6 - 0520 - 020 - 021	CPP	9,063	11,402	11,387	10,617	9,151	11,904	13,252		13,252
1 - 6 - 0520 - 020 - 022	EI	3,460	4,242	4,164	3,956	3,184	4,134	4,700		4,700
1 - 6 - 0520 - 020 - 023	Group Benefits	21,202	22,007	23,386	22,198	24,711	21,889	23,253		23,253
1 - 6 - 0520 - 020 - 025	OMERS	12,097	22,050	28,079	20,742	19,779	20,088	21,247		21,247
1 - 6 - 0520 - 020 - 026	EHT	3,566	4,231	4,568	4,122	3,754	4,465	5,225		5,225
1 - 6 - 0520 - 020 - 027	WSIB	5,521	7,086	7,224	6,610	5,949	6,709	8,279		8,279
1 - 6 - 0520 - 040 - 041	Mileage	2,244	1,419	2,843	2,169	1,600	3	100		100
1 - 6 - 0520 - 040 - 044	Membership fees	490	548	819	619	800	223	750		750
1 - 6 - 0520 - 040 - 046	Training and Development	2,407	2,678	4,392	3,159	4,200	5,255	4,500		4,500
1 - 6 - 0520 - 040 - 048	Uniforms	881	1,220	1,433	1,178	1,500	1,454	1,500		1,500
	Staff Costs	**242,271**	**288,656**	**322,876**	**284,601**	**327,010**	**289,010**	**350,740**	**(1,180)**	**349,560**
	Equipment Costs									
1 - 6 - 0520 - 080 - 081	Fuel	2,227	1,432	1,148	1,603	1,500	5,412	3,000		3,000
1 - 6 - 0520 - 080 - 082	External Repairs	3,195	2,722	2,462	2,793	750	1,870	1,000		1,000
1 - 6 - 0520 - 080 - 362	License Fee	240	-	-	80	-	-	-		-
	Equipment Costs	**5,662**	**4,154**	**3,610**	**4,475**	**2,250**	**7,282**	**4,000**	**-**	**4,000**
	Operating Costs									
1 - 6 - 0520 - 200 - 213	Compensation/animal kill	200	-	-	67	200	200	200		200
1 - 6 - 0520 - 200 - 214	Animal/Wildlife Control	-	-	-	-	-	-	-		-
1 - 6 - 0520 - 200 - XXX	Property Cleanups	-	-	-	-	2,000	-			-
1 - 6 - 0520 - 200 - 224	Appeal Committee Expenses	297	-	-	99	400	-			-
1 - 6 - 0520 - 200 - 272	Other supplies	1,918	1,314	1,016	1,416	500	424	1,250		1,250
1 - 6 - 0520 - 270 - 276	Telephone	153	795	859	602	750	852	1,190		1,190
1 - 6 - 0520 - 270 - 297	Ministry of Transportation Fees			-	-	1,200	4,000	4,000		4,000
1 - 6 - 0520 - 270 - 298	Appeals and Hearings	-	-	-	-	1,500	300	1,250		1,250
	Operating Costs	**2,568**	**2,109**	**1,875**	**2,184**	**6,550**	**5,776**	**7,890**	**-**	**7,890**

DEPARTMENT CORPORATE SERVICES
PROGRAM By-Law Enforcement (combined with Animal Control)

	External Contracts									
1 - 6 - 0520 - 200 - 223	Vet/boarding charges	17,981	19,074	23,192	20,082	23,623	23,609	37,194		37,194
1 - 6 - 0520 - 200 - 515	Animal Control Contract	9,682	10,498	12,488	10,889	12,720	12,713			-
1 - 6 - 0520 - 200 227	Software Support			5,318	5,318	3,800	7,811	16,340		16,340
1 - 6 - 0520 - 200 - 255	Professional Services	5,363	5,342	9,257	6,654	9,100	6,167	3,000		3,000
1 - 6 - 0520 - 250 - 251	Legal	-	-	-	-	10,500	7,444	14,000	(5,000)	9,000
	External Contracts	**33,025**	**34,914**	**50,254**	**42,943**	**59,743**	**57,744**	**70,534**	**(5,000)**	**65,534**
	Other Costs									
1 - 6 - 0520 - 190 - 965	Transfer to Equipment Reserve Fund	4,375	4,375	4,813	4,521	4,813	4,412	9,625		9,625
1 - 6 - 0520 - 200 - 300	Miscellaneous	1,390	2,857	3,575	2,607	1,450	528	1,450		1,450
1 - 6 - 0520 - 200 - 301	Enforcement Tickets	1,170	-	2,178	1,116	1,200	655			-
1 - 6 - 0520 - 200 - 303	Enforcement Charges	1,376	2,677	9,483	4,512	1,500	348	3,000		3,000
	Other Costs	**8,310**	**9,909**	**20,048**	**12,756**	**8,963**	**5,943**	**14,075**	**-**	**14,075**
	TOTAL - Expenditures	**291,836**	**339,741**	**398,664**	**346,959**	**404,516**	**365,756**	**447,239**	**(6,180)**	**441,059**
PROGRAM - REVENUE										
1 - 5 - 0520 - 190 - 949	**Interfund Transfers**	**-**	**-**	**784**	**261**	**2,000**	**-**	**2,000**		**2,000**
1 - 5 - 0520 - 870 - 872	Parking Fines	35,984	45,270	59,485	46,913	46,750	50,840	55,400		55,400
1 - 5 - 0520 - 870 - 873	Non-Parking Fines	675	-	950	542	1,000	734	2,000		2,000
1 - 5 - 0520 - 870 - 898	By-law Exemption	1,635	1,925	630	1,397	1,500	1,470	1,500		1,500
1 - 5 - 0520 - 870 - 899	Appeal Committee Fees	250	-	-	83	250	-	250		250
1 - 5 - 0520 - 870 - 883	Kennel Fees	10,790	13,085	13,740	12,538	13,750	14,086	14,500		14,500
1 - 5 - 0520 - 870 - 880	Animal Control Fees	35,662	56,929	42,214	44,935	38,500	23,651	44,500		44,500
1 - 5 - 0120 - 870 - 871	Licenses - Lottery	2,651	372	5,044	2,689	3,000	3,534	3,500		3,500
1 - 5 - 0520 - 830 - 835	Licenses - Trailers	-	-	-	-	15,000	15,900	16,000		16,000
1 - 5 - 0520 - 870 - 834	Licenses - Plumbing	-	-	-	-	250	60	250		250
1 - 5 - 0520 - 870 - 878	Licenses - Sales	-	-	-	-	12,070	9,260	11,400		11,400
1 - 5 - 0520 - 870 - 868	Licences - Fireworks	-	-	-	-	250	175	250		250
	Fees & Charges	**87,647**	**117,580**	**122,063**	**109,097**	**132,320**	**119,709**	**149,550**	**-**	**149,550**
1 - 5 - 0520 - 820 - 812	Student Grant	-	-	-	-	2,600	-		-	-
	Provincial Grants	**-**	**-**	**-**	**-**	**2,600**	**-**	**-**	**-**	**-**
1 - 5 - 0520 - 870 - 200	Miscellaneous Recoverable	1,620	2,198	1,997	1,938	1,500	811	1,500		1,500
1 - 5 - 0520 - 870 - 300	Miscellaneous	-	-	-	-	-	500	325		-
	Other Revenues	**1,620**	**2,198**	**1,997**	**1,938**	**1,500**	**1,311**	**1,825**	**-**	**1,500**
	TOTAL - Revenue	**89,266**	**119,778**	**124,844**	**111,296**	**138,420**	**121,020**	**153,375**	**-**	**153,050**
	NET	**202,569**	**219,963**	**273,820**	**235,663**	**266,096**	**244,736**	**293,864**	**(6,180)**	**288,009**

Includes DocuPet and MRF By-law software

From MAT tax for Elmira Maple Syrup Festival work and site alteration support

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Crossing Guards

2025 Full-time Equivalent 0.00
2026 Full-time Equivalent 0.00

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENT	2026 BUDGET
Staff Costs	53,812	55,818	58,540	56,057	55,725	42,278	57,328	-	57,328
Equipment Costs	-	-	-	-	-	-	-	-	-
Facility Costs	-	-	-	180,773	-	-	-	-	-
Operating/Material Costs	-	128	700	276	500	894	500	-	500
External Contracts	-	-	-	-	-	-	-	-	-
Other Costs	-	-	-	180,773	-	-	-	-	-
TOTAL -Expenditures	**53,812**	**55,947**	**59,240**	**417,878**	**56,225**	**43,172**	**57,828**	**-**	**57,828**

PROGRAM - REVENUE

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENT	2026 BUDGET
Interfund Transfers	-	-	-	-	-	-	-	-	-
Fees And Charges	-	-	-	-	-	-	-	-	-
Provincial Grants	-	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-	-
TOTAL - Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
NET	**53,812**	**55,947**	**59,240**	**417,878**	**56,225**	**43,172**	**57,828**	**-**	**57,828**

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Crossing Guards**

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
	Staff Costs									
1 - 6 - 0530 - 010 - 002	Part Time Salaries	48,241	50,372	52,411	50,341	46,512	38,502	52,062		52,062
1 - 6 - 0530 - 020 - 021	CPP	385	649	700	578	4,805	515	750		750
1 - 6 - 0530 - 020 - 022	EI	1,067	1,147	1,218	1,144	1,060	993	1,092		1,092
1 - 6 - 0530 - 020 - 023	Group Benefits	-	-	-	-	-	-	-		-
1 - 6 - 0530 - 020 - 025	OMERS	-	-	-	-	-	-	-		-
1 - 6 - 0530 - 020 - 026	EHT	939	980	1,022	980	986	843	1,015		1,015
1 - 6 - 0530 - 020 - 027	WSIB	1,453	1,640	1,618	1,571	1,562	1,267	1,609		1,609
1 - 6 - 0530 - 040 - 041	Mileage	1,575	500	1,147	1,074	300	-	300		300
1 - 6 - 0530 - 040 - 046	Training and Development	152	529	424	369	500	158	500		500
	Staff Costs	**53,812**	**55,818**	**58,540**	**56,057**	**55,725**	**42,278**	**57,328**	**-**	**57,328**
	Equipment Costs	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Facility Costs	**-**	**-**	**-**	**180,773**	**-**	**-**	**-**	**-**	**-**
	Operating Costs									
1 - 6 - 0530 - 200 - 272	Supplies	-	128	700	276	500	894	500		500
	Operating Costs	**-**	**128**	**700**	**276**	**500**	**894**	**500**	**-**	**500**
	Extrernal Contracts	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Other Costs	**-**	**-**	**-**	**180,773**	**-**	**-**	**-**	**-**	**-**
	TOTAL -Expenditures	**53,812**	**55,947**	**59,240**	**417,878**	**56,225**	**43,172**	**57,828**	**-**	**57,828**

PROGRAM - REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
	Interfund Transfers	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Fees & Charges	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Provincial Grants	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
1 - 5 - 0530 - 829 - 829	Crossing Guard Reimbursement	-	-	-	-	-	-	-	-	-
	Other Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Total Revenue	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	NET	**53,812**	**55,947**	**59,240**	**417,878**	**56,225**	**43,172**	**57,828**	**-**	**57,828**

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Human Resources

2025 Full-time Equivalent 1.80
2026 Full-time Equivalent 1.80

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENT	2026 BUDGET
Staff Costs	129,477	176,635	218,485	174,866	227,532	194,274	241,512	-	241,512
Equipment Costs	-	-	-	-	-	-	-	-	-
Facility Costs	-	-	-	-	-	-	-	-	-
Operating costs	8,417	12,849	10,528	10,598	8,000	11,164	11,000	-	11,000
External Contracts	17,884	33,600	13,628	21,704	25,400	18,819	21,400	-	21,400
Other Cost	-	-	-	-	-	-	-	-	-
TOTAL -Expenditures	**155,778**	**223,083**	**242,641**	**207,167**	**260,932**	**224,257**	**273,912**	**-**	**273,912**

PROGRAM - REVENUE

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENT	2026 BUDGET
Interfund Transfers	-	-	-	-	-	-	-	-	-
Fees & Charges	-	-	-	-	-	-	-	-	-
Provincial Grants	-	-	-	-	-	-	-	-	-
Other Revenues	-	251	-	84	84	-	-	-	-
TOTAL - Revenue	**-**	**251**	**-**	**84**	**84**	**-**	**-**	**-**	**-**
NET	**155,778**	**222,832**	**242,641**	**207,084**	**260,848**	**224,257**	**273,912**	**-**	**273,912**

WOOLWICH
TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Human Resources

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	ADJUSTMENT	2026 BUDGET
	Staff Costs									
1 - 6 - 0116 - 010 - 001	Full time salaries	90,305	116,484	143,956	116,915	153,973	126,432	162,671		162,671
1 - 6 - 0116 - 020 - 021	CPP	3,863	5,477	7,228	5,523	7,391	7,307	7,462		7,462
1 - 6 - 0116 - 020 - 022	EI	1,321	1,881	2,408	1,870	2,644	2,385	2,644		2,644
1 - 6 - 0116 - 020 - 023	Group Benefits	10,881	15,537	19,348	15,255	18,989	18,313	18,942		18,942
1 - 6 - 0116 - 020 - 025	OMERS	9,125	11,577	20,831	13,844	15,575	13,668	16,845		16,845
1 - 6 - 0116 - 020 - 026	EHT	1,772	2,275	2,819	2,288	3,002	2,711	3,172		3,172
1 - 6 - 0116 - 020 - 027	WSIB	2,738	3,811	4,076	3,542	4,758	4,073	5,027		5,027
1 - 6 - 0116 - 040 - 041	Mileage	-	314	157	157	200	310	250		250
1 - 6 - 0116 - 040 - 043	Corporate Training	-	4,421	3,050	2,490	6,000	6,863	7,500		7,500
1 - 6 - 0116 - 040 - 044	Staff membership fees	2,041	1,777	1,675	1,831	2,000	1,701	2,000		2,000
1 - 6 - 0116 - 040 - 046	Training and development	2,058	2,828	3,702	2,863	3,000	3,139	3,000		3,000
1 - 6 - 0116 - 040 - 052	Health & Safety	5,373	10,254	5,782	7,136	7,000	4,818	7,500		7,500
1 - 6 - 0116 - 040 NEW	Employee Recognition							2,000		2,000
1 - 6 - 0116 - 040 - 053	Health & Wellness	-	-	3,454	1,151	3,000	2,555	2,500		2,500
	Staff Cost	**129,477**	**176,635**	**218,485**	**174,866**	**227,532**	**194,274**	**241,512**	**-**	**241,512**
	Equipment Costs	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Facility Costs	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Oper/Maint. Costs									
1 - 6 - 0116 - 040 - 300	Miscellaneous	-	-	-	-	-	-	-		-
1 - 6 - 0116 - NEW	Labour Relations							1,500		1,500
1 - 6 - 0116 - 270 - 271	Office Supplies	-	-	-	-	-	-	-		-
1 - 6 - 0116 - 270 - 273	Advertising	8,235	12,791	10,060	10,362	8,000	9,313	9,500		9,500
1 - 6 - 0116 - 270 - 276	Cell Phone	-	-	-	-	-	-	-		-
1 - 6 - 0116 - 270 - 277	Photocopying	-	-	-	-	-	-	-		-
1 - 6 - 0116 - 270 - 300	Miscellaneous	182	57	468	236	-	1,852	-		-
	Oper/Maint. Costs	**8,417**	**12,849**	**10,528**	**10,598**	**8,000**	**11,164**	**11,000**	**-**	**11,000**
	External Contracts									
1 - 6 - 0116 - 200 - 292	Employee Assistance Program	3,346	3,096	3,275	3,239	3,900	3,611	3,900		3,900
1 - 6 - 0116 - 250 - 255	Other Professional Services	14,538	30,504	10,353	18,465	21,500	15,208	17,500		17,500
	External Contracts	**17,884**	**33,600**	**13,628**	**21,704**	**25,400**	**18,819**	**21,400**	**-**	**21,400**

Includes long service awards, employee retirements, peer commendations

	Other Costs	-	-	-	-	-	-	-	-	-
	TOTAL -Expenditures	**155,778**	**223,083**	**242,641**	**207,167**	**260,932**	**224,257**	**273,912**	-	**273,912**
PROGRAM - REVENUE										
1 - 5 - 116 - 190 - 949	**Interfund Transfer**	-	-		-	-				-
	Fees & Charges	-	-	-	-	-	-	-	-	-
	Provincial Grants	-	-	-	-	-	-	-	-	-
1 - 5 - 0116 - 870 - 300	**Other Revenues**	-	**251**	-	**84**	**84**	-	-	-	-
	TOTAL - Revenue	-	**251**	-	**84**	-	-	-	-	-
	NET	**155,778**	**222,832**	**242,641**	**207,084**	**260,932**	**224,257**	**273,912**	-	**273,912**

WOOLWICH TOWNSHIP

DEPARTMENT CORPORATE SERVICES
PROGRAM Administrative Overhead

PROGRAM - EXPENDITURES

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
Staff Costs	49,630	51,811	57,875	53,105	62,290	49,887	67,958	-	67,958
Equipment Costs	-	-	100	33	-	-	-	-	-
Facility Costs	54,975	40,024	44,640	46,546	48,764	44,700	48,312	-	48,312
Operating/Material Costs	91,740	83,506	95,233	90,159	100,873	91,395	100,623	(2,179)	98,444
External Contracts	-	-	-	-	-	-	-	-	-
Other Costs	1,228	5,564	2,796	3,196	5,000	4,112	5,000	-	5,000
TOTAL Expenditures	**197,573**	**180,904**	**200,643**	**193,040**	**216,927**	**190,095**	**221,894**	**(2,179)**	**219,715**

PROGRAM - REVENUE

ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 BUDGET	2025 ACTUAL	2026 DEPARTMENT	2026 ADJUSTMENTS	2026 BUDGET
Inter fund Transfer	200,000	200,000	200,000	200,000	335,567	305,771	333,567	-	333,567
Fees and Charges	-	-	-	-	-	-	-	-	-
Provincial Grants	326,800	277,800	236,200	280,267	236,200	236,200	236,200	(35,600)	200,600
Other revenue	-	-	2,318	773	-	-	-	-	-
TOTAL - Revenue	**526,800**	**477,800**	**438,518**	**481,039**	**571,767**	**541,971**	**569,767**	**(35,600)**	**534,167**
NET	**(329,227)**	**(296,896)**	**(237,876)**	**(288,000)**	**(354,840)**	**(351,876)**	**(347,873)**	**33,421**	**(314,452)**

WOOLWICH TOWNSHIP

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Administrative Overhead**

PROGRAM - EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 DEPARTMENT	2025 ACTUAL	2026 DEPARTMENT	ADJUSTMENTS	2026 BUDGET
	Staff Costs									
1 - 6 - 0120 - 020 - 029	Retiree benefits (Staff)	49,630	51,811	57,875	53,105	62,290	49,887	67,958		67,958
	Staff Costs	**49,630**	**51,811**	**57,875**	**53,105**	**62,290**	**49,887**	**67,958**	**-**	**67,958**
	Equipment Costs									
1 - 6 - 0120 - 090 - 098	General Repairs Equipment	-	-	100	33	-	-	-		-
	Equipment Costs	**-**	**-**	**100**	**33**	**-**	**-**	**-**	**-**	**-**
	Facility Costs									
1 - 6 - 0120 - 170 - 270	Admin Bldg allocation (3794)	54,975	40,024	44,640	46,546	48,764	44,700	48,312	-	48,312
	Facility Costs	**54,975**	**40,024**	**44,640**	**46,546**	**48,764**	**44,700**	**48,312**	**-**	**48,312**
	Oper./Maint. Costs									
1 - 6 - 0120 - 270 - 271	Office Supplies	11,957	6,463	8,315	8,912	6,500	5,352	6,500		6,500
1 - 6 - 0120 - 270 - 274	Postage/courier	7,346	4,153	3,798	5,099	4,500	4,811	4,500		4,500
1 - 6 - 0120 - 270 - 277	Photocopying	4,301	1,485	924	2,237	2,250	911	2,000		2,000
1 - 6 - 0120 - 190 - 962	Trsf to Insurance Reserve	68,136	71,405	82,195	73,912	87,623	80,321	87,623	(2,179)	85,444
	Oper./Maint. Costs	**91,740**	**83,506**	**95,233**	**90,159**	**100,873**	**91,395**	**100,623**	**(2,179)**	**98,444**
	External Contracts									
	External Contracts	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Other Costs									
1 - 6 - 0120 - 270 - 300	Miscellaneous	1,228	3,316	177	1,574	1,000	89	1,000		1,000
1 - 6 - 0120 - 758 - 300	Minor capital	-	2,248	2,618	1,622	4,000	4,023	4,000		4,000
	Other Costs	**1,228**	**5,564**	**2,796**	**3,196**	**5,000**	**4,112**	**5,000**	**-**	**5,000**
	TOTAL Expenditures	**197,573**	**180,904**	**200,643**	**193,040**	**216,927**	**190,095**	**221,894**	**(2,179)**	**219,715**

WOOLWICH TOWNSHIP

DEPARTMENT **CORPORATE SERVICES**
PROGRAM **Administrative Overhead**

PROGRAM - REVENUE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	3 YEAR AVG. ACTUAL	2025 DEPARTMENT	2025 ACTUAL	2026 DEPARTMENT	ADJUSTMENTS	2026 BUDGET
	Interfund Transfers									
1 - 5 - 0120 - 190 - XXX	Transfer from Reserve Fund	-	-	-	-	2,000	-			-
1 - 5 - 0120 - 190 - 310	W/S Admin/Overhead Allocati	200,000	200,000	200,000	200,000	333,567	305,771	333,567		333,567
	Interfund Transfers	**200,000**	**200,000**	**200,000**	**200,000**	**335,567**	**305,771**	**333,567**	**-**	**333,567**
	Fees & Charges									
	Fees & Charges	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
1 - 5 - 0120 - 810 - 812	**OMPF Grant**	**326,800**	**277,800**	**236,200**	**280,267**	**236,200**	**236,200**	**236,200**	**(35,600)**	**200,600**
1 - 5 - 0120 - 811 # 812	**Federal Grants**	**-**	**-**	**2,318**	**773**	**-**	**-**	**-**	**-**	**-**
	TOTAL - Revenue	**526,800**	**477,800**	**438,518**	**481,039**	**571,767**	**541,971**	**569,767**	**(35,600)**	**534,167**
	NET	**(329,227)**	**(296,896)**	**(237,876)**	**(288,000)**	**(354,840)**	**(351,876)**	**(347,873)**	**33,421**	**(314,452)**